

**City of Sanford  
Zoning Board of Appeals**

The Sanford Zoning Board of Appeals scheduled a meeting on Monday, December 16, 2013 at the Sanford City Hall. The meeting was called to order by Mark Patterson at 7:05 P.M

**Members Present:** Mark Patterson  
Naila Aslam-Khan  
Jane Bowker  
Joel Plourde

**Members Absent with Notice:** James Wendel, Kimberly Stewart, Paul Demers

**Representing Code Enforcement:** Shirley S. Sheesley, Chief Code Enforcement Officer.

**Approval of Minutes:**

Naila made motion, Jane 2<sup>nd</sup> for approval of August 26, 2013 minutes

**Old Business:**

Review by-laws at organizational meeting in January, 2014. (Codes should email proposed by-laws to all ZBA members along with the meeting agenda).

If Jim Wendel still wants to revise the ZBA application form, he needs to get it placed on the agenda.

**New Business:**

January 20, 2014, a Monday, was set for the organizational meeting.

There was discussion about moving meetings from Monday nights to Wednesday nights because of conflicts with other meetings. (Codes to check with Sherry Lord and Jim Gulnac to see if this is possible. Mark asked that Codes poll ZBA members to see if Wednesday will work before we draw up a new calendar).

The Zoning Ordinance is being changed. The changes are going for City Council approval on December 17, 2013. (Codes needs to get approved ordinance changes to members).

**Adjourn:**

Jane made motion to adjourn, Naila 2<sup>nd</sup>, vote by ZBA to adjourn. Meeting closed at 7:25 P.M.