



Sanford Town Council

Town Council Meeting Minutes-July 12, 2011



The Sanford Town Council met at 7:00 p.m. in the Chambers of the Sanford Town Hall Annex on Tuesday, July 12, 2011. Those present were: **Councilors:** Councilor Gordon N. Paul, Councilor Alan R. Walsh, Councilor Anne Marie Mastraccio, Councilor Bradford J. Littlefield, Councilor Joseph R. Hanslip, Councilor Richard L. Wilkins and Kenneth Burgess. **Town Manager:** Mark Green **Town Staff:** Diane Sheldon, Director of General Assistance; Jeff Rowe, Fire Chief; Steven Benotti, Assistant Fire Chief; Bill Botting, Director of IS; Susan Cote, Town Clerk, Tom Connolly, Police Chief; Dana Parry, Airport Manager

Chairman Paul called the meeting to order at 7:03p.m.

The session began with the Pledge of Allegiance followed by a moment of silence.

Roll Call: Chairman Paul performs the Council Roll Call: Councilor Burgess, present; Councilor Wilkins, present; Councilor Hanslip, present; Councilor Littlefield, present; Councilor Mastraccio, present; Vice-Chair Walsh, present; Chairman Paul, present.

Minutes

Regular Meeting: June 21, 2011: Councilor Hanslip moved to approve, seconded by Councilor Mastraccio. The Town Council voted 7-0 to approve.

Chairperson's Report/Town Council Sub-Committee Reports

Councilor Littlefield reported on the Charter Commission. He summarized their recommendations. Councilor Mastraccio asked if the Charter Commission would meet the deadline. Councilor Littlefield stated they will need an extension to finish the Charter

Councilor Hanslip reported on the Public Safety Committee. The Committee endorsed the \$22,000 JAG grant

Vice-Chair Walsh stated that he has emailed Chairman Paul regarding an Audit Committee that would meet prior to and after the audit takes place. He stated that this Committee would have a Town Council member, School Board member, and a citizen representation. Councilor Littlefield asked if there have been any issues with the Audit. Vice-Chair Walsh responded, "No not to my knowledge". He reported that the audit is

very in-depth and hard to comprehend, he had recommended a workshop but after speaking with the auditors, the recommended a committee as other communities do this for their audits.

Councilor Littlefield also reported that the MTA did a study on the number of trips per day in certain communities and the impact for Sanford.

Town Manager's Report

Town Manager Green gave a presentation to the Council on projects going on around Town. Mr. Green also noted the tremendous work done by SRCC during the emergency train collision in North Berwick along with a structure fire and other routine calls.

Communications/Presentations

Introduction of new Assistant Fire Chief – Chief Jeff Rowe
Susan Cote-Town Clerk performed the swearing in of Assistant Fire Chief Steven Benotti
Report from Ray Parent on Building Plans Review Authority Legislation- postponed until next scheduled Town Council Meeting.

Public Participation

Real L'Heureux spoke about his desire to have his street posted for no parking
Matthew Leggett spoke of his concern about the Sanford Recreation's no floatation devices policy. Councilor Walsh stated that the Town Council can not suspend a managerial policy but asked that it be put on the agenda at the next Council meeting for discussion. Councilor Mastraccio stated that the red cross is not in favor of life jackets
and

that she would support the Town Manager and Marcel Blouin-Director of Recreation to research this issue further. Councilor Littlefield would like the Town's insurance carrier to weigh in on the issue. Town Manager Green stated he and Marcel Blouin would research to see if this is the most update information and make a decision on the policy based on the best information.

Joseph Souza spoke about his concern with trash pick up and the residents on his street not following ordinance in place for trash removal. Councilor Mastraccio asked if letters to actual property owners' have been sent out. Councilor Walsh would like the Town Manager to take necessary steps to rectify the issue. Town Manager Green stated that Eugene Alley has posted letters on homes in that area. He will have letters sent to the property owners.

Public Hearings

The Town Council will receive public comment on the following:

1. To receive public comments on the proposed amendment of the Code of the Town of Sanford Chapter 245 Schedule 4, entitled Parking Prohibited at all times in designated places:

1. Add the following language under Village of Sanford: “on the northeasterly side of Main Street, from Winter Street to Acorn Street (Rte 202)”
2. Add the following language under Village of Sanford: “on the southwesterly side of Main Street, from Lord Street to Lebanon Street (Rte 202)”
3. Add the following language under Village of Sanford: “on the southeasterly side of Acorn Street from Main Street in a northeasterly direction a distance of 340 feet to the side property line of the Walgreens’ parcel” Chairman Paul declared the public hearing open at 7:50pm. Town Manager Green explained the reason for the amendments. Councilor Mastraccio noted that rte202 needs to be changed after Acorn St. Councilor Littlefield would like the Village to be struck from the record. There was no one to speak for or against. The public hearing was declared closed at 7:56pm.

Old Business

NONE

New Business

- 11-77.01 Ordered, to authorize a temporary street closure of Main Street from Twombly Road to the Washington Street intersection from 5pm until 9pm on Friday, August 5, 2011 and for the closure of School Street from Washington to Mousam Street on Saturday, August 6, 2011 for the 2011 “Summah Daze” Festival. Councilor Littlefield moved to discuss, seconded by Councilor Walsh. Thea Murphy and Stephanie Wilkins gave a brief explanation of the events/activities planned for the day. Councilor Littlefield moved to approve, seconded by Councilor Wilkins. The Town Council voted to approve 6-0. (Vice Chair Walsh was out of the room)
- 11-78.02 Ordered, to authorize the Chief of Police to submit a Justice Assistance Grant for \$22,000. Councilor Littlefield moved to discuss, seconded by Councilor Wilkins. Councilor Littlefield asked what the grant buys, Chief Tom Connolley explained the JAG. Councilor Walsh explained that it was not a COPS grant and that the public safety committee discussed it uses. Councilor Hanslip moved to approve, seconded by Councilor Wilkins. The Town Council voted 7-0 to approve.
- 11-79.03 Ordered, to accept a bid for the following surplus airport items:
- Six (6) 4’X4’ Anderson Double Pane Window units from Jim Emmons in the amount of \$50.00.
 - One (1) 1976 Navy Aircraft Tug from Southern Maine Aviation in the amount of \$286.37.
 - One (1) Navy Hobart Aircraft Generator from Southern Maine Aviation in the amount of \$102.63.

Councilor Walsh moved to discuss, seconded by Councilor Burgess. Councilor Walsh asked if these items were properly sent out to bid. Town Manager Green stated they were and that the Airport Manager Dana Parry was in the audience if they had any questions. Councilor Walsh moved to approve, seconded by Councilor Mastraccio. The Town Council voted to approve 7-0.

- 11-80.04 Ordered, to authorize the Town Manager to purchase the computer components required for the virtualization of the Town's computer system and to enter into a lease purchase after a competitive process for the financing of said virtualization. Councilor Walsh moved to discuss, seconded by Councilor Burgess. Bill Botting, Director of IS gave a brief explanation of virtualization and the storage of data and back up information. Councilor Walsh asked for an explanation of where the funds would be coming from as it was not clear to him from the memo Mr. Botting sent to the Council if it was from CIP or the operating budget. There was much discussion concerning CIP and the amount of money allocated for this item. Councilor Burgess asked about training and if the system is user-friendly. Councilor Mastraccio stated she felt it was a good use of technology and the purchase made sense to her. Councilor Littlefield echoed Councilor Mastraccio's support. Councilor Walsh moved to except a maximum of 60,000 over the next 3 years and \$28,000 from CIP from this year for virtualization, seconded by Councilor Burgess. Chairman Paul asked Councilors Walsh and Burgess to withdraw their motion and second in order to move Councilor Mastraccio's motion to allow the Town to explore lease options for virtualization and bring the amounts and information back to the Council for approval, seconded by Councilor Walsh. The Town Council voted to approve 6-1 (Councilor Wilkins opposed).
- 11-81.05 The Town Council hereby ordains amendments to the Code of the Town of Sanford Chapter 245, Schedule 4, entitled Parking Prohibited at all times in designated places:
1. Add the following language under Village of Sanford: "on the northeasterly side of Main Street, from Winter Street to Acorn Street (Rte 202)"
 2. Add the following language under Village of Sanford: "on the southwesterly side of Main Street, from Lord Street to Lebanon Street (Rte 202)"
 3. Add the following language under Village of Sanford: "on the southeasterly side of Acorn Street from Main Street in a northeasterly direction a distance of 340 feet to the side property line of the Walgreens' parcel".
- (This item must be read on two separate days. This is the first reading) Councilor Walsh would like the corrections to be made regarding street descriptions. Councilor Littlefield would like the word Village struck from the record. No action taken as this is the first reading.
- 11-82.06 Ordered, to approve a blanket letter to operate games of chance (1-Daily

Pools & Weekly Pools) for the Springvale Social Club, 22 Bridge Street, Springvale, ME. Councilor Littlefield moved to approve, seconded by Councilor Hanslip. Town Council moved to approve 7-0.

11-83.07 Ordered, to approve a blanket letter to operate games of chance (5 Video Poker Machines) for the AMVETS Post #3, 169 School Street, Sanford, ME Councilor Littlefield moved to approve, seconded by Councilor Burgess. Town Council moved to approve 5-2 (Councilors Mastraccio and Walsh opposed).

11-84.08 Ordered, to approve a proclamation honoring the 225th Anniversary of the North Parish Congregational Church, UCC. Councilor Hanslip moved to approve and Councilor Mastraccio seconded. Town Council voted to approve 7-0. Chairman Paul read the proclamation and Councilor Hanslip will deliver the proclamation to the Church.

Council Member Comments

Councilor Burgess: None

Councilor Wilkins: Asked about the demolition of the Bodwell Church. Town Manager Green stated that the Contractor should be starting the project next week.

Councilor Hanslip: Complimented Marcel Blouin on the 4th of July festivities. He stated it was a wonderful weekend. He also commended the SRCC on doing a great job. He heard from other Community fire departments about the great job the SRCC did handling the Train wreck.

Councilor Littlefield: None

Councilor Mastraccio: None

Councilor Walsh: Stated it was nice to see townspeople having fun at the Number One Pond. Marcel Blouin did a super job. Proud to be there as a Councilor and the positive comments were great to hear. He also thanked the Curtis Lake Christian Church for their clean-up efforts during the 4th of July events and for providing free music/bands for entertainment.

Chairman Paul: None

Future Agenda Items

Councilor Mastraccio would like the Solid Waste Committee to discuss mandatory recycling, she is concerned about the perceived lack of recycling in the community.

Councilor Walsh would like to see the issue of floatation devices on the next agenda.

Adjournment

Chairman Paul moved to adjourn at 8:23 p.m.

Respectfully Submitted
Diane G. Sheldon, Director of General Assistance