



Sanford Town Council

Town Council Meeting Minutes – January 2, 2007

The Town of Sanford Town Council met at 7:00 p.m. in the Chambers of the Sanford Town Hall Annex on Tuesday, January 2, 2007. Those present were: **COUNCILORS:** Chairperson Anne-Marie Mastraccio, Vice-Chair Joseph Hanslip, Councilor Maura Herlihy, Councilor Gordon Paul, Councilor Arthur K. Kelly, Councilor Laura Nickerson and Councilor Bradford J. Littlefield. **TOWN MANAGER:** Mark Green. **TOWN STAFF:** Executive Assistant Sherry Lord, Economic Affairs Director Les Stevens, Airport Manager Evan McDougal, Director of Public Works Charlie Andreson, Police Chief Tom Jones.

Town Manager, Mark Green called the meeting to order at 7:02pm.

The session began with the Pledge of Allegiance followed by a moment of silence dedicated to President Gerald R. Ford.

Town Manager Green announces that Councilor Nickerson would like a minute at the podium. Councilor Nickerson first thanked Bob Arsenault for his work behind the camera. She then proceeded to read her letter of resignation.

Roll Call: Town Manager Mark Green performs the Council Roll Call: Councilor Kelly, present; Councilor Littlefield, present; Councilor Paul, present; Councilor Herlihy, present; Vice-Chair Hanslip, present; Chairperson Mastraccio, present; Town Manager, Green, present; Executive Assistant, Sherry Lord, present.

Swearing-in of new members of the Council (Anne-Marie Mastraccio and Maura A. Herlihy)
(Sue H. Cote, Deputy Town Clerk / Tax Collector)

◆ **Elect Chairperson of the Council for 2007**
(Mark Green, Town Manager)

Town Manager Green opens the floor for nominations. Councilor Hanslip moved to nominate Anne Marie Mastraccio as the Chairperson for 2007, seconded by Councilor Herlihy. Councilor Brad Littlefield moved to nominate Gordon Paul as Chairperson for 2007, seconded by Gordon Paul. Town Manager Green asked if there were any other nominations. There were not. The Nominations were closed. Councilor Littlefield asked to make a brief statement. He then proceeded to read his statement. Councilor Paul also read a statement he prepared. Town Manager Green explained the process he planned to use; because there were two nominations he explained the process would be that he would go by last name in alphabetical order with Mastraccio being first. The nomination for Anne Marie Mastraccio is on the floor; the Town Council voted 4-2 to nominate Anne Marie Mastraccio as Chairperson for the 2007 Town Council.

New Chairperson Assumes Duties

◆ Elect Vice-Chairperson of the Council for 2007

Chairperson Mastraccio opened the nominations for the Vice Chairperson for the 2007 Town Council. Councilor Gordon Paul nominated Brad Littlefield for Vice Chairperson, seconded by Brad Littlefield. Councilor Herlihy nominated Joseph Hanslip for Vice Chairperson, seconded by Councilor Kelly. The Town Council voted on the first nomination 2-4 in favor of Brad Littlefield for VP. The Town Council voted on the second nomination 4-2 in favor of Joseph Hanslip for Vice Chairperson for the 2007 Town Council.

Minutes

None

Chairman's Reports/Town Council Sub-Committee Reports

- Councilor Littlefield spoke of the zoning sub committee meeting where they talked about the property maintenance code update. He feels that it will be a lengthy process. Councilor Herlihy added that they all agreed to do their homework and get back to the Code Enforcement officer with issues and concerns they had. Councilor Littlefield added they met with Lionel Sevigny about the property in Springvale. Next step was to go to a Council Workshop to give the recommendation.
- Councilor Herlihy spoke of the University Task Force (Aspire Hire). Met with a group that included Bob Kautz, Kathy Kane-Authier, Gary Sullivan, and Jan Goldsbury. They agreed that the next step is to form a more permanent committee to look at higher education and bringing in other universities to use the buildings that are available.

Town Manager's Report

- Town Manager Green reminded all of the meeting from Grow Smart Maine on the Brookins report. 6:30pm will be a social time with the meeting starting at 7:00pm.
- Tentatively have a hot stove meeting scheduled for Saturday at 8:00am. This will most likely be rescheduled to January 20th.
- Last year the Town received a grant to replace our smoke trailer at the Fire Department and with input from the Council it was decided to do a contest to give the old smoke trailer to a smaller department that may use it. The Chair suggested a Councilor to serve on a committee to review the essays that were submitted. If any Councilor is interested please speak with Chairperson Mastraccio.

Communications

Chief Tom Jones –

To present Officer Mark Dyer with the Combat Cross for a specific act of bravery.

Chief Jones explained what is represented by the Combat Cross. He then read the events that happened on that day. He called Officer Dyer up to the podium to present him with a certificate of commendation. Chief Jones then pinned the Combat Cross onto Officer Mark Dyer.

Public Hearings

- 1) An application for Liquor License renewal for Back Street Grill, 16 School Street, Sanford, Maine. Chairperson Mastraccio declared the Public Hearing open at 7:34pm. There was no one to speak for or against. The Public Hearing was declared closed at 7:34pm.

Public Participation

Old Business

New Business

- 07-01.01 Ordered, to approve an application for Liquor License Renewal for Back Street Grill, 16 School Street, Sanford, ME. Councilor Herlihy moved to approve, seconded by Councilor Paul. The Town Council voted 6-0 to approve.
- 07-02.02 Ordered, to make appointments to various Town Boards and Committees as recommended by the Council Appointments Sub-Committee. Councilor Littlefield moved to separate the ZBA appointments, seconded by Councilor Herlihy. The Town Council voted 6-0 to separate. Councilor Herlihy moved to approve Sub-Committee recommendations for all but ZBA, Seconded by Councilor Paul. The Town Council voted 6-0. Councilor Herlihy made a motion to discuss the openings for the ZBA, seconded by Councilor Littlefield. Councilor Littlefield asked for an explanation why Dennis Fortin was not reappointed. Chairperson Mastraccio mentioned there was no support. Councilor Paul having served on the sub-committee explained why he felt there was no support for Mr. Fortin. Councilor Herlihy nominated Patricia Gulnac for a three year term for the ZBA, seconded by Vice-Chair Hanslip. The Town Council voted 5-1 in favor. Councilor Herlihy nominated Naila Aslam-Khan for a three year term for the ZBA, seconded by Vice-Chair Hanslip. The Town Council voted 6-0 in favor. Councilor Littlefield asked if there was a conflict with the planning board and the ZBA. He then expressed his concerns. Councilor Herlihy explained what she felt the difference is. Chairperson acknowledged that there are still openings available. The sub committee will meet again.
- Economic Affairs Director Les Stevens addressed the Council. He spoke about the Downtown revitalization and the TIF District. He spoke of the search committee to work on the down town and the mills. Thea Murphy and Bob Carr were involved in the selection process for the Downtown Corporation. There were 16 of 80 applications that were selected for this committee. Mr. Stevens listed the 16 members of the committee. Vice-Chairperson Hanslip moved to recognize the formation of this committee, seconded by Councilor Herlihy. The Town Council voted 6-0.
- 07-03.03 Ordered, to appoint Council Representatives to the Finance Committee and the Capital Improvement Committee. Vice Chair Hanslip nominated Councilor Herlihy to the Finance Committee, seconded by Councilor Kelly. Councilor Paul Nominated Councilor Littlefield to the Finance Committee. Seconded by Councilor Littlefield. The Town Council voted 4-2 in favor of Councilor Herlihy to serve on the Finance Committee. Vice Chair Hanslip nominated Councilor Kelly to the CIP Committee, seconded by Chairperson Mastraccio. Councilor Paul Nominated Councilor Littlefield to the CIP Committee, seconded by Councilor

Littlefield. The Town Council voted 4-2 to nominate Councilor Kelly to the CIP Committee.

- 07-04.04 Ordered, to approve Drainage Easements from Gray and Sons Builders, LLC, 3 Alpine Drive, Sanford, ME. Public Works Director Charlie Andreson addressed the Council and explain need for this easement. Councilor Herlihy clarified where the property is on North Ave. Councilor Herlihy moved to approve, seconded by Councilor Paul. The Town Council voted 6-0 in favor.
- 07-05.05 Ordered, to accept a bid from Testa Corporation for Demolition and Removal of Navy Hangar at the Sanford Regional Airport. Councilor Littlefield moved to accept, seconded by Councilor Herlihy. The Town Council voted 6-0 to accept.
- 07-06.06 Ordered, to accept a bid from Arundel Ford of Arundel, ME in the amount of \$52,313, with trade-ins for three 2007 police package vehicles. Police Chief Jones addressed the Council. He briefly explained the bid process. Councilor Herlihy moved to accept, seconded by Vice-Chair Hanslip. Councilor Littlefield questioned the PD Package included. Armand Talbot question make of the car and the trade in numbers. Chief Jones addressed Mr. Talbot's concerns. Councilor Herlihy moved to accept, seconded by Vice-Chair Hanslip. The Town Council voted 6-0.
- 07-06.06 Ordered, to accept the extension of South Cotswald Street as submitted by Harvest Homes, LLC. Councilor Herlihy moved to approve, seconded by Councilor Kelly. Councilor Herlihy asked the location of this street. Public Works Director Charlie Andreson explained. The Town Council voted 6-0.

Council Member Comments

Councilor Kelly: Congratulations to Officer Dyer, Thank you to Councilors

Councilor Littlefield: No report this evening

Councilor Paul: No report this evening

Councilor Herlihy: No report this evening

Vice-Chairperson Hanslip: No report this evening

Chairperson Mastraccio: No report this evening

Future Agenda Items

Councilor Kelly would like to revisit the idea of becoming a city.

Vice-Chairperson Mastraccio would like to discuss the process for Council Opening Rules of procedure and code of conduct.

Adjournment

Chairperson Mastraccio moved to adjourn at 8:10pm seconded by Councilor Littlefield.

Respectfully submitted,

Mark Green
Town Manager