

Airport Advisory Committee
Committee Charge
Approved by Sanford Town Council
4/21/2009

Purpose

The purpose of the Airport Advisory Committee is to advise the Town Council and Airport Manager on issues related to the improvement and operation of the Sanford Regional Airport. The Airport Advisory Committee derives all its authority from the Town Council and as such shall only have those powers specifically granted by Council Order.

Committee Membership

The Committee shall be composed of (7) seven voting members appointed by the Town Council. The membership shall include the following:

- (4) Citizens of Sanford qualified to vote in Town Affairs who may or may not hold a pilot's certificate.
- (1) Incumbent Town Councilor
- (2) Person who holds a valid pilot's certificate and who operates an aircraft that is based at the Sanford Regional Airport. This person need not be a resident of Sanford.

The Airport Manager shall attend all meetings of the Committee and may take part in all discussions but may not vote.

The Council shall appoint a representative of the Kennebunk, Kennebunkport and Wells Water District who may take part in all discussions but may not vote.

No person who serves as an FBO at Sanford Regional Airport or who works as an employee for one of the FBO's may serve on the Airport Advisory Committee.

Committee Officers

Annually the Committee shall elect a Chair, Vice Chair and Secretary. The Chair shall be responsible for the orderly conduct of the meetings and in his or her absence the Vice Chair shall assume this responsibility. The secretary shall keep a record of all meetings which shall be delivered to the Airport Manager within two weeks following each meeting.

Meetings

The Committee shall meet on a regular basis at a time and place convenient for the majority of members. All meetings must be held in public session.