



# Sanford Town Council

Town Council Meeting Minutes – February 1, 2011

The Sanford Town Council met at 7:00 p.m. in the Chambers of the Sanford Town Hall Annex on Tuesday, February 1, 2011. Those present were: **COUNCILORS:** Councilor Gordon N. Paul, Councilor Alan R. Walsh, Councilor Anne Marie Mastraccio, Councilor Bradford J. Littlefield, Councilor Richard L. Wilkins and Councilor Kenneth Burgess. **TOWN MANAGER:** Mark Green **TOWN STAFF:** Sherry Lord, Executive Assistant to the Town Manager; Jeff Rowe, Acting Fire Chief; Paula Simpson, Town Treasurer; Dana Parry, Airport Manager; Marcel Blouin, Director of Recreation & Public Property; Alex Hammerle, Director of Facilities; Claire Morrison, Town Clerk/Tax Collector; Jim Gulnac, Director of Planning & Community Development; Peter Cutrer, Fire Marshall

Chairman Paul called the meeting to order at 7:03pm.

The session began with the Pledge of Allegiance followed by a moment of silence.

**Roll Call:** Chairman Paul performs the Council Roll Call: Councilor Burgess, present; Councilor Wilkins, present; Councilor Littlefield, present; Councilor Hanslip, absent w/notice; Councilor Mastraccio, present; Vice-Chair Walsh, present; Chairman Paul, present.

## Minutes

Regular Meeting: January 4, 2011: Councilor Littlefield moved to approve, seconded by Councilor Mastraccio. The Town Council voted 6-0 to approve.

Special Meeting: January 20, 2011: Councilor Mastraccio moved to approve, seconded by Councilor Walsh. The Town Council voted 4-2-0 to approve. (Councilors Paul & Littlefield abstain).

## Chairman's Reports/Town Council Sub-Committee Reports

Councilor Littlefield reported that a public hearing was held on January 20<sup>th</sup> in the Town Council Chambers to discuss the York County Corridor.

## Town Manager's Report

Public Works Budget – It is still too early to how the storms are affecting the bottom line. The dispatch center has been very busy. Old Orchard Beach is voting tonight to come to Sanford or not. Kennebunk will be voting on Saturday, February 5<sup>th</sup> and its possible that Kennebunkport and Arundel will be looking to come to Sanford.

## **Communications**

## **Public Participation**

## **Public Hearings**

The Town Council will take public comment on the following:

- 1) An application for liquor license renewal for Spectators, 168 Country Club Road, Sanford, ME. Chairman Paul declared the public hearing open at 7:09pm. There was no one to speak for or against. The public hearing was declared closed at 7:09pm.
- 2) A public hearing to consider a request to realign the boundary line between a property located at 955 Main Street in the Office Residential zone and the property located at 15 West Elm Street in the Single Family Residential zone to extend the Office Residential zone to include the residence at 15 West Elm Street (Tax Map K31, Lot 17, Single Family Residential zone). Chairman Paul declared the public hearing open at 7:10pm. Jim Gulnac, Director of Planning addressed the Council and explained the request. Mark Lucier owner of the property was present. The Zoning Sub-Committee is recommending approval. There was no one else to speak for or against. The public hearing was declared closed at 7:13pm.

## **Old Business**

## **New Business**

- 11-08.01 Ordered, to authorize the Town Manager to enter into a two year lease agreement with Pastor Todd Bell for a portion of the Town Hangar at the Sanford Regional Airport. Councilor Mastraccio moved to approve, seconded by Councilor Wilkins. Dana Parry, Airport Manager explained the lease. Councilor Mastraccio spoke on behalf of the Airport Advisory Committee recommending this lease. The Town Council voted 6-0 to approve.
- 11-09.02 Ordered, to grant, if appropriate, Waivers of Foreclosure for nonpayment of 2008/2009 real estate taxes. Vice-Chair Walsh moved to Grant waivers of Foreclosure for nonpayment of 2008/2009 real estate taxes to include the tax map and lots below as well as Tax Map R12 Lot 90A sub lot 67, seconded by Councilor Mastraccio. The Town Council voted 6-0 to approve.

Tax Map I18 Lot 14  
Tax Map J29 Lot 18

- 11-10.03 Ordered, to confirm the Town Manager's appointment of Jeffrey H. Rowe as the Fire Chief of Sanford, Maine. Councilor Littlefield moved to confirm the Town Manager's appointment of Jeffrey H. Rowe as the Fire Chief of Sanford, Maine, seconded by Councilor Mastraccio. Town Manager Green introduced Chief Rowe. The Town Council voted 6-0 to approve. Claire Morrison, Town Clerk/ Tax Collector was in attendance to swear in the new Chief.
- 11-11.04 The Town Council hereby ordains amendments to the Town of Sanford Zoning Ordinance to revise the zone boundary to include Tax Map K31 Lot 17 also identified as 15 West Elm Street, into the Office Residential (OR) Zone. This property is currently zoned single family residential. (This item must be read on two separate days. This is the first reading.) This was the first reading, no action was taken.
- 11-12.05 Ordered, if appropriate to make appointments to Town of Sanford Boards and Committees. Vice-Chair Walsh moved to appoint Matthew Perkins and Steven Catalano to the Planning Board, seconded by Councilor Burgess. The Town Council voted 6-0 to approve. Councilor Mastraccio moved to appoint William Tarmey to the Airport Advisory Committee, seconded by Vice-Chair Walsh. The Town Council voted 6-0 to approve.
- 11-13.06 Ordered, to appoint two members to the Sanford Regional Growth Council. Vice-Chair Walsh moved to appoint Councilor Mastraccio as the Council Appointment, seconded by Councilor Littlefield. The Town Council voted 6-0 to approve. Councilor Mastraccio moved to nominate Councilor Littlefield as the At Large Appointment, seconded by Chairman Paul. The Town Council voted 3-3, motion failed. This motion is tabled until the February 15, 2011 Council Meeting.
- 11-14.07 Ordered, Whereas, as a result of the repeal of the PAYT Program the Town is faced with a budget shortfall for FY2010/2011 in the amount of \$700,000, and; Whereas further cuts to the municipal budget would require unacceptable reductions in Police, Fire & Public Works services endangering the public health, safety & welfare; Now Therefore the Town Council finds that this situation constitutes an emergency as defined by section 517.2 of the Town Charter. (This order requires an affirmative vote of at least six (6) members of the Town Council). Councilor Mastraccio moved to table, seconded by Vice-Chair Walsh. The Town Council voted 6-0 to table. This item will be tabled until the February 15, 2011 Council Meeting.
- 11-15.08 Ordered, to appropriate \$250,000 from fund balance for support of the municipal budget. (This order requires an affirmative vote of at least six (6) members of the Town Council). Councilor Mastraccio moved to table, seconded by Vice-Chair Walsh. The Town Council voted 6-0 to table. This item will be tabled until the February 15, 2011 Council Meeting.

- 11-16.09 Ordered, to approve a plan for the renovation of the first floor of the Town Hall Annex and to authorize the Property Sub-committee to oversee the bidding process and renovations. Councilor Mastraccio moved to approve, seconded by Councilor Wilkins. Town Manager Green explained. Marcel Blouin explained the layout of the project. The Town Council voted 6-0 to approve.
- 11-17.10 Ordered, to appoint Council Representatives to standing Town committees and sub-committees of the Town Council. This is a Council Chairman Appointment therefore does not require a council vote.
- 11-18.11 Ordered, to approve the following license request:
- 1) An application for liquor license renewal for Spectators, 168 Country Club Road, Sanford, ME. Vice-Chair Walsh moved to approve, seconded by Councilor Wilkins. The Town Council voted 6-0 to approve.
  - 2) An application for blanket letter for application to operate Games of Chance (5- Video Poker) for the American Legion Post #19, 656 Main Street, Springvale, ME. Councilor Littlefield moved to approve, seconded by Councilor Wilkins. The Town Council voted 5-1 to approve. (Councilor Mastraccio opposed).

### **Council Member Comments**

Councilor Burgess: None

Councilor Wilkins: None

Councilor Littlefield: None

Councilor Hanslip: Absent

Councilor Mastraccio: Parking Ban Reminder and thanked the public works crew for doing a great job clearing the roads.

Vice-Chair Walsh: Thanked public works for their hard work keeping the roads clear. Also, thanked those who applied to serve on a board or committee.

Chairman Paul: None

### **Future Agenda Items**

### **Adjournment**

Chairman Paul moved to adjourn at 8:10 pm.

Respectfully submitted by  
Sherry Lord, Executive Assistant.