



## **Airport Advisory Committee Meeting Minutes**

Date March 8, 2016

A. Meeting called to order by Chairman at 8:00

B. Members present:

Dianne R. Connolly

Linwood Dall

Jan Murray

William Tarmey

Robert Thuet

John Tuttle

C. Members absent: Vernon Cox

D. Public Present:

Jim Emmons

Jay Hewett

Nils Gonzalez

Allison Rogers

E. Minutes of January 12, 2016 accepted. Moved by Tuttle – seconded by Thuet. AAC approved.

F. Public Participation: NONE

G. Airport manager's report received

1) Presentation to 6<sup>th</sup> graders on Aviation & Economics.

2) Above also attended by CAP – brought high-tech drone

3) Airport has a "Beaver Problem". Working with necessary Agencies to resolve.

H. AAC confirmed January election of J. Murray as Vice-Chair and W. Tarmey as Secretary

I. Old Business: - Solar Development

1) Timeline dependent on approval from DOD

2) Tuttle to work with Council to facilitate process flow

J. New Business:

1) Touch A Truck – this is the third year and participation is growing. Suggesting June 4<sup>th</sup> for the event this year. Moved Tuttle, second Murray, vote unanimous in favor – AAC approved.



J. New Business (continued)

- 2) New England Aerobatic Club – Jay Hewett requested two practice sessions, May 21<sup>st</sup> and June 18<sup>th</sup> with the following Sundays as rain dates. All practice will be over airport land. Will require 7-25 be closed (can be opened with 10 minute prior notice). Practice will be between 1500 AGL and 4500 AGL. Allison suggested the possibility of having an Open House at the Airport on the second day of practice. Tuttle moved to recommend – Tarmey seconded. AAC approved
- 3) The Great Pumpkin Festival – May return to Sanford after a few year absence. City Council and Mayor strongly support. Expect ten to twenty pilots. Allison working with FSDO for necessary approvals. Expect many different on-Airport events in support. Tuttle moved to recommend – Connolly seconded. AAC approved
- 4) Unmanned Aerial Vehicles (Drones) – Must be registered with the FAA. There are strict Operating Protocols in place including notification to Airport Manager when flying near the Airport. There is an MAA Workshop on 3/17 – Member Connolly expressed an interest in attending. Member Thuet suggested placing “Drone” advisory information in the remarks section of ASOS. Allison will look into.
- 5) Selection of an AEC Firm (currently Hoyle-Tanner). Qualification packages will go out shortly.
- 6) Allison requested a Special AAC meeting to review the Airport Business Plan and Land Release review. She proposed April 12<sup>th</sup> at 8:00. Tuttle moved to approve the request and Thuet seconded. AAC approved. Allison will verify availability of Conference Room.

K. AAC Member Comments:

- 1) Councilor Tuttle brought up the topic of possible Air Freight operations at the Airport. Allison suggested there is probably enough on our plate for the next couple of years and this topic could be included in the next revision of the Business Plan.
- 2) Member Connolly asked about the possibility of a “Low Flying Aircraft” sign on 109 at the approach end of 25. Allison stated this would need to be a DOT action. Tuttle suggested the AAC draft a letter to DOT making such a request.

L. Motion to adjourn made by Tuttle and seconded by Connolly. Meeting adjourned @ 9:05 AM

M. Next meeting is the Special Meeting on April 12<sup>th</sup> at 8:00.

Respectfully Submitted

William P. Tarmey, Secretary