



Meeting Minutes RE: Overhead Utility Pole Coordination

Date: April 13, 2016
Location: Sanford City Hall, City Manager's Conference Room
Attendees: City of Sanford, Matthew Hill, Mike Casserly, Marcel Blouin, On-Target, John Boucher, Craig Loranger, Metrocast, Mike Gravel, Sanford Water District, David Parent
Prepared by: M. Hill

This meeting was held to discuss the current state of utility poles in Sanford and Springvale, remediation of the poles desired by the City, and the steps necessary to reach immediate and long-term goals.

I. Introduction

- A. M. Hill began the meeting with introductions and thanks for the work to date, particularly the recent utility pole removals on Pleasant Street. He noted good progress since last year's meeting and emphasized that there is still a large portion of work ahead.
B. M. Hill provided a list of utility poles with incomplete transfers along Sanford and Springvale's major thoroughfares (Routes 109, 202, 224, and River Street). These are desirable for the City to complete transfers as the highest priority at this time. Please find the list attached to these minutes. It should be noted that the status of the transfers is approximately only (i.e. specific utilities may be mis-identified, so field-verification is necessary).

II. Utility Coordination Efforts and Teamwork

- A. The full reconstruction of Brook Street (from Route 202/Cottage Street to River Road) begins on or about April 25, 2016. In an effort to avoid complications to overhead utility services, the City has opted to treat the existing utility poles (that are actually in the street) by bringing the sidewalk out to face the existing poles thus drawing them into the sidewalk. DPW

requests that the overhead utilities temporarily raise their service wires to avoid construction conflicts.

- B. The Department of Public Works now operates the Bergkamp FP5 Flameless Pothole Patcher for routine work. When old utility poles in the pavement are pulled, Public Works should be notified immediately at (207) 324-9135 x 1 to come and fill the compacted gravel with Hot Mix Asphalt. Utilities and their contractors will still be responsible for placing and compacting the gravel subgrade.
- C. The Department will continue to review utility pole placement and relocation requested on a case-by-case basis. The form and process could stand to be updated. Please contact M. Hill to discuss.

### III. New Fiber Optic Lines

- A. M. Hill has limited information regarding the construction or schedule of the new fiber optic lines in Sanford and Springvale.
- B. It was noted that the existing fire alarm line is placed in inconsistent locations along the utility poles and would instead likely utilize another consistent location when finally placed.

### IV. Upcoming Projects

- A. The DPW is working with MaineDOT to scope Route 202/Cottage Street for reconstruction in the next few years (TBD). This work will be significant enough to review all pole locations and may also consider some underground relocation on or about the intersection of Route 202/Cottage Street and River Street. More details to follow as the project develops.
- B. The recent downtown utility verification was discussed as an initial step towards future revitalization. It was noted that most of downtown is actually not underground but serviced from the side streets located behind Main Street.

### V. Action Items

- A. M. Hill to forward meeting minutes to Central Maine Power and Fairpoint for action on desired utility pole transfer completions and old pole removals.
- B. M. Hill to discuss access to CMP's JUMS program to track line transfer progress.



