

**SANFORD PLANNING BOARD MINUTES
MEETING – January 5, 2011 – 7:30 P.M.
Town Hall Annex Third Floor Chambers**

MEMBERS PRESENT: Kelly Tarbox, Chair
Robert Hardison, Vice Chair
Joseph Herlihy
John McAdam, Secretary
David Mongeau
Lela Harrison

MEMBERS ABSENT: Gary Morse

STAFF PRESENT: James Q. Gulnac, AICP, Planning & Development Director
Charles Andreson, PE, Town Engineer
Michael Casserly, Assistant Engineer

STAFF ABSENT: Barbara Bucklin, Administrative Assistant (w/notice)

I. CALL TO ORDER

Ms. Tarbox called the meeting to order at 7:30 PM.

II. SWEARING IN OF NEW MEMBERS

III. ELECTION OF OFFICERS

Ms. Tarbox called for a motion to elect a chairperson.

On a motion by Mr. Hardison and seconded by Mr. Mongeau, it was moved to have Ms. Tarbox serve as Chair to the Board for 2011.

Chair Tarbox asked if there were any nominations for Vice Chair. Board member McAdam made a motion to nominate Mr. Hardison. Board member Mongeau seconded the motion. It was moved to have Mr. Hardison serve as Vice Chair to the Board for 2011.

Chair Tarbox asked the Board to elect a secretary. Vice Chair Hardison nominated Board member McAdam, seconded by Board member Mongeau. It was moved to have Board member McAdam serve as secretary to the Board for 2011.

IV. ADOPTION OF PLANNING BOARD BY-LAWS

This item was tabled.

V. DISCUSSION & ADOPTION OF APPLICATION SUBMISSION PROCEDURES

This item was tabled.

VI. PUBLIC HEARINGS

There were no public hearing items.

VII. APPROVAL OF MINUTES - October 20, 2010; November 3, 2010; November 17, 2010; December 1, 2010; and December 15, 2010

October 20, 2010

Board member McAdam made a motion to accept the October 20, 2010 minutes as written.

Board member Mongeau seconded the motion.

A vote was taken, and the motion passed 6-0 (Ms. Harrison was not a member of the Board in October).

November 3, 2010 – December 15, 2010

These minutes were not ready for approval.

VIII. ADJOURN

The meeting adjourned at 7:35 P.M. A work session followed.