



# Sanford Town Council

Town Council Meeting Minutes – February 20, 2007

The Sanford Town Council met at 7:00 p.m. in the Chambers of the Sanford Town Hall Annex on Tuesday, February 20, 2007. Those present were: **COUNCILORS:** Chairperson Anne-Marie Mastraccio, Vice-Chair Joseph Hanslip, Councilor Maura Herlihy, Councilor Gordon Paul, Councilor Bradford J. Littlefield and Councilor Arthur K. Kelly, **TOWN MANAGER:** Mark Green. **TOWN STAFF:** Executive Assistant Sherry Lord, Fire Marshall George Davis, Town Planner Jim Gulnac, Finance Director Ronni Lynn Champlin, Fire Chief Raymond Parent, Police Chief Thomas Jones, K-9 Officer Jason Champlin with Kruger, Officer Sarah Roberts, Sergeant Craig Sanford, Sergeant Craig Anderson, Major Gordon Littlefield.

Chairperson Mastraccio called the meeting to order at 7:08pm.

The session began with the Pledge of Allegiance followed by a moment of silence.

**Roll Call:** Chairperson Mastraccio performs the Council Roll Call: Councilor Kelly, present; Council Littlefield, present; Councilor Paul, present; Councilor Herlihy, present; Vice-Chair Hanslip, present; Chairperson Mastraccio, present; Town Manager, Green, present; Executive Assistant, Sherry Lord, present.

## Minutes

February 6, 2007 – Regular Meeting: Vice-Chair Hanslip moved to approve, seconded by Councilor Paul. The Town Council voted 6-0 to approve.

## Chairman's Reports/Town Council Sub-Committee Reports

- Councilor Littlefield gave an update on the Solid Waste Sub Committee. They have run into some issues that they will continue to work out.
- Councilor Kelly added to Councilor Littlefield's comments on the Solid Waste Sub Committee. He mentioned the committee was running into some financial issues as well as curbside issues.
- Vice-Chair Hanslip spoke of Commissioner John Richardson's tour of Sanford. Commissioner Richardson was very impressed with Sanford. Vice-Chair congratulated Les Stevens on a great job.
- Chairperson Mastraccio congratulated Middle School Principal Becky Brink on winning Maine Middle School Principal of the year award. Chairperson Mastraccio also spoke

about Officer Mark Dyer being nominated for the America Most Wanted All-Stars. Major Gordon Littlefield explained. Chairperson Mastraccio also wanted to remind everyone that the Girls High School Basketball team will be playing in the semi-finals at the civic center. They will be playing against Biddeford.

### **Town Manager's Report**

- Town Manager Green talked about working with the Town of Kennebunk to consolidate and improve services. A meeting is scheduled for February 27<sup>th</sup> at this point it is at the staff level.

### **Communications**

Police Chief Tom Jones gave an introduction to a presentation from Officer Sarah Roberts. Officer Roberts recently went on a humanitarian assignment to Mississippi to help out people who are still dealing with the aftermath of Hurricane Katrina.

Chief Tom Jones introduced Officer Jason Champlin and his K-9 Kruger. Officer Champlin and Kruger won the Iron Dog Championship Title for the 3<sup>rd</sup> consecutive year. The trophy has since been retired and is the property of Officer Champlin.

Chairperson Mastraccio invited the Council applicants to address the Council and give a brief summary of why they are interested in the vacant Council position. Citizens that applied were Kevin Chabot of Sanford, Gary Lamb of Springvale and Sherwin Start of Sanford.

### **Public Hearings**

- 1) A Public Hearing on the proposed adoption of the International Building Code of the International Code Council (2003 edition), International Residential Code for One- and Two-Family Dwellings of the International Code Council (2003 edition), International Property Maintenance Code of the International Code Council (2003 edition), International Mechanical Code of the International Code Council (2003 edition), and International Fire Code of the International Code Council (2003 edition). Chairperson Mastraccio declared the public hearing open at 8:09pm. Code Enforcement Officer Shirley Sheesley addressed the Council and listed reasons why the Town should adopt the new Codes. Councilor Herlihy mentioned that the sub committee met three times to look over the new codes and found no real major changes. Chairperson Mastraccio declared the public hearing closed at 8:21pm.
- 2) A Public Hearing on the proposal to amend the Zoning Ordinance for the Town of Sanford, last revised April 22, 2006 to create a definition for 'YMCA/YWCA' in Section 2.2 – Definition, and to add the new definition to Section 11.15 – Table of Land Use to show what type of activity the use would be considered and which zones this activity would be permitted. Chairperson Mastraccio declared the public hearing open at 8:22pm. Town Planner Jim Gulnac addressed the Council. He explained the reason for the change. Chairperson Mastraccio declared the Public Hearing closed at 8:27pm.
- 3) A Public Hearing on the proposal to amend the Zoning Ordinance for the town of Sanford, last revised April 22, 2006 to create a definition for 'Horse Shows' in Section 2.2 – Definitions, and to add the new definition to Section 11.15 – Table of Land Uses to show what type of activity the use would be considered and which zones this activity would be permitted. Chairperson Mastraccio declared the public hearing open at

8:28pm. Town Planner Jim Gulnac gave a brief overview of the ordinance. Chairperson Mastraccio declared the public hearing closed at 8:34pm.

### **Public Participation**

Armand Talbot – Informed everyone of the CGA tour on February 27<sup>th</sup> at 2:00 at the Site on New Dam Rd. Also, the Council Workshop at 7:00pm.

### **Old Business**

### **New Business**

- 07-28.01      Ordered, to approve the transfer of 31.64 acres of Town Property to the State of Maine for the construction of a Veteran’s Cemetery. Councilor Paul moved to approve, Seconded by Councilor Littlefield. Fire Chief Raymond Parent addressed the Council. Chief Parent introduced David Richardman. Mr. Richardman presented the Council with a dollar bill to purchase the Town Property. The Town Council voted 6-0 to approve.
- 07-29.02      Ordered, to authorize the Town Manager to sign a one year lease with the Art Association for the use of the former Historical Society space in the Town Hall Annex. Councilor Paul moved to approve, seconded by Councilor Littlefield. Councilor Herlihy mentioned that it may be a good idea to add the suite number to the lease. Councilor Littlefield asked if there was another department that could have used that space. Town Manager Green mentioned that a compromise was made giving the PD the use of filing space. The Town Council voted 6-0 to approve.
- 07-30.03      The Sanford Town Council hereby ordains the International Building Code of the International Code Council (2003 edition), International Residential Code for One- and Two-Family Dwellings of the International Code Council (2003 edition), International Property Maintenance Code of the International Code Council (2003 edition), International Mechanical Code of the International Code Council (2003 edition), and International Fire Code of the International Code Council (2003 edition) which repeals and replaces the 2000 editions of the International Codes and the 1993 BOCA Code. (This item must be read on two separate days, this is the first reading). This reading was waved without objection.
- 07-31.04      The Sanford Town Council hereby ordains amendments to the Zoning Ordinance for the Town of Sanford, last revised April 22, 2006 to create a definition for ‘YMCA/YWCA’ in Section 2.2 – Definition, and to add the new definition to Section 11.15 – Table of Land Use to show what type of activity the use would be considered and which zones this activity would be permitted. (This item must be read on two separate days, this is the first reading). First reading, no action taken.
- 07-32.05      The Sanford Town Council hereby ordains amendments to the Zoning Ordinance for the town of Sanford, last revised April 22, 2006 to create a definition for ‘Horse Shows’ in Section 2.2 – Definitions, and to add the new definition to Section 11.15 – Table of Land Uses to show what type of activity the use would be considered and which zones this activity would be permitted. (This item must

be read on two separate days, this is the first reading). First reading, no action taken.

- 07-33.06 Ordered, to direct the Town Council representative to the Finance Committee to support the Town Manager's FY 2007/2008 Municipal Budget and forward it to the Finance Committee for review. Councilor Kelly moved to approve, seconded by Councilor Herlihy. Town Manager Green gave an overview of the budget. Councilor Littlefield made a motion to amend the first motion to move the MMA budget from the Council's consideration and have it submitted separately by the Town Manager to the Finance Committee; Seconded by Councilor Paul. Finance Director Ronni Champlin explained the MMA Accounts that are in the budget. The Council discussed the issue further. Chairperson Mastraccio made a motion to move the question; seconded by Councilor Herlihy. The Town Council voted 4-2 to move the question. (Councilor Littlefield & Councilor Paul opposed) The Town Council voted 2-4 on Councilor Littlefield's amendment to defeat the motion. Chairperson Mastraccio asked if there was any more discussion on the original motion. Vice-Chair Hanslip discusses having a separate line item under the Town Council Budget for health insurance that showed a zero requested amount. Vice-Chair Hanslip moved to amend the current motion to include such a line item in the Town Council budget. There is no second, motion dies. Councilor Littlefield discusses a separate warrant article for Town Council Insurance showing a zero balance. There was more discussion. Vice-Chair voiced his concerns with making this issue a warrant article. Vice-Chair Hanslip then moved again to add a line item to the Town Council budget specifically for Town Council Health Insurance; seconded by Councilor Littlefield. The Town Council voted 4-2 in favor of the motion. (Councilor Kelly & Councilor Herlihy opposed) The Town Council voted 6-0 to forward the Town Manager's FY 2007/2008 Municipal Budget to the Finance Committee for review.
- 07-34.07 Ordered, to support a proposal to add four patrol officers and one dispatcher to the Sanford Police Department. Town Manager Green explained the need for these new positions. Chief Tom Jones addressed the Council. Vice-Chair Hanslip moved to approve, Seconded by Councilor Kelly. The Town Council voted 6-0 to approve.
- 07-35.08 Ordered, to appoint a person to fill the current Town Council vacancy until the next regular election. Vice-Chair Hanslip moved to appoint Gary Lamb to fill the Council Vacancy. Seconded by Councilor Herlihy. Councilor Littlefield moved to appoint Kevin Chabot to fill the Council Vacancy. Seconded by Councilor Paul. The Town Council voted on the 1<sup>st</sup> motion to appoint Gary Lamb and voted 4-2. Councilor Kelly thanked all applicants.

### **Council Member Comments**

Councilor Kelly: No report this evening

Councilor Littlefield: No report this evening

Councilor Paul: No report this evening

Councilor Herlihy: No report this evening

Vice-Chairperson Hanslip: Thanked all council candidates.

Chairperson Mastraccio: Mentioned the Town Report, we are looking for suggestions on who to dedicate it to this year.

**Future Agenda Items**

Sanford Housing Authority – Councilor Herlihy

**Adjournment**

Chairperson Mastraccio moved to adjourn at 8:00pm seconded by Councilor Littlefield.

Respectfully submitted,

Mark Green  
Town Manager