



SanfordTM Seacoast Regional Airport

M. Allison Rogers
Airport Manager

Sherry A. Lord
Assistant Airport Manager

As the Beacon Turns Manager's Monthly Report June 2013

General

You have a new airport manager! My first day of work was June 3rd. I had a mailbox installed and all airport mail will now go to 167 Airport Road, Suite D. My email is marogers@sanfordmaine.org. The cell number remains the same for now, but I am working on having an office phone installed and will be using my cell phone for after hours and emergency calls. 207-432-0596 Office hours Monday through Wednesday 8-4. Please don't hesitate to stop by!

Business Plan Study

A business plan study was conducted recently for the airport. I have gone over this and have pulled several action items from it. Before SFM focuses on pulling in more businesses it must have its own house in complete order. I will be developing an airport manual, rewriting the minimum standards, and making a master plan update a priority. The master plan update will include a business plan that clearly defines the paths that SFM can take in the future. I am sure I am the 1,000th person to say that this airport is ripe with potential.

FAA grant applications submitted

Federal Airport Improvement Program grants continue to be funded 90% federal, 5% state and 5% local.

- Seacoast Taxilane Rehabilitation Design Only
 - o The project generally includes the rehabilitation of the 26-year old taxilane pavement and drainage improvements on the southeast side of Seacoast hangar complex. The project for design includes project administration, data collection (electrical, survey, and geotechnical), environmental permitting, final design, advertisement and bidding, and the closeout of the grant. Once we have the full scope of the project in the design I can budget more accurately for the local share of the construction. With bids in hand we can determine how much the construction phase grant will be and apply for that early next year.

<u>TOTAL:</u>	<u>\$51,500</u>
FAA:	\$46,350
MDOT:	\$2,575
SFM:	\$2,575
- Wildlife Hazard Assessment
 - o Yearlong study conducting by certified wildlife biologists. A Wildlife Hazard Assessment should include:
 - (1) An analysis of the events or circumstances that prompted the assessment.
 - (2) Identification of the wildlife species observed and their numbers, locations, local movements, and daily and seasonal occurrences.
 - (3) Identification and location of features on and near the airport that attract wildlife.
 - (4) A description of wildlife hazards to air carrier operations.



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(5) Recommended actions for reducing identified wildlife hazards to air carrier (since we do not serve air carriers we are concerned with aircraft in general)

TOTAL: \$54,200
 FAA: \$48,780
 MDOT: \$2,710
 SFM: \$2,710

Purchase Crack Seal Machine

To facilitate efficient, safe, and cost effective maintenance of the pavement systems at the airport an asphalt crack sealing machine must be purchased. My predecessor prepared an outline for the purpose and need in his capital plan for 2013/2014, estimating the cost at \$39,500 for the machine itself and \$2,750 for annual operating costs and materials.

Preparing to bid for this machine I found that the Town of Houlton, Maine had recently been out to bid for the same purpose. Upon further examination I found that the machine bid by Houlton's public works department was the very same as the machine we would need at SFM. I have gathered the documentation from Houlton, including the bid advertisement, specifications, bid form, bid submissions, and minutes of the public meeting in which the low bid was accepted by the town in May of this year. The specifications have been reviewed by the airport's maintenance department and found to be acceptable. I have also received written confirmation that the low bidder, Pavement Maintenance Supply Inc., will honor the low bid for the City of Sanford in the amount of \$32,750 (\$6,750 less than the CIP estimate). By "piggybacking" on Houlton's bid we will save time, effort, and money.

Funding for the purchase of the Crack Sealing Machine is coming from Airport Reserves accumulated under AIP 24 & 25 and a prior EDA Grant. There is no further match or use of AIP matching funds for the purchase.

My recommendation is that the City Council vote at its July 2, 2013 regular meeting to purchase an asphalt crack sealing machine for the airport from Pavement Maintenance Supply, Inc. in the amount of \$32,750 by way of accepting the bid process of the Town of Houlton for the same machine.

It was approved and I am happy to report we will be ordering the machine shortly.

SWPPP and SPCCP

After a meeting with Maine Department of Environmental Protection (MDEP), I am rewriting the Storm Water Pollution Prevention Plan (SWPPP) as well as the Spill Prevention Control and Countermeasure Plan (SPCCP) for the airport. Once finished I will finalize with MDEP and conduct what will become annual training with my employees, Southern Maine Aviation (SMA) employees and any tenants interested in hearing about how the state and federal governments want us to handle our interactions with storm water.

I am also in discussions with DEP on the logistics of moving SMA's fuel farm to be collocated with the farm adjacent to the terminal building.

Aerobatic Practice

Aerobatic practice was rained out and will be moved to July 20, 2013 with a rain date of the 21st. All else remains the same as originally planned and insurance and FAA waivers are in order.

Your airport manager,