

# A G E N D A



MEETING – CITY COUNCIL  
THIRD FLOOR ANNEX CHAMBERS

TUESDAY, February 3, 2015

7:00 PM



## Pledge of Allegiance

## Moment of Silence

## Roll Call

## Minutes

Regular Meeting: January 20, 2015

## Mayor's Report/City Council Sub-Committee Reports

## City Manager's Report

## Communications/Presentations

Sanford Regional Economic Growth Council – Microenterprise Grant Awards

## Public Participation

## Public Hearings

The City Council will take public comment on the following:

1. An application for liquor license renewal for the Springvale, Publick House, 481 Main Street, Springvale, ME.

## Consent Agenda

15-19.01 Ordered, to approve the following license request:

1. An application for liquor license renewal for the Springvale, Publick

House, 481 Main Street, Springvale, ME.

**Old Business**

**New Business**

- 15-20.02      Ordered, to authorize the collection of Airport Sign Fees at the Sanford Seacoast Regional Airport.
  
- 15-21.03      Ordered, to accept a grant from FM Global – Fire Prevention Grants in the amount of \$2,173.00 to purchase 5 iPads for the Sanford Fire Department. There is no City match for this grant.
  
- 15-22.04      Ordered, to accept a grant from State Farm Insurance “Good Neighbor Citizen Grant” in the amount of \$15,000.00 to purchase a fire extinguisher simulator for the Sanford Fire Department. There is no City match for this grant.

**Council Member Comments**

**Future Agenda Items**

**Adjournment**



# Sanford City Council

City Council Meeting Minutes – January 20, 2015

The Sanford City Council met at 7:00 p.m. in the Chambers of the Sanford City Hall Annex on Tuesday, January 20, 2015. Those present were: **COUNCILORS:** Councilor Thomas P. Cote, Councilor Maura A. Herlihy, Councilor Joseph Hanslip, Councilor Alan R. Walsh, Councilor Richard L. Wilkins, Councilor Fred W. Smith and Councilor Victor E. DiGregorio. **CITY MANAGER:** Steven R. Buck **CITY STAFF:** Sherry Lord, Executive Assistant; Ronni Lynn Champlin, Finance Director; Paula Simpson, City Treasurer/Tax Collector; James F. Nimon, SREGC Director; Allison Rogers, Airport Manager; David Theoharides, Superintendent of Schools, Gwen Bedell, Business Administrator and Jonathan Mapes, Chairman of School Committee.

Mayor Cote called the meeting to order at 7:07 pm.

The session began with the Pledge of Allegiance followed by a moment of silence.

**Roll Call:** Mayor Cote performs the Council Roll Call: Councilor DiGregorio, Present; Councilor Smith, present; Councilor Wilkins, absent w/notice; Councilor Walsh, present; Councilor Hanslip, present and Councilor Herlihy, present.

## Minutes

Executive Session: December 16, 2014; Councilor Smith moved to approve, seconded by Councilor Hanslip. The Council voted 4-0 to approve. Councilor Walsh abstained.

Executive Session: January 6, 2015; Councilor Smith moved to approve, seconded by Councilor Hanslip. The Council voted 5-0 to approve.

Regular Meeting: January 6, 2015; Councilor Smith moved to approve, seconded by Councilor Hanslip. The Council voted 6-0 to approve.

## Mayor's Reports/City Council Sub-Committee Reports

Mayor Cote announced that he met with a group of High School Students that are forming a group – Jobs for Maine Grads to hold a drug awareness event in May.

## City Manager's Report

See Attached

## Communications/Presentations

Audit Presentation – Christian Smith of Macpage, LLC gave a presentation to the City Council.

Sanford Regional Economic Growth Council Quarterly Report – James F. Nimon, Director

## **Public Participation**

Dianne Connolly – Springvale, gave thank you's for various things that were done

## **Public Hearings**

The City Council will take public comment on the following:

1. A renewal Mental Health & Abuse Clinic License from Maine Behavioral Healthcare (formerly known as Counseling Services Inc.), 474 Main Street, Springvale, ME. (This is the second of two public hearings). Mayor Cote declared the public hearing open at 8:10pm. There was no one to speak for or against. The public hearing was declared closed at 8:10pm.
2. A Public Hearing to receive comments on the elimination of the position of Director of Planning and the creation of the position of Director of Planning and Development, pursuant to Charter Section 205.3. Mayor Cote declared the public hearing open at 8:10pm. There was no one to speak for or against. The public hearing was declared closed at 8:10pm.
3. A Public Hearing to receive comments on amendments to Code Chapter 272-1-5 (2) Site Plan Review to establish the new position of Director of Planning and Development the authority to coordinate the technical review process of Site and Construction permitting. Mayor Cote declared the public hearing open at 8:10pm. There was no one to speak for or against. The public hearing was declared closed at 8:10pm.
4. An application for liquor license renewal for the Sanford Lodge of Elks, BPOE #1470, 13 Elm Street, Sanford, ME. Mayor Cote declared the public hearing open at 8:10pm. There was no one to speak for or against. The public hearing was declared closed at 8:11pm.
5. An application for liquor license renewal for the Spectators Sports Bar, 168 Country Club Road, Sanford, ME. Mayor Cote declared the public hearing open at 8:11pm. There was no one to speak for or against. The public hearing was declared closed at 8:11pm.

## **Consent Agenda**

15-14.01 Ordered, to approve the following license request:

1. Application for liquor license renewal for the Sanford Lodge of Elks, BPOE #1470, 13 Elm Street, Sanford, ME.

2. Application for blanket letter for license to operate a Game of Chance (Dice Games) for the AMVETS Post #3, 169 School Street, Sanford, ME.
3. Application for liquor license renewal for Spectators Sports Bar, 168 Country Club Road, Sanford, ME.
4. Application for blanket letter for license to operate a Game of Chance (Texas Holdem Card Game) for the Nasson Center Redevelopment, Inc., 457 Main Street, Springvale, ME.

### **Old Business**

15-01.01 Ordered, to approve the following license request:

1. A renewal Mental Health & Abuse Clinic License from Maine Behavioral Healthcare (formerly known as Counseling Services, Inc), 474 Main Street, Springvale, ME. (This is the second of two readings). Councilor Walsh moved to approve, seconded by Councilor Hanslip. The City Council voted 6-0 to approve.

15-12.12 The City Council of the City of Sanford hereby ordains the elimination of the position of Director of Planning and the creation of the position of Director of Planning and Development, pursuant to Charter Section 205.3. (This item must be read on two separate days. This is the second reading). Deputy Mayor Herlihy moved to eliminate the position of Planning Director, pursuant to Charter Section 205.3, to become effective May 1, 2015, upon the hiring and occupation of the new position of Director of Planning and Development, seconded by Councilor Walsh. The City Council voted 6-0 to approve. Deputy Mayor Herlihy moved to create the position of Director of Planning and Development, pursuant to Charter Section 205.3, with the job description as presented, and to immediately advertise for said position, conduct interviews, and hire the position according to City Personnel Policy and Charter with the position becoming effective upon the hiring and occupation of said position, seconded by Councilor Walsh. The City Council voted 6-0 to approve.

15-13.13 The City Council of the City of Sanford hereby ordains amendments to Code Chapter 272-1-5 (2) Site Plan Review to establish the new position of Director of Planning and Development the authority to coordinate the technical review process of Site and Construction permitting. (This item must be read on two separate days. This is the second reading). Councilor Walsh moved to approve, seconded by Deputy Mayor Herlihy. The City Council voted 6-0 to approve.

### **New Business**

15-15.02 Ordered, to accept the annual audit conducted by Macpage. Deputy

Mayor Herlihy moved to approve, seconded by Councilor Smith. The City Council voted 6-0 to approve.

15-16.03 Ordered, to approve a 2 year extension agreement between the City of Sanford and York County Helicopters at the Sanford Seacoast Regional Airport. Deputy Mayor Herlihy moved to approve, seconded by Councilor Walsh. The City Council voted 6-0.

15-17.04 Ordered, to accept and approve the Municipal and School Budget format as presented, per section 602.4 of the Sanford City Charter. Deputy Mayor Herlihy moved to approve, seconded by Councilor Walsh. The City Council voted 6-0 to approve.

15-18.05 Ordered, to appoint members to the Budget Committee as recommended by the Budget appointment sub-committee. Deputy Mayor Herlihy moved to appoint the following members to the Budget committee: Lance Hoenig, James Drummey, Don Jamieson and Bruce Carlson Sr., seconded by Councilor Walsh. The City Council voted 6-0 to approve.

### **Council Member Comments**

Councilor DiGregorio: None

Councilor Smith: Thanked everyone that voted for the new school

Councilor Wilkins: None

Councilor Walsh: None

Councilor Hanslip: None

Deputy Mayor Herlihy: Sanford Sewerage District Information will be on the City website soon for citizen information.

Mayor Cote: spoke of the issues that Millinocket is having and being thankful that we do not have some of the challenges that they are currently dealing with. Sanford is changing for the better.

### **Future Agenda Items**

Mayor Cote – Pan Handling Issues

### **Adjournment**

Mayor Cote moved to adjourn regular meeting at 8:30pm

Respectfully submitted by Sherry Lord, Executive Assistant

# City of Sanford



**From the Desk of  
Steven R. Buck  
City Manager**



## Memorandum

To: City Council  
Subject: Manager's Report for January 20<sup>th</sup>, 2015  
Date: January 20<sup>th</sup>, 2015

### Referendum – Sanford's New High School:

The January 13<sup>th</sup>, 2015 Referendum Vote for the new Proposed Sanford High School passed overwhelmingly, the results are as follows:

<b>QUESTION 1:</b> Shall the City of Sanford be authorized to acquire real estate and construct and equip a new high school & regional technical center on that property, as described (the "Base Project"), at a cost not to exceed \$100,279,252; to issue general obligation bonds (which may be callable) for that purpose, including local only bonds in an amount not to exceed \$7,891,070 and bonds approved for purposes of calculating State subsidy in an amount not to exceed \$92,088,182; to fund the balance of Base Project costs by accepting an in-kind credit allowance of \$300,000; and to accept other cash or in-kind gifts or grants to reduce the bonds issued at local only expense or to pay those bonds, in accordance with the Order of the City Council (Order #14-160.02), adopted on November 18, 2014?						
	WARD 1	WARD 2	WARD 3	Clerk Absentee	TOTAL VOTES	
YES	703	657	741	210	2311	76.98%
NO	249	143	203	93	688	22.92%
BLANKS	1	0	1	1	3	0.10%
<b>TOTAL VOTES FOR ARTICLE 1</b>	<b>953</b>	<b>800</b>	<b>945</b>	<b>304</b>	<b>3002</b>	<b>21.80%</b>
<b>QUESTION 2:</b> If the Base Project in Referendum Question 1 is approved, shall the City of Sanford be authorized to construct and equip supplemental improvements as part of that project, as described (the "Supplemental Project") at an additional cost not to exceed \$2,737,380; to issue additional general obligation bonds (which may be callable) for that purpose in an amount not to exceed \$2,737,380; and to accept cash or in-kind gifts or grants to reduce the bonds issued or to pay those bonds, in accordance with the Order of the City Council (Order #14-160.02), adopted on November 18, 2014?						
	WARD 1	WARD 2	WARD 3	Clerk Absentee	TOTAL VOTES	
YES	628	593	653	184	2058	68.58%
NO	322	206	290	113	931	31.02%
BLANKS	2	1	2	7	12	0.40%
<b>TOTAL VOTES FOR ARTICLE 2</b>	<b>952</b>	<b>800</b>	<b>945</b>	<b>304</b>	<b>3001</b>	

The City meets next with the Maine Department of Education on January 29<sup>th</sup>, 2015 in Augusta to work on next steps for both the now accepted High School Project as well as the next phase addressing our middle and elementary school needs.

## **AOPA 2015 Fly-In:**

Hi Allison...

I hope all is well and that you all had a wonderful holiday season!

I want to give you an update on our 2015 Fly-In site selection process. First of all, I want to sincerely thank you for your proposal to host a 2015 AOPA Fly-In at KSFM. I truly enjoyed our conversations and ensuing email exchanges a number of weeks ago. You all indeed have a great airport there in Maine!

All of us here at AOPA were amazed and incredibly thankful for the many, many great proposals we received from airports like yours. Over 40 airports from 24 different states submitted proposals to host a Fly-in during 2015. As you can imagine, this created a truly exciting challenge to sort through the many options and narrow them down to the four locations we committed to for this coming year. We approached the process with a team of leaders reviewing each proposal very carefully. We examined the surrounding dynamics of the airport to include infrastructure, airspace, and other geographical situations. We also spent a great deal of time considering the overall placement of our potential events around the United States, seeking to find the best balance to rotate our events around the country.

We have made some final decisions this past week about our 2015 locations, and they will be announced publically later this week, as you may have anticipated was coming soon. For the 2015 cycle, we felt it best to focus on other parts of the country—in the Midwest and far southwest—leaving us without an event in the northeast. Mostly this was due to us trying to achieve a fresh layout around the nation this year, to allow a new set of AOPA members access to an event in their area.

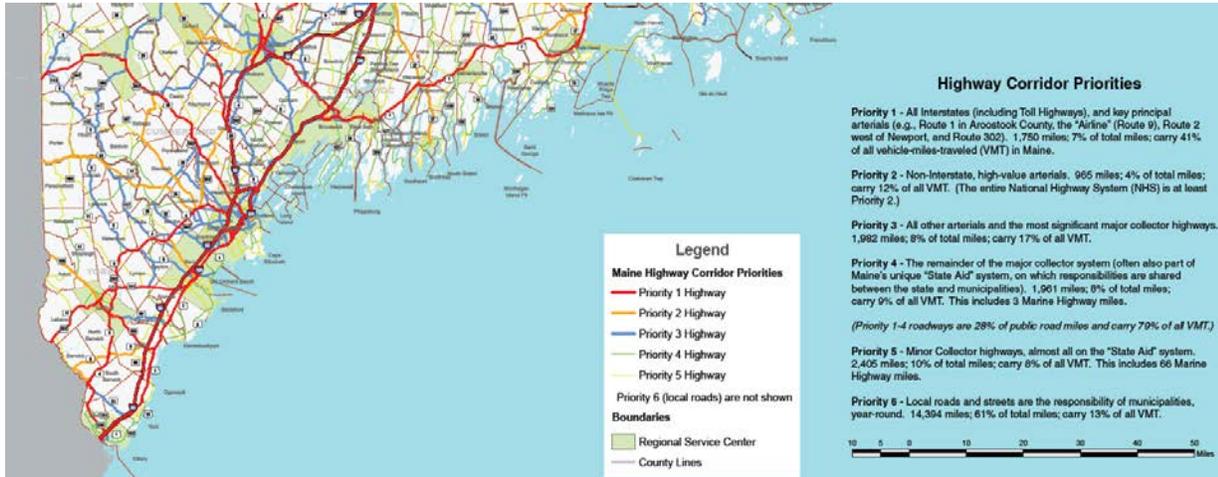
I know this will be disappointing, but we do indeed look forward to continuing a dialogue with you for the potential of future years in the northeast region. While our aim is to be in different parts of the country year-to-year, we also know that there is such a strong pilot community in the northeast that we will want to come back every so often. We will keep your proposal and the potential of KSFM close at hand as we look to build a strategic plan for events in the coming years.

If you have any questions or would like to discuss this further, please do not hesitate to be in touch.

Wishing you all the best during this new year...

Chris Eads  
AOPA Director of Outreach and Events  
301-695-2183

# State Road Projects:



ID/Year	Municipality	Scope	Name	Description	Funding
018706.00 2015	Sanford	Aviation Capital Equipment Purchase	Sanford Seacoast Regional	Safety and infrastructure improvements that may include the acquisition of a 4-wheel drive loader with a rotary broom and re-alignment of the west side security fence at the Sanford Seacoast Regional Airport (SFM).	\$354,320
018706.17 2017	Sanford	Aviation Airport Buildings New Construction	Sanford Seacoast Regional	Safety and infrastructure improvements that may include the construction of a Snow Removal Equipment Building at the Sanford Seacoast Regional Airport (SFM).	\$342,990
019001.00 2016/17 HCP 1	Sanford	Highway Safety and Spot Improvements Intersection Improvements W/O Signal	Route 4	Located at the intersection of Route 4 and School Street.	\$21,000
022642.00 2015 HCP 1	Sanford	Highway Construction/ Rehabilitation Highway Improvement-PE Only	Route 202	Beginning at Lafayette Street and extending northerly 0.36 of a mile.	\$215,000
018600.00 2016	Shapleigh, Waterboro	Highway Paving Light Capital Paving	West Road	Beginning at Newfield Road in Shapleigh and extending easterly 6.28 miles.	\$261,217
018747.00 2016/17 HCP 6	South Berwick	Bridge Removal	Vine Street	Vameys Bridge (# 3312) over the Great Works River. Located 0.29 of a mile north of Vaughans Lane.	\$800,000
019262.00 2015 HCP 4	South Berwick	Highway Safety and Spot Improvements Large Culvert Replacement	Route 101	Large culvert (# 46750) located 0.21 of a mile northwest of Flynn's Lane.	\$647,000
020559.00 2015 HCP 1	South Berwick	Highway Construction/ Rehabilitation Intersection Reconstruction	Route 236	Reconstruction of the intersection with Vine Street and Academy Street connector. Academy Street connector will be moved approximately 350 feet to the north. Construct left turn lanes for connector and raised medians. - KACTS sponsored	\$571,000
022666.00 2016/17 HCP 1	South Berwick	Highway Safety and Spot Improvements Safety Improvements	Route 236	Beginning at the Eliot town line and extending northeasterly 3.96 miles.	\$25,000
020476.00 2016/17 HCP 3	Waterboro, Limerick	Bridge Replacement	Route 5	Stinson Bridge (# 2807) over Little Ossipee River. Located on the Limerick - Waterboro town line.	\$2,500,000

### **Recent Advocacy Meetings:**

#### **1. York County/York Managers Group** – have recently worked on:

- Transportation funding for local roads, and bridges
- EB-5 Designation and the concept of County Government assessing the cost of a cooperative application for all of York County as an EB-5 District
- Broadband and the creation of interconnected municipal utility districts to expand broadband access
- Workforce development and education

#### **2. Mayors' Coalition** –

- a. Regional Adjustments for Teacher Salaries: EPS School funding Study - will need to monitor as most of us get more than a factor of 1 -
- b. Excise Tax - Governor proposed is community does not use all of excise tax on roads, would have to return
- c. Broadband initiative - \$10 MM Bond - Meeting on January 21st working on Broadband - notice pending
- d. GA - nothing
- e. Workforce Development - Speaker has a bill for resources to support training shipyard and pratt, but make as a state-wide initiative - working with DOL and DECD to support
- f. Transportation
  - i. Bonding for Roads - Governor is anticipating significant bonding for roads/bridges anticipated for November
  - ii. Bridge Study - to be release soon rating all bridges - rumor is they are further behind than originally thought - will need additional \$75MM/year to catch up
  - iii. Transit Study - Public comment opening up early February - anticipated that Study will call for additional investments and define new means of distributing Federal Transit funds directly to municipalities that will be required to leverage said funds - Public transit dollars anticipated in any future Bond - Maine is spending \$1.00 per cap on transit, VT \$10 per cap, national average is \$44 per person on public transit
  - iv. Fire Service Fee - MMA has sponsored the Bill but draft has not yet been submitted
  - v. Local Option Sales tax will be coming forward

#### **3. Legislative Policy Committee** – Meets again on January 22<sup>nd</sup>, 2015 to begin the review and positions to be taken upon the first draft pieces of legislation for this Session.

### **Ambulance Operations:**

City Administration met with the Lebanon Board of Selectmen this past Friday to identify any assistance or services that the City might provide as the Town continues to examine all options pertaining to their future operation of both Fire and Ambulance Services. It appears that the Town of Lebanon has identified a future model of operations that will allow for the City to participate as a full mutual aid community with reciprocating services. The City has pledged to continue to work with the Lebanon as they work to remodel their current levels of operations.

### **Departmental Budget Review:**

Departmental line item budget review processes starts this week as Administration begins to work with each Department towards prioritizing their operational and fiscal requirements in

comparison to the anticipated goals of the Budget Committee and City Council to remediate any and or all impacts to net taxation this year. Aside from the uncertainties within the municipal operational and revenue budgets, there will be many challenges to face this year as it pertains to the State's Budget and how elements of change will impact our local resources. Due to the early nature of the State's Biennial Budget development, Administration will hold on a review until such time as the background noise can be eliminated and a more clear direction is identified.