

**City of Sanford
Zoning Board of Appeals**

The Sanford Zoning Board of Appeals scheduled a meeting on Wednesday, June 25, 2014 at the Sanford City Hall. Jane Bowker, Chair announced that member Joel Plourde resigned effective immediately. The meeting was called to order by Jane Bowker at 7:05 P.M.

Members Present: Naila Aslam-Khan
Jane Bowker, Chairperson
Kimberly Stewart, Secretary
Kyle Landry
Paul Demers, Vice Chairperson (Arrived @ 7:15 PM)

Members Absent with Notice: Mark Patterson

Representing Code Enforcement: Shirley S. Sheesley, Chief Code Enforcement Officer
Jamie Cole, Code Enforcement Officer

Appellants: Carolyn A. Parker

The ZBA meeting commenced with the Pledge of Allegiance.

Approval of Minutes

There were not enough members to vote on minutes. (Since Paul was now in attendance, the Board decided to vote on the April 9, 2014 minutes after new business discussion.)

Jane called for a motion on the April 9, 2014 minutes.

Paul made a motion to approve the minutes as written.

Kyle seconded the motion.

A vote was taken and the motion passed 4-0-1, with Naila abstaining since she was not present at the meeting.

Old Business

There were no old business items to discuss.

New Business

1. Administrative appeal of Carolyn A. Parker, representing Cumberland Farms, Inc., 982 Main Street, Map K32, Lot 38, Sanford, ME 04073.

Jane Bowker, Chair informed the Board that along with the application, the applicant submitted a letter requesting to be postponed until July 23, 2014.

Jane gave her thoughts on postponing the application. Her concern was the length of time on the extension request.

Kim replied she didn't think there would be a quorum on July 23. She added the Board could postpone the meeting to a later date after the 23rd with an explanation as to why.

Kyle questioned whether or not the Board had to hear the case within 30 days.

Jane asked Shirley Sheesley if she had any comment.

Ms. Sheesley said the applicant requested the extension because the applicant goes to different towns and hearings and the applicant's next available date was July 23.

Discussion took place on the question of the Board having to hear the case within 30 days of submittal, what constitutes the Board taking action, and the next available date for the Board to meet. (Paul Demers came in and Jane updated him on the discussion taking place.)

Paul said the Board could open the public hearing tonight, postpone the hearing until August 13, and inform the applicant of the meeting date set by the Board. Jane suggested adding there would be no further extension to hear the case. Discussion followed. It was determined that because there was no discussion about the project this evening, absent members could hear and vote on the case.

Paul made a motion to continue the meeting until August 13, 2014, which appears to be currently not in conflict with most of the membership.

Kim seconded the motion.

Jane asked if there was any discussion; there was not.

A vote was taken and the motion passed 5-0.

Adjourn

A motion was made by Paul to adjourn. The motion was seconded by Kyle and the Board adjourned at 7:30 P.M.

Dated June 25, 2014

Carolyn A. Parker