

**SANFORD PLANNING BOARD MINUTES
MEETING March 19, 2014 – 7:00 P.M.
City Hall Annex Third Floor Chambers**

MEMBERS PRESENT: John McAdam, Chair
Kelly Tarbox, Vice Chair
Robert Hardison
Joshua Howe
Richard Bergeron
Lenny Horr

MEMBERS ABSENT: Lela Harrison (w/notice)

STAFF PRESENT: James Q. Gulnac, AICP, Planning & Development Director
Michael Casserly, P.E., Assistant Engineer

STAFF ABSENT: None

I. CALL TO ORDER

Chair McAdam called the meeting to order at 7:00 P.M.

II. PUBLIC HEARINGS

1. **File #02-14-RS: Fred & Lisa Smith, c/o John Hutchins**, Corner Post Land Surveying, Inc., 600 Main Street, Springvale, Maine.

Chair McAdam called for a representative to present the project.

James Gulnac, Planning Director, asked the Board to refer to the updated plan handed out at tonight's meeting, as opposed to the plan received in the packet, when the applicant references the plan.

John Hutchins, representing the applicant, briefly overviewed the application.

Chair McAdam asked if anyone present would like to speak in favor of the application; there was no one.

Chair McAdam asked if anyone present would like to speak against the application; again, there was no one.

Chair McAdam closed the public hearing.

The meeting moved into work session discussion on the public hearing item at 7:11 P.M.

III. NEW BUSINESS

The Board reconvened after the work session discussion at 8:24 P.M. to take action on this item.

1. **File #02-14-RS: Fred & Lisa Smith, c/o John Hutchins**, Corner Post Land Surveying, Inc., 600 Main Street, Springvale, Maine.

After the work session, Chair McAdam stated there was going to be a site visit for this project at 7:30 a.m. on Friday, March 21, 2014 and the project would be tabled until the next meeting in two weeks.

Board member Tarbox moved Chair McAdam's statement.

Board member Hardison seconded the motion.

A vote was taken and the motion passed 6-0.

IV. OLD BUSINESS

There were no old business items.

V. APPROVAL OF MINUTES – January 15, 2014 and February 6, 2014

January 15, 2014

Chair McAdam asked Board member Tarbox if the minutes were ready for approval. She said the minutes looked ok.

Board member Tarbox made a motion to accept the minutes as written.

Board member Hardison seconded the motion.

A vote was taken, and the motion passed 5-0-1. (Board member Horr abstained as he was not a member of the Board in January.)

February 6, 2014

Staff member Gulnac stated the minutes were available, but since Board member Harrison, Secretary was absent he recommended a motion to table until she returns.

The approval of minutes was tabled.

VI. PLANNING DIRECTOR'S REPORT

There was no Planning Director's report; however staff member Gulnac asked for the Board's concurrence that no further discussion is needed during the work session on the ordinance revisions, File #999-13-T(1), as the Board is familiar with the revisions being made. He also said further review of the sign ordinance will be done at a later date.

Staff member Gulnac then stated the Mariner Tower application, File #10-13-W, was approved at the city council level and will be brought back for final approval before the Board. He also briefed the Board about upcoming projects and road work being done in the city.

VII. ADJOURN

The meeting adjourned at 7:11 PM to go into work session. After the work session, the meeting adjourned at 8:25 P.M.