



Sanford City Council

City Council Meeting Minutes – January 8, 2013

The Sanford City Council met at 7:00 p.m. in the Chambers of the Sanford City Hall Annex on Tuesday, January 8, 2013. Those present were: **COUNCILORS:** Councilor Alan Walsh, Councilor Bradford J. Littlefield, Councilor Joseph Hanslip, Councilor Richard Wilkins, Councilor Ken Burgess, Councilor Maura Herlihy and Councilor Fred W. Smith. **CITY MANAGER:** Steven R. Buck **CITY STAFF:** Sherry Lord, Executive Assistant, Eugene Alley; Director of Sanitation, Sue Cote; City Clerk/ Voter Registrar, Randy White; Director of General Assistance, Charlie Andreson, Director of Public Works; Steve Benotti; Assistant Fire Chief, Jeff Rowe; Fire Chief and Jim Gulnac; Director of Planning.

City Manager Steven R. Buck called the meeting to order at 7:01pm.

The session began with the Pledge of Allegiance followed by a moment of silence.

Roll Call: City Manager Buck performs the Council Roll Call: Councilor Smith, present; Councilor Herlihy, present; Councilor Burgess, present; Councilor Wilkins, present; Councilor Littlefield, present; Councilor Hanslip, present; Councilor Walsh, present.

Swearing-in of new members of the City Council (Alan R. Walsh, Fred W. Smith, Richard L. Wilkins)

(Sue Cote, City Clerk)

- ◆ Elect Mayor of the City Council for 2013
(Steven R. Buck, City Manager)

Councilor Burgess moved to nominate Councilor Walsh as Mayor, Seconded by Councilor Wilkins. Councilor Littlefield moved to nominate Councilor Herlihy, seconded by Councilor Hanslip. City Manager called for a vote for the nomination of Councilor Walsh. Councilor Walsh received 3 votes. City Manager called for the vote for Councilor Herlihy for Mayor. Councilor Herlihy received 4 votes.

New Mayor Assumes Duties

Mayor Herlihy assumed duties of mayor. Mayor Herlihy began with a speech.

- ◆ Elect Deputy Mayor of the City Council for 2013

Mayor Herlihy sought nominations for Deputy Mayor. Councilor Littlefield moved to nominate Councilor Hanslip, seconded by Councilor Burgess. The City Council voted 7-0.

Minutes

Regular Meeting: December 18, 2012: Deputy Mayor Hanslip moved to approve, seconded by Councilor Littlefield. The City Council voted 5-0-2 (Councilor Smith and Councilor Burgess abstained)

Mayor's Reports/City Council Sub-Committee Reports

City Manager's Report

City Manager Buck gave an update to the Council on various projects around the City.

Communications/Presentations

None

Public Participation

Alberta Sevigny – Voiced her opinion

Public Hearings

The City Council will take public comment on the following:

1. A renewal Mental Health & Abuse Clinic License from Counseling Services Inc., 474 Main Street, Sanford, ME. Mayor Herlihy declared the public hearing open at 7:31pm. There was no one to speak for or against. The public hearing was declared closed.
2. A renewal Mental Health & Abuse Clinic License from Sweetser, 863 Main Street, Sanford, ME. Mayor Herlihy declared the public hearing open at 7:31pm. There was no one to speak for or against. The public hearing was declared closed.
3. A liquor license renewal for Capital Pizza Huts, Inc., D/B/A: Pizza Hut, 1364 Main Street, Sanford, ME. Mayor Herlihy declared the public hearing open at 7:32pm. There was no one to speak for or against. The public hearing was declared closed.

Consent Agenda

Mayor Herlihy sought comment or opposition on the following items. There was neither. The following items were approved.

13-01.01 Ordered, to approve the following license request:

1. A renewal Mental Health & Abuse Clinic License from Counseling Services Inc., 474 Main Street, Sanford, ME.
2. A renewal Mental Health & Abuse Clinic License from Sweetser, 863 Main

Street, Sanford, ME.

3. A liquor license renewal for Capital Pizza Huts, Inc., D/B/A: Pizza Hut, 1364 Main Street, Sanford, ME.

Old Business

- 12-159.02 Order, to review and approve procedures recommended by the Charter Transition Committee to establish a Budget Committee, pursuant to New Charter Section 602. Councilor Littlefield moved to approve, seconded by Deputy Mayor Hanslip. The City Council voted 7-0 to approve.

New Business

- 13-02.02 Ordered, to amend and set hours for the Transfer Station. Councilor Walsh moved to approve, seconded by Councilor Littlefield. Councilor Smith had questions regarding Saturday hours. There was discussion regarding Saturday Hours. The Town Council voted 7-0 to approve.
- 13-03.03 Ordered, to make appointments to various City Boards and Committees as recommended by the Council Appointments Sub-Committee. Councilor Walsh moved to approve and accept the recommendation of the appointments sub-Committee, seconded by Councilor Burgess. Councilor Littlefield moved to separate committees. Councilor Walsh agreed. Councilor Walsh moved to approve the recommendations of the Appointment Sub-Committee for the following committees: Airport Advisory, Housing Authority Board of Directors and Zoning Board of Appeals, seconded by Councilor Littlefield. The Town Council voted 7-0 to approve. Deputy Mayor Hanslip asked that the Appointment Sub-Committee review the planning board applications again and interview applicants then make a recommendation, seconded by Councilor Littlefield. The City Council voted 4-3.
- 13-04.04 Ordered, to appoint three (3) members of the City Council to the appointment sub-committee to appoint the budget committee. Councilor Walsh made a friendly amendment to change the number of members from 3 to 2 members of the City Council. Councilor Walsh clarified that this is an appoint by the Mayor. Councilor Walsh moved that the Mayor make two appointments to the appointment sub-committee, seconded by Councilor Burgess. The City Council voted 7-0 to approve.
- 13-05.05 Ordered, to approve the City Council Rules of Procedure for 2013. Councilor Littlefield moved accept as amended with a caveat that section 1302 of the City Charter be added to these Rules of Procedure, seconded by Deputy Mayor Hanslip. The City Council voted 7-0 to approve.
- 13-06.06 Ordered, to approve and sign the Code of Conduct for 2013. Councilor Walsh moved to approve, seconded by Councilor Wilkins. The Town

Council voted 7-0 to approve.

- 13-07.07 Ordered, to set the annual compensation for the City Councilors per section 206.1 of the Sanford City Charter. Councilor Walsh moved to set compensation at \$4,000.00, seconded by Councilor Littlefield. The Town Council voted 7-0 to approve.
- 13-08.08 Ordered, to set the annual compensation for the City Mayor per section 305 of the Sanford City Charter. Councilor Walsh moved to set compensation at \$5,000.00, seconded by Councilor Wilkins. Alberta Sevigny voiced her opinion. Councilor Wilkins moved the question, seconded by Councilor Littlefield. The City Council voted 7-0. The Town Council voted 7-0 to approve.
- 13-09.09 Ordered, to set a time and place for regular Council meetings at least twice per month, pursuant to Charter Section 209. Councilor Walsh moved to hold meetings the first and third Tuesday of the month, seconded by Councilor Littlefield. The Town Council voted 7-0 to approve.

Council Member Comments

Councilor Smith: No Comment

Councilor Burgess: Congratulations to Mayor Herlihy and Deputy Mayor Hanslip.

Councilor Wilkins: Congratulations to Mayor Herlihy and Deputy Mayor Hanslip.

Councilor Walsh: No Comment

Councilor Littlefield: Congratulated Councilors Smith, Walsh and Wilkins on a new term and Congratulated Deputy Mayor Hanslip and Mayor Herlihy.

Deputy Mayor Hanslip: Thanked Councilor Walsh for his leadership over the last year and congratulated Mayor Herlihy. Also, congratulated Councilors Wilkins, Walsh and Smith for their new term.

Mayor Herlihy: No Comment

Future Agenda Items

Adjournment

Mayor Herlihy moved to adjourn at 8:19pm.

Respectfully submitted by

Sherry A. Lord