



Sanford City Council

City Council Meeting Minutes – July 15, 2014

The Sanford City Council met at 7:00 p.m. in the Chambers of the Sanford City Hall Annex on Tuesday, July 15, 2014. Those present were: **MAYOR:** Thomas P. Cote **COUNCILORS:** Deputy Mayor Maura A. Herlihy, Councilor Alan R. Walsh, Councilor Richard L. Wilkins, Councilor Fred W. Smith and Councilor Dianne R. Connolly. **CITY MANAGER:** Steven R. Buck **CITY STAFF:** Steve Benotti, Fire Chief; Jim Nimon, Growth Council Director; Allison Rogers, Airport Manager; Peter Smith, Interim Public Works Director; Sgt. Jason Wagner, Police Administration, Randy White, General Assistance Director; Matthew Hill, newly appointed Public Works Director.

Mayor Cote called the meeting to order at 7:02 pm.

The session began with the Pledge of Allegiance followed by a moment of silence.

Roll Call: Mayor Cote performs the Council Roll Call: Councilor Connolly, present; Councilor Smith, present; Councilor Wilkins, present; Councilor Walsh, present; Councilor Hanslip, absent with notice; Deputy Mayor Herlihy, present.

Minutes

Regular Meeting: July 1, 2014; Councilor Smith made the motion to approve the minutes, seconded by Councilor Wilkins. The City Council voted 6-0 to approve.

Mayor's Reports/City Council Sub-Committee Reports

Mayor Cote mentioned several upcoming events in the community. Step Back in Time to be held July 26th at Gowen's Park, Farm to Farm trail walk on July 27th, and Synergize Sanford event at the Town Club on July 31st. More information can be found on the City website and Synergize Sanford website. There were no sub-committee reports given.

City Manager's Report

See attached

Communications/Presentations

Jim F. Nimon - Growth Council Quarterly Report. Executive Director Nimon presented the Council with the quarterly report and some items for the upcoming months as well.

Public Participation

None

Public Hearings

None

Consent Agenda

None

Old Business

None

New Business

14-100.01 Ordered, to confirm the City Manager's appointment of Matthew Hill as the Public Works Director for the City of Sanford, ME. Motion to approve was made by Councilor Walsh, seconded by Councilor Herlihy. City Manager Steven Buck gave an overview of the posting process and Matthew's resume. The City Council voted 6-0 to confirm the appointment of Matthew Hill as the Public Works Director.

14-101.02 Ordered, to authorize the closure of Gowen Park Drive on Saturday, July 26, 2014. Motion to approve made by Councilor Walsh, seconded by Councilor Wilkins. The City Council voted 6-0 to approve the closure of Gowen Park Drive on Saturday, July 26, 2014.

14-102.03 Ordered, to accept a bid from Atlantic Recycling Equipment for a recycling compactor with a 40 Cubic Yard container in the amount of \$25,504.00. Councilor Walsh moved to approve, seconded by Councilor Wilkins. The City Council voted 6-0 in favor.

14-103.04 Ordered, to accept and award the bid for the Seacoast Taxilane Rehabilitation Construction Phase to Drew Corporation in the amount of \$169,041.50 and to authorize the City Manager to enter into a contract for the same. Councilor Wilkins moved to approve, seconded by Councilor Walsh. Councilor Smith wanted the public to be aware there would also be a lot of Federal and State monies contributed to this project. City Manager Buck stated this was 90% Federally funded, 5% by the Maine D.O.T. and 5% by the City. The City Council voted 6-0 in favor.

14-104.05 Ordered, to authorize the City Manager to enter into a contract with Hoyle, Tanner & Associates for the engineering and administration of the Seacoast Taxilane Rehabilitation Construction project in the amount of \$67,000.00. Councilor Walsh made motion to approve, seconded by Councilor Wilkins. The City Council voted 6-0 in favor.

14-105.06 Ordered, to authorize the City Manager to enter into a contract with Hoyle, Tanner & Associates for the Airport Master Plan Update with GIS Compliant Layout Plan in the amount of \$146,725.00. Councilor Walsh made motion to approve, seconded by Councilor Wilkins. City Manager Buck added this

would be the first time the Master Plan would include a business plan that Airport Manager Rogers would be writing. The City Council voted 6-0 in favor.

14-106.07 Ordered, to authorize the 2014 Maine Jet Rally & Model Expo to be held at the Sanford Seacoast Regional Airport on September 4th – 7th, 2014. Councilor Wilkins made the motion to approve, seconded by Councilor Smith. The City Council voted 6-0 in favor. Airport Manager Allison Rogers gave an overview of the events and added that Horizon Hobby would be back as one of the headline sponsors.

14-107.08 Ordered, to authorize the City Manager to sign a letter permitting the Bike MS Great Maine Getaway the use of City Roads for their annual two day cycling event held on August 9th and 10th, 2014. Councilor Walsh made the motion to approve, seconded by Councilor Wilkins. The City Council voted 6-0 in favor. City Manager Buck explained this would be the same as last years' event and would have minimal impact as the route only passes on a couple roads in Springvale (Yeaton Hill Road and Railroad Avenue).

14-108.09 Ordered, to authorize a temporary street closure of Main Street from Twombly Road to the Washington Street intersection from 5pm until 9pm on Friday, August 8, 2014 for the Summa Daze Car Show. Councilor Wilkins made motion to approve, seconded by Councilor Walsh. Deputy Mayor Herlihy added the Chamber and Downtown Legacy are the sponsors of this event. The City Council voted 6-0 to approve.

14-109.10 Ordered, to authorize the City Manager to apply to the Governor to become the State Coordinator for the 1033 Program and to authorize the City Manager to designate Sgt. Wagner (Sanford) and Sgt. Vincent (Caribou) with the authority to administer the 1033 Program splitting the State into a Southern and Northern Region. Motion to approve made by Councilor Wilkins, seconded by Deputy Mayor Herlihy. City Manager Buck explained the program. Sgt. Wagner also was present to answer other questions from the Council. The City Council voted 6-0 to approve.

14-110.11 Ordered, to appoint one member for Maine Municipal Association Vice-President for (1) year term and three members to the Maine Municipal Association Executive Committee for (3) year terms. Motion made by Councilor Walsh to appoint Stephan Bunker, Selectman, Town of Farmington, for Vice-President for a 1-year term, and Cynthia Mehnert, Councilor, Town of Orono; Laurie Smith, Town Manager, Town of Kennebunkport; Patricia Sutherland, Chair of Selectboard, Town of Chapman for Directors for 3-year terms. Seconded by Deputy Mayor Herlihy. The City Council voted 6-0 to in favor.

Council Member Comments

Councilor Connolly: Thank you to construction workers in City doing a great job; moved by respect shown by clearing road and stop work for funeral procession.

Councilor Smith: Good luck to Matthew in his new position.

Councilor Wilkins: None

Councilor Walsh: Best wishes for success to new Director Hill; Kudos to Allison for getting Hobby back to Jet Rally; Thanks to Randy for great work & dedication in GA office.

Councilor Hanslip: Absent

Deputy Mayor Herlihy: Seeking volunteers for pie contest at Back in Time event; Request to add an item to the agenda: Item is the request from Bishop Steve Shaw of the Church of Jesus Christ of Latter-Day Saints for a waiver of \$100 fee for the use of Gowen Park July 24th – 26th; suggested that as long as the organizer agrees to do clean-up the fee could be waived as this is more of a community event than a private function. Mayor Cote calls for vote of those in favor to add the item to the agenda. The vote was unanimous. Councilor Walsh makes the motion to waive the fee of \$100 for this event, seconded by Councilor Wilkins. The Council voted 6-0 to approve waiver of fee.

Mayor Cote: Welcome to Matthew Hill; Spoke of visit in Jay Peak, VT where they have an indoor water amusement park. Jay Peak is a small remote area of Vermont.

Future Agenda Items

Councilor Walsh: Have ordinance sub-committee review fireworks ordinance. (City Manager Buck explained that was on agenda for Public Safety Committee next week along with indoor shooting ranges).

Councilor Smith: Explore possibility of killing vegetation growing up through sidewalks in neighborhoods with sidewalks as it can pose a tripping hazard.

Adjournment

Mayor Cote moved to adjourn at 7:57 pm

Respectfully submitted by Susan H. Cote, City Clerk