

**City of Sanford
Zoning Board of Appeals**

The Sanford Zoning Board of Appeals scheduled a meeting on Wednesday, February 26, 2014 at the Sanford City Hall. The meeting was called to order by Shirley Sheesley at 7:10 P.M.

Members Present:	Mark Patterson Naila Aslam-Khan Kimberly Stewart Jane Bowker Joel Plourde
Members Late:	Kyle Landry (Arrived at 7:20 P.M.)
Members Absent without Notice:	Paul Demers
Representing Code Enforcement:	Shirley Sheesley, Chief Code Enforcement Officer Jamie Cole, Code Enforcement Officer

The ZBA meeting commenced with the Pledge of Allegiance.

Next came the election of officers with Shirley asking for a nomination for Chairperson.

Joel nominated Naila Aslam-Khan for Chairperson; she declined. Naila nominated Jane Bowker. Joel seconded the nomination and the Board voted 5 – 0 to elect Jane as their Chairperson with no discussion.

Chairperson Jane Bowker took over the meeting and continued with the election.

Mark nominated Kim Stewart for Vice Chairperson and Naila seconded the nomination. Kim Stewart declined the nomination. Mark nominated Paul for Vice Chairperson and Naila seconded the nomination. The Board voted 6 - 0 Paul as Vice Chairperson.

Mark nominated Kim Stewart for Secretary. Joel seconded the nomination and the Board voted 6 – 0 to elect Kim as Secretary.

Jane asked for a motion on the minutes for 12/16/13. Mark made a motion to accept the minutes as written. Naila seconded the motion. The Board voted 6 – 0 to approve the minutes as written.

Jane asked for a motion on the by-laws. Mark made a motion to accept the by-laws as written. Naila seconded the motion. Discussion took place on continuing to hold the meetings on Monday night or move the meeting to Wednesday night. Mark made a motion to amend by-laws section 3A to hold meetings on the 2nd and 4th Wednesdays of

the month. Naila seconded the amended motion. The Board voted 6 – 0 to approve amending the by-laws. Kim made a motion to approve the by-laws. Naila seconded the motion. The Board voted 6 – 0 to approve the by-laws as amended.

Jane called for a motion on the 2014 meeting schedule. Mark made a motion to amend the schedule to delete November 26 and December 24 from the schedule. Naila seconded the motion. The Board voted 6 – 0 to amend the schedule. Mark made a motion to approve the schedule as amended. Naila seconded the motion. The Board voted 6 – 0 to approve the schedule as amended.

Jane asked for information on the proposed zoning ordinance change. CEO's Shirley and Jamie gave a summary of status of zoning changes relating to the new urban zone. The Planner is going to the City Council to present the re-written ordinance, land use table, and zoning map for approval in mid-March.

Jane thanked the CEO for the information on training for boards, sponsored by MMA.

Other business:

Mark wants a copy of the new charter and copies of ordinance changes. Shirley said they are available on the website but can print them if needed. Shirley asked if she could delay providing copies of ordinance changes until after the Zoning Ordinance is revised. The Shoreland and Floodplain Ordinance have not been changed in several years and are due for revisions, to be approved at the state level.

Mark thought it would be a good idea to have a link on the City website for upcoming meetings on ordinance changes. Jamie suggested contacting Sherry Lord.

A motion was made by Mark to adjourn. The motion was seconded by Kim and the Board adjourned at 7:50 P.M.