



Sanford Town Council

Town Council Meeting Minutes – July 31, 2007

The Sanford Town Council met at 7:00 p.m. in the Chambers of the Sanford Town Hall Annex on Tuesday, July 31, 2007. Those present were: **COUNCILORS:** Chairperson Anne-Marie Mastraccio, Vice-Chair Joseph Hanslip, Councilor Maura Herlihy, Councilor Bradford J. Littlefield, Councilor Gary R. Lamb, Councilor Kevin J. Chabot. Absent with Notice: Councilor Gordon N. Paul. **TOWN MANAGER:** Mark Green. **TOWN STAFF:** Executive Assistant Sherry Lord, Director of Community Development Advisory Committee Jim Gulnac.

Chairperson Mastraccio called the meeting to order at 7:01pm.

The session began with the Pledge of Allegiance followed by a moment of silence.

Roll Call: Chairperson Mastraccio performs the Council Roll Call: Councilor Lamb, present; Councilor Chabot, present; Council Littlefield, present; Councilor Paul, Absent w/notice; Councilor Herlihy, present; Vice-Chair Hanslip, present; Chairperson Mastraccio, present; Town Manager, Green, present; Executive Assistant, Sherry Lord, present.

Minutes

May 29, 2007 – Executive Session: Councilor Herlihy moved to approve, seconded by Councilor Lamb. The Town Council voted 5-0-1 (Councilor Chabot abstained) to approve.

Chairman's Reports/Town Council Sub-Committee Reports

-Chairperson Mastraccio reminded everyone that there will be a public hearing on August 7th at the water district on River Street at 7:00pm to discuss the proposed 24% increase.

Town Manager's Report

- Town Manager Green gave an update on the renovations at Town Hall. The sidewalk on Roberts Street has been replaced. The large tree in the front of the building was removed and underground wires will be installed for future façade lighting.
- The Public Works Department is in the process of rebuilding and paving Gowen Park Drive.
- Town Clerk / Tax Collector Claire Morrison announced that nomination papers will be available on Tuesday, August 14th for positions to be voted on Municipal Ballot on November 6th.

Communications

Americorp Presentation – Lee Burnett, Grant Writer introduced the Americorp Group. He listed some of the work they have done for the Town. The Group is living and working in Sanford until the end of August. They will be here for a total of 6 weeks. Each member of

the 7 person group addressed the Council and spoke of what they liked most about Sanford. Officer Jason Champlin talked about the Graffiti Paint out day and how the group helped in cleaning up a number of different locations around Town with other groups of volunteers.

Public Hearings

- 1) An application for new liquor license for LJ's Pizzeria, 890 Main Street, Sanford. Chairperson Mastraccio declared the public hearing open at 7:22pm. Jedd Cobb owner of Lj's Pizzeria addressed the Council. There was no one else to speak for or against. The public hearing was declared closed at 7:23pm.
- 2) An application for liquor license renewal for The Sports Haven, 21 Old Mill Rd, Sanford. Chairperson Mastraccio declared the public hearing open at 7:23pm. There was no one to speak for or against. The public hearing was declared closed at 7:23pm.
- 3) To discuss a final application being submitted to the State of Maine CDBG program for the Business Assistance Grant Program component. The purpose of this application is summarized below:
 - a) Rubb Inc., 1 Rubb Lane, Sanford, Maine:
\$250,000 of CDBG gap financing as part of a \$ 1,500,000 expansion of Rubb Inc. including an additional 20,000 sq. ft. of manufacturing space, new machinery and equipment, and the creation of 18 new jobs over two years.
Chairperson Mastraccio declared the public hearing open at 7:23pm. Town Manager Mark Green gave a brief overview of the project. He read a letter that was submitted by President of Rubb, Inc. David Nickerson who was unable to attend the meeting due to a business trip out of the Country. Town Manager Green explained that this CDBG Grant would help create 18 new jobs paying up to \$20.49/hour. There was no one to speak for or against. The public hearing was declared closed at 7:26pm.

Public Participation

None

Old Business

None

New Business

- 07-106.01 Ordered, to approve a new liquor license for LJ's Pizzeria, 890 Main Street, Sanford. Councilor Herlihy moved to approve, seconded by Vice-Chair Hanslip. Councilor Lamb asked why the cover sheet for the licenses did not have dates of inspections or signatures. Councilor Herlihy move to amend her motion to the approval of a new liquor license pending the inspection approval and signatures, seconded by Vice-Chair Hanslip. The Town Council voted 6-0 to approve pending inspection and signatures. The Town Council voted 6-0 on the original motion to approve a new liquor license for LJ's Pizzeria, 890 Main Street, Sanford.
- 07-107.02 Ordered, to approve a liquor license renewal for The Sports Haven, 21 Old Mill Road, Sanford. Councilor Littlefield moved to approve liquor license renewal for the Sports Haven, 21 Old Mill Rd, Sanford pending inspection and signatures, seconded by Councilor Lamb. Councilor Herlihy made a comment that having this type of facility so close to a residential zone is a good reason why we should think about zoning in the future. The Town Council voted 6-0 to approve.
- 07-108.03 Ordered, to authorize the Sanford Lodge of Elks #1470, 7 Elm Street, Sanford, Maine to extend consumption area for alcohol for their members per the diagram submitted. This extension is for annual membership outing to be held on Saturday, August 18, 2007. Councilor Herlihy moved to approve, seconded by Councilor Littlefield. The Town Council voted 6-0 to approve.
- 07-109.04 The Town Council hereby approves a resolution authorizing and directing the Town Manager to submit a Community Development Block Grant application Business Assistance Grant in the amount of \$250,000 to the Department of Economic and Community Development on behalf of Rubb Inc. Vice Chair Hanslip moved to approve, seconded by Councilor Chabot. The Town Council voted 6-0 to approve.
- 07-110.05 Ordered, to approve a Toll Booth fund raiser for the Sanford/Springvale Music Boosters Association on Saturday, September 15, 2007 with a rain date of Saturday, September 22, 2007. Councilor Herlihy moved to discuss, seconded by Councilor Littlefield. Councilor Littlefield voiced his concerns about the ages of participants collecting for the toll booth. Vice-Chair Hanslip moved to approve, seconded by Councilor Herlihy. The Town Council voted 6-0 to approve.
- 07-111.06 Ordered, to accept the resignation of Gilles E. Auger as Registrar of Voters. Town Manager Green explained that although Mr. Auger will resign as the Registrar of Voters he will continue to serve the Town as the Fair Hearing Officer. Councilor Herlihy moved to accept with regret the resignation of Gilles E. Auger as Registrar of Voters, seconded by Vice-Chair Hanslip.
- 07-112.07 Ordered, to appoint Claire E. Morrison as Registrar of Voters. Councilor Littlefield moved to appoint Claire E. Morrison as Registrar of Voters, seconded by Councilor Herlihy. The Town Council voted 6-0 to appoint.

- 07-113.08 Ordered, to approve the closure of Main Street from Washington Street to Twombly Road on Friday, August 3rd, from 5:00 p.m. until 11:00 p.m. and to close a portion of School Street from Washington Street to Bodwell Street on Saturday, August 4th, from 8:00 a.m. until 4:00 p.m. for the celebration of "Summah Daze" sponsored in part by the Sanford Springvale Chamber of Commerce, the Sanford Downtown Committee, and the Department of Parks and Recreation. Councilor Herlihy moved to discuss, seconded by Councilor Chabot. Director of Recreation and Public Property Marcel Blouin and Thea Murphy Owner of Curves explained the activities and the need for the road closure and detour. Mr. Blouin explained that on Saturday the 4th the North Bound lane will be closed on Main Street, detouring traffic down Washington Street. Vice-Chair Hanslip moved to approve, seconded by Councilor Herlihy. The Town Council voted 6-0 to approve.
- 07-114.09 Ordered, to award a bid to Emery Brothers Excavation of Buxton for the Construction of Taxi lanes and Hangar Site Preparation. Councilor Herlihy moved to discuss, seconded by Councilor Lamb. Airport Manager Evan McDougal first wanted to thank everyone who helped with the Airport Open House. It was a huge success. Mr. McDougal then explained the project. He explained that the bids for the project came in higher than what was appropriated at Town Meeting. The Town then went to the hangar builders and asked for a commitment from them to help with the additional costs. Town Manager Green explained that \$120k was approved at Town Meeting, but bids came in at \$130k. Councilor Herlihy moved to award a bid to Emery Brothers Excavation of Buxton for the Construction of Taxi lanes and Hangar Site preparation, seconded by Councilor Littlefield. The Town Council voted 6-0 to award the bid.
- 07-115.10 Ordered, to approve the closure of Shaw Road to traffic from both Shaw's Ridge Road and from the intersection of Spur Road with Shaw Road on Saturday, October 6th thru Monday, October 8th, 2007 for the Sanford-Springvale Soccer Associations Annual Columbus Day Soccer Tournament. Councilor Herlihy moved to approve, seconded by Councilor Chabot. The Town Council voted 6-0 to approve.
- 07-116.11 Ordered, to authorize the Town Manager to transfer unencumbered balances in an amount not to exceed 1.5% of the 2007-2008 budget between articles. Councilor Herlihy moved to approve, seconded by Councilor Littlefield. The Town Council voted 6-0 to approve.
- 07-117.12 Ordered, to approve the 2007-2008 Capital Improvement Plan of \$1,776,112 that was approved by the CIP Committee and appropriated by Town Meeting. Town Manager Green gave an overview of the Town CIP. Councilor Littlefield moved to approve, seconded by Councilor Herlihy. The Town Council voted 6-0 to approve.
- 07-118.13 Ordered, to authorize the Town Manager to sign a Purchase & Sale Agreement for land & buildings located at Tax Map K31 Lot 32 in Sanford. Councilor Herlihy moved to discuss, seconded by Councilor Littlefield. Town Manager Mark Green explained the location of the property located behind Central Fire Station. The Town has agreed to pay \$193k for the property. There is currently one tenant in the building. Fire Chief Raymond Parent explained why the property is being purchased. Councilor Chabot moved to authorize the Town Manager to sign a

Purchase and Sale Agreement for land & buildings located at Tax Map K31 Lot 32 in Sanford, seconded by Councilor Littlefield. The Town Council voted 6-0 to authorize.

- 07-119.14 Ordered, to authorize the Chair to cast a ballot for MMA Vice-President & Executive Committee. Vice-Chair Hanslip moved to authorize the Chairperson of the Council, seconded by Councilor Littlefield. The Town Council voted 6-0 to authorize.
- 07-120.15 Ordered, to affirm Council appointments to the Council Standing & Sub-Committees. Councilor Herlihy moved to affirm the readjustment to the Council appointments to the Council standing & Sub-Committees, seconded by Councilor Littlefield. The Town Council voted 6-0 to approve.
- 07-121.16 Ordered, to accept a bid from James Sweeney of North Berwick in the amount of \$16,280.00 for the application of fibered roof coating at the Public Works Garage Facility. Vice-Chair Hanslip moved to accept, seconded by Councilor Herlihy. The Town Council voted 6-0 to accept the bid.
- 07-122.17 Ordered, to appoint a person to fill the vacancy in the Charter Advisory Group. Councilor Littlefield moved to table, seconded by Councilor Herlihy. The Town Council voted 6-0 to table.

Council Member Comments

Councilor Lamb: will not be able to attend the next scheduled Council meeting on August 7th.

Councilor Chabot: No comment this evening.

Councilor Littlefield: announced that he will run for Town Council in the fall and read a letter.

Councilor Paul: No Comment this evening

Councilor Herlihy: reminded everyone of the rent rebate program will open on August 1st. Encourages citizens to call and make an appointment and not to just walk in.

Vice-Chairperson Hanslip: No Comment this evening.

Chairperson Mastraccio: No Comment this Evening

Future Agenda Items

Adjournment

Vice- Chair Hanslip moved to adjourn at 8:30 pm.

Respectfully submitted,
Sherry Lord
Executive Assistant to the Town Manager.