



Sanford Town Council

Town Council Meeting Minutes – March 6, 2007

The Sanford Town Council met at 7:00 p.m. in the Chambers of the Sanford Town Hall Annex on Tuesday, March 6, 2007. Those present were: **COUNCILORS:** Chairperson Anne-Marie Mastraccio, Vice-Chair Joseph Hanslip, Councilor Maura Herlihy, Councilor Gordon Paul, Councilor Bradford J. Littlefield, Councilor Arthur K. Kelly, and Councilor Gary R. Lamb **TOWN MANAGER:** Mark Green. **TOWN STAFF:** Executive Assistant Sherry Lord, Director of Recreation & Public Property Marcel Blouin, Finance Director Ronni Lynn Champlin, Codes Enforcement Officer Shirley Sheesley, Assistant Fire Chief Jeff Rowe, Director of Economic Affairs Les Stevens, Director of Planning Jim Gulnac, Police Chief Tom Jones, Sergeant Craig Sanford and Major Gordon Littlefield.

Chairperson Mastraccio called the meeting to order at 7:00pm.

The session began with the Pledge of Allegiance followed by a moment of silence.

Roll Call: Chairperson Mastraccio performs the Council Roll Call: Councilor Lamb, present; Councilor Kelly, present; Council Littlefield, present; Councilor Paul, present; Councilor Herlihy, present; Vice-Chair Hanslip, present; Chairperson Mastraccio, present; Town Manager, Green, present; Executive Assistant, Sherry Lord, present.

Minutes

February 20, 2007 – Regular Meeting: Councilor Kelly moved to approve, seconded by Councilor Littlefield. The Town Council voted 6-1 (Councilor Lamb abstained)

Chairman's Reports/Town Council Sub-Committee Reports

- Chairperson Mastraccio reminded all Councilors that the sub committee appointments will be made soon. Anyone wanting to change or be added to a sub committee should let her know soon.
- Councilor Herlihy gave the Council an update on the Finance Committee as well as the Agency Services Sub-Committee. Councilor Herlihy will be making a report to the Finance Committee on Thursday night 3-8-07 on the progress of the sub-committee. Also, the first Finance Committee meeting was held on 3-1. The School Department budget as well as the Managers budget was presented. The memo from David Nickerson to the Finance Committee will be on the 3-8 Finance Committee Agenda.

Town Manager's Report

- Town Manager Green spoke of the response the Town has received from the FAA regarding Sanford Air. In May of 2006 Sanford Air disputed to the FAA that the Town of Sanford was not in compliance in regards to the operation of the Airport. The FAA found that the Town was in compliance with all the FAA regulations. Sanford Air appealed that decision in June of 2006. The Town received notice on 3-5-06 that the Town's actions were in compliance. Mr. Green also reminded the Town Property Sub Committee will meet on Wednesday 3-7-07 in his office at 7:00am and not 7:15am.
- Councilor Littlefield mentioned that he attended the 3-1-07 Finance Committee meeting and commented on the good job that Mr. Green had done with presenting his budget. Councilor Herlihy added that Director of Public Works Charlie Andreson also showed his pavement management presentation to the Finance Committee and did a great job.

Communications

- To hear a report from the Chief of Police on calls for Service at Club Adrenaline. Chief Jones addressed the Council and explained the calls for service from February 07 thru March 07. Chief Jones spoke of his concerns. He talked about the photos on the Adrenaline web-site. He also mentioned that the patrons of the club are from out of town such as Methuen Mass. Town Manager Green notified the Council that the Club is currently operating without a Special Amusement Permit. The permit expired 12/31/06 and the owners have been given until the beginning of March to reapply. They have not applied at this time. Deputy Town Clerk/Tax Collector Sue Cote will be sending the owners a letter notifying them of the expired permit. Tom Goulet from Club Adrenaline addressed the Council. Mr. Green asked that once the owners of the club come in to renew the expired permit that it be put on the March 20,07 agenda and advertise a public hearing.

Public Hearings

- 1) A hearing to receive public comments on the designation of the Central Tire Tax Increment Financing District and the adoption of the associated Development Program for said Municipal Development and Tax Increment Financing District pursuant to the provisions of Chapter 206 of Title 30-A of The Maine Revised Statutes as amended. Chairperson Mastraccio declared the public hearing open at 7:34pm. Director of Economic Affairs Les Stevens addressed the Council. Mr. Stevens gave a brief PowerPoint outlining the TIF District. President of Central Tire Rene Therrien explained the progress on the new building to the Council. Mr. Therrien also thanked Les Stevens for all the work he has done in helping Central Tire. Councilor Lamb commented that it is good to see and have a family business grown here in town. Mr. Stevens acknowledges the State in having a big part in this project. A CDBG Grant was awarded to Central Tire as well as being certified as a Pine Tree Zone eligible business. Hazen Carpenter has known Rene Therrien for a long time. They are a very capable family and will do well in this new facility. Chairperson Mastraccio declared the public hearing closed at 7:49pm.

Public Participation

Bernard Normand – Ward 6, Mr. Normand spoke of the need for a parking enforcement officer. He pointed out a few issues where people have parked vehicles and abandoned them. He also mentioned people parking on sidewalks forcing pedestrians to walk in the streets and roads. Chairperson Mastraccio acknowledged his concerns. Councilor Paul comments on the Biddeford Police Department policing parked cars. Councilor Lamb asked Town Manager Green if the communities have the person in violation pay the salaries of the parking enforcement officer. Town Manager Green explained how other communities have parking meters and parking garages.

Old Business

- 07-30.03 The Sanford Town Council hereby ordains the International Building Code of the International Code Council (2003 edition), International Residential Code for One- and Two-Family Dwellings of the International Code Council (2003 edition), International Property Maintenance Code of the International Code Council (2003 edition), International Mechanical Code of the International Code Council (2003 edition), and International Fire Code of the International Code Council (2003 edition) which repeals and replaces the 2000 editions of the International Codes and the 1993 BOCA Code. (This item must be read on two separate days, this is the second reading). Councilor Littlefield moved to approve, seconded by Vice-Chair Hanslip. Councilor Herlihy mentioned that the sub-committee met and reviewed the codes. The Town Council voted 7-0 to approve.
- 07-31.04 The Sanford Town Council hereby ordains amendments to the Zoning Ordinance for the Town of Sanford, last revised April 22, 2006 to create a definition for 'YMCA/YWCA' in Section 2.2 – Definition, and to add the new definition to Section 11.15 – Table of Land Use to show what type of activity the use would be considered and which zones this activity would be permitted. (This item must be read on two separate days, this is the second reading). Councilor Littlefield moved to approve, seconded by Councilor Herlihy. Councilor Herlihy moved to amend, seconded by Councilor Littlefield. Councilor Herlihy read the amendments. All references to "YMCA/YWCA" will be changed to "Non Profit Service Organizations". Councilor Lamb asked if there was any discussion on not allowing this type of use in the rural zones in Town. Town Planner Jim Gulnac spoke of the discussion from the planning board. It was agreed that there would have to be sufficient space such as at least 10 acres. The Town Council voted 7-0 to approve the amendment. The Town Council voted 7-0 to approve the original motion.
- 07-32.05 The Sanford Town Council hereby ordains amendments to the Zoning Ordinance for the town of Sanford, last revised April 22, 2006 to create a definition for 'Horse Shows' in Section 2.2 – Definitions, and to add the new definition to Section 11.15 – Table of Land Uses to show what type of activity the use would be considered and which zones this activity would be permitted. (This item must be read on two separate days, this is the second reading). Councilor Littlefield moved to approve, seconded by Vice-Chair Hanslip. The Town Council voted 7-0 to approve.

New Business

- 07-36.01 Ordered, to adopt the resolution entitled Resolve to Designate the Central Tire Municipal Development Tax Increment Financing District and to adopt a Development Program for Said District. Councilor Littlefield moved to approve, seconded by Councilor Herlihy. Councilor Littlefield asked that there be some sort of wording in the Credit Enhancement Agreement that this TIF is non-transferable should the company change ownership. The Town Council voted 7-0 to approve.
- 07-37.02 Ordered, to award the fire prevention trailer to the Town of Alfred. Councilor Herlihy moved to approve, seconded by Vice-Chair Hanslip. Town Manager Green called Assistant Fire Chief Jeff Rowe to speak of the process. He explained that a letter was sent out to the departments surrounding communities asking them to send in an essay telling the Town why they would want the trailer, how they would use it and who they would help. Out of 7 letters the Fire Department received two essays back. One from Acton and one from Alfred. There was a small group of Non-Fire Department personnel that reviewed the essays and they are recommending that the old smoke trailer be awarded to the Town of Alfred. The Town Council voted 7-0.
- 07-38.03 Ordered, to award a bid not to exceed \$45,202.00 to Woodard & Curran for engineering services for the Mousam Way Pedestrian / Bicycle Pathway. Councilor Herlihy moved to discuss, seconded by Councilor Littlefield. Director of Recreation & Public Property Marcel Blouin explained the process of the Mousam Way Pedestrian / Bicycle Pathway has been. The Trails Committee sent out seven RFQ's and received four back. Mr. Blouin then explained exactly what trails would be involved. The Town Council voted 7-0.
- 07-39.04 Ordered, to accept the annual audit conducted by Runyon, Kersteen & Ouellette. Councilor Littlefield moved to discuss, seconded by Councilor Paul. Finance Director Ronni Lynn Champlin introduced Mr. Hank Farrar of Runyon, Kersteen & Ouellette. Mr. Farrar gave a brief PowerPoint presentation to the Council. The Town Council voted 7-0 to accept the annual audit.

Council Member Comments

Councilor Kelly: No report this evening

Councilor Littlefield: No report this evening

Councilor Paul: commented on the presentation made by Public Works Director Charlie Andreson. Councilor Paul watched the Finance Committee meeting on television when Mr. Andreson made his Pavement Management Presentation to the Finance Committee. Councilor Paul remarked that it was the best presentation that he had seen in a long time. He commended Mr. Andreson and all involved on the quality and research that was done.

Councilor Herlihy: remarked that the Council has had the pavement management on their list of priorities for 2 years. She also stated they did a great job with the presentation and the data they compiled.

Vice-Chairperson Hanslip: No report this evening.

Chairperson Mastraccio: No report this evening.

Future Agenda Items

Adjournment

Chairperson Mastraccio moved to adjourn at 8:45pm seconded by Councilor Herlihy.

Respectfully submitted,

Mark Green
Town Manager