



# Sanford Town Council

Town Council Meeting Minutes – January 4, 2011

The Sanford Town Council met at 7:00 p.m. in the Chambers of the Sanford Town Hall Annex on Tuesday, January 4, 2011. Those present were: **COUNCILORS:** Councilor Joseph R. Hanslip, Councilor Gordon N. Paul, Councilor Anne Marie Mastraccio, Councilor Bradford J. Littlefield, Councilor Alan R. Walsh, Councilor Richard L. Wilkins and Councilor Kenneth Burgess. **TOWN MANAGER:** Mark Green **TOWN STAFF:** Executive Assistant to the Town Manager Sherry Lord, Town Clerk Tax Collector Claire Morrison, Director of Planning Jim Gulnac.

Town Manager Green called the meeting to order at 7:03pm.

The session began with the Pledge of Allegiance followed by a moment of silence.

## Roll Call:

**(Mark Green, Town Manager) All Present**

**Swearing-in of new members of the Council (Bradford J. Littlefield and Kenneth Burgess)  
(Claire E. Morrison, Town Clerk / Tax Collector)**

## ◆ **Elect Chairperson of the Council for 2011 (Mark Green, Town Manager)**

Councilor Walsh moved to nominate Councilor Paul Chairman of the Council for 2011, seconded by Councilor Wilkins. Councilor Hanslip moved to nominate Councilor Littlefield Chairman of the Council for 2011. The Town Council voted on the first nomination of Councilor Paul as Chairman 4-3 to approve (Councilors Hanslip, Mastraccio and Littlefield opposed).

## **New Chairperson Assumes Duties**

## ◆ **Elect Vice-Chairperson of the Council for 2011**

Chairman Paul called for nominations for Vice-Chairperson. Councilor Hanslip moved to nominate Councilor Littlefield Vice-Chairman of the Council for 2011, seconded by Councilor Mastraccio. Councilor Wilkins moved to nominate Councilor Walsh Vice-Chairman, seconded by Chairman Paul. The Town Council voted on the nomination of Councilor Littlefield 3-4 to approve. (Councilors Paul, Walsh, Wilkins and Burgess opposed). The Town Council voted on the nomination of Councilor Walsh as Vice-Chairman 4-3. (Councilors Hanslip, Mastraccio and Littlefield opposed). Councilor Hanslip called for a unanimous vote for Chairman Paul, seconded by Vice-Chair Walsh. The Town Council voted 5-2. (Councilors Mastraccio and Littlefield opposed)

## **Minutes**

Regular Meeting: December 7, 2010: Councilor Littlefield moved to approve, seconded by Councilor Mastraccio. The Town Council voted 7-0 to approve.

Regular Meeting: December 21, 2010: Councilor Littlefield moved to approve, seconded by Councilor Wilkins. The Town Council voted 6-0-1 to approve. (Councilor Hanslip abstained).

## **Chairman's Reports/Town Council Sub-Committee Reports**

Councilor Hanslip thanked the Council for their nominations of Chairman for the past three years.

## **Town Manager's Report**

Town Manager Green congratulated Chairman Paul and Vice-Chair Walsh on their nominations. Town Manger Green also spoke of the progress that is being made on No. 1 Pond. He spoke about the demolition of Aerofab and the building should be completely down by the end of the week. Town Manager Green asked Town Clerk/Tax Collector to talk about the Town Ward vacancies. Town Clerk Morrison also announced the Organizational meeting for town meeting members for Thursday, January 13, 2011.

## **Communications**

### **Public Participation**

### **Public Hearings**

The Town Council will take public comment on the following:

- 1) An application for a Mental Health & Abuse Clinic license from Counseling Services Inc., 474 Main Street, Springvale, ME. Chairman Paul declared the public hearing open at 7:19pm. There was no one to speak for or against. The public hearing was declared closed at 7:19pm.

## **Old Business**

10-157.09 Ordered, to approve the following license requests:

- 1) An application for liquor license renewal for City Limits Saloon, 324 Country Club Rd, Sanford. Councilor Walsh moved to table seconded by Councilor Wilkins. The Town Council voted 7-0 to approve.

## New Business

- 11-01.01 Ordered, to appoint a Council representative to the Charter Commission. Councilor Mastraccio moved to appoint Councilor Littlefield, seconded by Councilor Hanslip. The Town Council had discussion about appointing a Council Member to the Charter Commission. The Town Council voted 5-2 to appoint Councilor Littlefield. (Chairman Paul and Vice-Chair Walsh opposed). Councilor Mastraccio moved to appoint Tom Sevigny to the Charter Commission, seconded by Councilor Hanslip. The Town Council voted 7-0 to appoint. Councilor Walsh moved to appoint Victor DiGregorio, seconded by Councilor Wilkins. Motion dies for lack of votes.
- 11-02.02 Ordered, to make appointments to various Town Boards and Committees as recommended by the Council Appointments Sub-Committee. Councilor Walsh moved to approve the appointment sub-committees recommendations (see memo attached), seconded by Councilor Littlefield. The Town Council voted 7-0 to approve. The remainder of the vacancies will be appointed in February.
- 11-03.03 Ordered, to appoint Council Representatives to the Finance Committee, the Capital Improvement Committee, the MMA LPC and Oakdale Cemetery. Councilor Mastraccio moved to appoint Councilor Walsh to the Finance and CIP Committees, seconded by Councilor Wilkins. The Town Council voted 6-1 to appoint. (Councilor Littlefield opposed). Councilor Mastraccio moved to appoint Councilor Littlefield as an alternate to the Finance and CIP Committee, seconded by Councilor Hanslip. The Town Council voted 7-0 to appoint. (There was NO MMA LPC appointment made at this time). Councilor Mastraccio moved to appoint Councilor Hanslip to the Oakdale Cemetery Board of Trustees, seconded by Councilor Walsh. The Town Council voted 7-0 to approve.
- Councilor Mastraccio moved to approve item #'s 11-04.04 and 11-05.05 with the intent of a sub-committee to review and suggest possible changes to the Council, seconded by Councilor Wilkins. The Town Council voted 7-0 to approve.
- 11-04.04 Ordered, to approve the Town Council Rules of Procedure for 2011.
- 11-05.05 Ordered, to approve and sign the Code of Conduct for 2011
- 11-06.06 Ordered, to terminate the lease for property in the mid-Town Mall with Bishop Properties. Councilor Littlefield moved to approve, seconded by Councilor Walsh. Town Manager Green explained that due to the property swap the Council approved in the fall of 2010 this lease is no longer necessary. The Town Council voted 7-0 to approve.
- 11-07.07 Ordered, to approve the following license requests:

- 1) An application for a Mental Health & Abuse Clinic license from Counseling Services Inc., 474 Main Street, Springvale, ME. Councilor Littlefield moved to approve, seconded by Councilor Burgess. The Town Council voted 7-0 to approve.
- 2) An application for liquor license renewal for the Village Slice, 481 Main Street, Springvale, ME. Councilor Mastraccio moved to table, seconded by Vice-Chair Walsh. The Town Council voted 7-0 to table.

### **Council Member Comments**

Councilor Burgess: None

Councilor Wilkins: None

Councilor Littlefield: None

Councilor Hanslip: Congratulated Chairman Paul and Vice-Chair Walsh

Councilor Mastraccio: None

Vice-Chair Walsh: Thanked Councilor Hanslip for his leadership for the past 3 years. He also congratulated Chairman Paul and thanked his family for their support.

Chairman Paul: Thanked Councilor Hanslip.

### **Future Agenda Items**

### **Adjournment**

Chairman Hanslip moved to adjourn at 7:52 pm.

Respectfully Submitted,

Sherry Lord

# Town of Sanford



From the Desk of  
Sherry Lord

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## Memorandum

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**To: Mark Green**  
**From: Sherry Lord**  
**Subject: Appointment Recommendations**  
**Date: December 30, 2010**

The Town Council Sub-Committee for Appointments met on Tuesday, December 28, 2010 to review applications for openings on various Boards and Committees.

The following is a list of the Sub-Committee's recommendations.

<u>Board or Committee</u>	<u>Term to Expire</u>
<u>Airport Advisory Committee</u> Steven A. Richard – (incumbent, reapplied)	12/31/2013
<u>Zoning Board of Appeals</u> Paul A. Demers – (incumbent, reapplied) Dr. Naila Aslam-Khan – (incumbent, reapplied)	12/31/2012 12/31/2013
<u>Planning Board</u> Lela M. Harrison	12/31/2013
<u>Trails Committee</u> Thom Gagne Ruth Bettinger	No Expiration No Expiration
<u>Community Development Block Grant</u> Rev. Mark W. Wendorf	12/31/2013
<u>Sanford Housing Authority Board of Commissioners</u> Joseph Doiron – (incumbent, reapplied) Michael Jean – (incumbent, reapplied) Kimberly Jagger LaChance – (incumbent, reapplied) Linda J. Allen – (tenant rep.) Marguerite P. Boucher – (tenant rep. Unexpired term)	12/31/2012 12/31/2013 12/31/2013 12/31/2013 12/31/2012