



Sanford Town Council

Town Council Meeting Minutes – August 5, 2008

The Sanford Town Council met at 7:00 p.m. in the Chambers of the Sanford Town Hall Annex on Tuesday, August 5, 2008. Those present were: **COUNCILORS:** Councilor Joseph Hanslip, Councilor Maura Herlihy, Councilor Anne Marie Mastraccio, Councilor Gordon Paul, Councilor Bradford J. Littlefield, and Councilor Kevin J. Chabot. **TOWN MANAGER:** Mark Green was absent with notice. **TOWN STAFF:** Executive Assistant Sherry Lord, Airport Manager Evan McDougal, Fire Chief Raymond Parent, Director of Recreation and Public Property, Code Enforcement Officer Shirley Sheesley, Director of Public Works and Town Engineer Charlie Andreson, Director of Highway Eugene Alley and Town Treasurer Paula Simpson.

Chairman Hanslip called the meeting to order at 7:00pm.

The session began with the Pledge of Allegiance followed by a moment of silence.

Roll Call: Chairman Hanslip performs the Council Roll Call: Councilor Walsh, absent w/notice; Councilor Chabot, present; Council Littlefield, present; Councilor Paul, present; Councilor Herlihy, present; Councilor Hanslip, present; Councilor Mastraccio, present; Town Manager, Green, absent w/notice; Executive Assistant, Sherry Lord, present.

Minutes

-Executive Session: June 10, 2008 – Councilor Mastraccio moved to approve, seconded by Councilor Paul. The Town Council voted 5-0-1 (Councilor Chabot abstained)

-Regular Meeting: June 17, 2008 – Councilor Mastraccio moved to approve, seconded by Councilor Paul. The Town Council voted 6-0 to approve.

-Executive Session: July 1, 2008 – Councilor Mastraccio moved to approve, seconded by Councilor Littlefield. The Town Council voted 6-0 to approve.

-Regular Meeting: July 1, 2008 – Councilor Mastraccio moved to approve, seconded by Councilor Littlefield. The Town Council voted 6-0 to approve.

-Regular Meeting: July 15, 2008 – Councilor Littlefield moved to approve, seconded by Vice-Chair Herlihy. Councilor Chabot asked that the minutes be corrected to reflect his presence at this meeting. The Town Council voted 4-0-2 (Councilors Mastraccio & Paul abstained).

Chairman's Reports/Town Council Sub-Committee Reports

Councilor Chabot reported from the Solid Waste Task Force. The Committee met with Ocean Side Rubbish to discuss options. The Committee is still working on a solution to bring to the Council. There will not be a meeting this Thursday, August 7th. The next scheduled meeting will be Thursday, August 14th.

Vice-Chair Herlihy reported from the Town Property Sub-Committee. The Town will be going back out to bid for the replacement of windows in the Town Hall. There was a discrepancy with the original bid.

Town Manager's Report

NONE

Communications

Marcel Blouin – Rotary Club recognition for contribution to purchase healthy snacks for summer recreation camps. Director of Recreation and Public Property presented a plaque to Chairman Joseph Hanslip (also president of Sanford/Springvale Rotary) in appreciation of the generous donation to purchase healthy snacks for the summer recreation camps.

Public Hearings

The Town Council will hold a public hearing to receive comment on the following:

- 1) A public hearing to discuss a pre-application being submitted to the State of Maine CDBG program for a Business Assistance Grant. The purpose of the request is to utilize \$130,500 of Business Assistance Grant funds with an equal amount of matching funds to construct over 1,000 feet of public roadway together with associated drainage to provide tractor trailer access to Flemish Master Weaver's 60,000 sq. ft. multi-million dollar expansion at the Sanford Regional Airport. Public comments will be solicited at this Hearing and will be submitted as part of the pre-application. Chairman Hanslip declared the public hearing open at 7:08pm. Director of Economic Affairs Les Stevens explained the need for the grant and what the grant funds will be used for. Johan Moulin, President of Flemish Master Weavers explained how this new road will provide access to shipping docks as well as an access road to the use of any future development at the Oxford Aviation site. Airport Manager Evan McDougal explained that this is part of the West Side Airport Master Plan and that it will be Town Owned and Maintained. There was no one else to speak for or against. The public hearing was declared closed at 7:20pm.

- 2) A public hearing to discuss a pre-application being submitted to the State of Maine CDBG program for a Development Fund Loan. The purpose of the request is to utilize \$200,000 of Development Fund Loan funds together with other matching funds for working capital to support the retention of 32 jobs at U.S. Felt. Public comments will be solicited at this Hearing and will be submitted as part of the pre-application. Chairman Hanslip declared the public hearing open at 7:20pm. Les Stevens, Director of Economic Affairs introduced himself to the Council. Mr. Stevens gave a brief history of U.S. Felt. He explained that the gentlemen here tonight are new owners that see a future for U.S. Felt. He explained the terms of the loan and that if U.S. Felt were to default; they would be responsible for repaying the loan. Vincent Bouragine President of U.S. Felt addressed the Council. He handed out literature and explained what the company does. He also brought samples of the products they manufacture. There was no one else to speak for or against. The public hearing was declared closed at 7:46pm.

- 3) An application for liquor license renewal for MCS Pizza, LLC D/B/A: Sanford Pat's Pizza, 9 Renaissance Way, Sanford, ME. Chairman Hanslip declared the public hearing open at 7:46pm. There was no one to speak for or against. The public hearing was declared closed at 7:46pm.

Public Participation

NONE

Old Business

- 08-89.01 The Sanford Town Council hereby ordains the following amendment to the Town of Sanford Maine, Part III, Land Use, Subsection 280-51 Industrial Business Zone by adding the following to Subsection J. (3) Areas within Tax Map R19, Lot 9A and 201-215 Retail is permitted as a conditional use (CU) subject to Planning Board approval and the provisions of Article XIV, Conditional Uses and Article XVII Site Plan Review. (This item must be read on two separate occasions, this is the second reading). Councilor Littlefield moved to approve, seconded by Vice-Chair Herlihy. The Town Council voted 6-0 to approve.

New Business

- 08-94.01 The Town Council hereby approves a resolution authorizing and directing the Town Manager to submit a Community Development Block Grant application Business Assistance Grant in the amount of \$130,500 to the Department of Economic and Community Development on behalf of Flemish Master Weavers Inc. Councilor Littlefield moved to approve, seconded by Councilor Chabot. The Town Council voted 6-0 to approve.
- 08-95.02 The Town Council hereby approves a resolution authorizing and directing the Town Manager to submit a pre-application for a Development Fund Loan in the amount of \$200,000 on behalf of U.S. Felt. Councilor Littlefield moved to approve, seconded by Councilor Chabot. The Town Council voted 6-0 to approve.
- 08-96.03 Ordered, to approve a ten year renewal of the second floor of the Anderson Learning Center to the Sanford School Department as required by Section 16 of the lease agreement between the Town and the SSDC. Vice-Chair Herlihy moved to approve, seconded by Councilor Littlefield. Councilor Herlihy explained that the Council Town Property Sub-Committee met and discussed, they are recommending approval. Vice-Chair Herlihy explained that she viewed a copy of the lease between the SSDC and the School Department. She stated that the lease looks good but has minor issues. Vice-Chair Herlihy moved to allow the SSDC to negotiate a 10 year lease between the Sanford School Department and the SSDC provided the lease does not allow for a Right of First Refusal on any potential sale of the property, seconded by Councilor Mastraccio. The Town Council voted 6-0 to approve.
- 08-97.04 Ordered, to authorize Board of Appeals Member Mark Patterson to represent the Town of Sanford at the September 2008 International Code Council meeting in Minneapolis, MN. Councilor Paul moved to table, there was no second, motion failed. Councilor Paul voiced his concerns. Mr. Patterson explained why he is interested in attending the conference. Code Enforcement Officer Shirley Sheesley expressed her concerns. Vice-Chair Herlihy moved to authorize ZBA member Mark Patterson to represent the Town of Sanford at the September 2008 ICC meeting in Minneapolis, MN on September 14th through the 23rd only, seconded by Councilor Mastraccio. Chairman Hanslip moved to amend the motion adding solely for the purpose of voting rights at the conference, seconded by Councilor Mastraccio. The Town Council voted 4-2 to approve (Councilors Paul & Chabot opposed). The Town Council voted on the original motion 5-1 to approve (Councilor Paul opposed).
- 08-98.05 Ordered, to authorize the Town Manager to enter into an agreement with the residents of Rockwood Drive and Wayne Berthiaume for the completion of Rockwood Drive. Vice-Chair Herlihy moved to approve, seconded by Councilor Mastraccio. Director of Public Works and Town

Engineer explained the situation and strongly recommends approval. The Town Council voted 6-0 to approve.

- 08-99.06 Ordered, to authorize the Sanford Hockey Boosters to hold a toll booth on Saturday, August 23rd from 9:00am to 1:00pm. Councilor Littlefield moved to approve, seconded by Councilor Chabot. The Town Council voted 6-0 to approve.
- 08-100.07 Ordered, to authorize the Town Manager to enter into an agreement with Dayton Sand and Gravel for the purchase of paving services. Councilor Littlefield moved to approve, seconded by Vice-Chair Herlihy. The Town Council voted 6-0 to approve.
- 08-101.08 Ordered, to authorize the Chairman to cast a ballot on behalf of the Town Council for positions on the MMA Executive Board. Councilor Littlefield moved to approve, seconded by Councilor Chabot. The Town Council voted 6-0 to approve.
- 08-102.09 Ordered, to make appointments to various Town Boards and Committees as recommended by the Council Appointments Sub-Committee. Councilor Mastraccio moved to appoint Kyle Landry to the Zoning Board of Appeals with a term to expire on 12/31/2009, seconded by Councilor Paul. The Town Council voted 6-0 to approve.
- 08-103.10 Ordered, to approve the following license requests:
- 1) An application for liquor license renewal for MCS Pizza, LLC D/B/A: Sanford Pat's Pizza, 9 Renaissance Way, Sanford, ME. Councilor Littlefield move to approve, seconded by Councilor Paul. Seth Fenn, owner of Pat's Pizza addressed the Council and explained his plans for the establishment. The Town Council voted 6-0 to approve.

Council Member Comments

Councilor Walsh: Absent

Councilor Chabot: No Comment

Councilor Littlefield: No Comment

Councilor Paul: No Comment

Councilor Mastraccio: No Comment

Vice-Chair Herlihy: Announced that the forms for the circuit breaker are available and there is assistance to help anyone fill out the form in the Town Hall for those who need it.

She also announced the Senior Summit Days that will take place on Wednesday, September 17th at Goodall Hospital. This will be an informational meeting for seniors.

Chairman Hanslip: No Comment

Future Agenda Items

Adjournment

Chairman Hanslip moved to adjourn at 8:43 pm.
Respectfully Submitted,
Sherry Lord
Executive Assistant to the Town Manager