

SANFORD PLANNING BOARD MINUTES
MEETING – May 15, 2019 – 6:30 P.M.
City Hall Annex Third Floor Chambers

MEMBERS PRESENT: Jennifer Georgius, Chair
Lenny Horr, Vice Chair
Jace Clarke, Secretary
John McAdam
Dianne Connolly
Elizabeth Kilkenny
Thomas Morgan

MEMBERS ABSENT: None

STAFF PRESENT: Elizabeth Della Valle, AICP, Director of Planning & Development
Joseph Scala, Planner
Michael Casserly, Asst. City Engineer

STAFF ABSENT: Barbara Bucklin, Admin. Asst., Planning Department (w/notice)

I. CALL TO ORDER

Chair Georgius called the meeting to order at 6:31 PM.

II. OPENING STATEMENT

Chair Georgius overviewed meeting procedures. (Recording started while this was being read.)

III. MINUTES – May 3, 2017; June 7, 2017; and May 1, 2019

May 3, 2017

Board member Connolly made a motion to approve the minutes as written.

Vice Chair Horr seconded the motion.

A vote was taken and the motion passed 3-0-4 (Board members Clarke and McAdam abstained because they were not at the meeting; Board members Kilkenny and Morgan abstained because they were not on the Board at that time).

June 7, 2017

Board member McAdm made a motion to accept the minutes as written.

Board member Connolly seconded the motion.

A vote was taken and the motion passed 5-0-2 (Board members Kilkenny and Morgan abstained because they were not on the Board at that time).

May 1, 2019

Board member McAdam made a motion to accept the minutes as written.

Board member Connolly seconded the motion.

A vote was taken and the motion passed 5-0-2 (Board members Kilkenny and Morgan abstained because they were not at the meeting).

IV. HEARINGS and BUSINESS

There were no items to be heard.

V. OTHER BUSINESS

1. PLANNING DIRECTOR'S REPORT

Planner Della Valle updated the Board on the following:

- Explained why there were no public hearing items on tonight's agenda
- Facebook discussion about the demolition of a Victorian-style house for the Summer Commons project
- Two different ordinance amendments requested by Cassandra Provencher:
 - Fence regulations: wants people who put up fences required to provide a boundary survey before doing so – *Board not interested*
 - Home occupation: would like to be able to have an employee that does not live in the household – *Board would like to discuss further*
- Proposed mixed-use buildings at round-about: Scope of project constitutes subdivision review, which involves three steps – would Board be willing to do a single review instead of a three-part review – *Board was ok with doing a single review for subdivision*
- SMPDC Annual Meeting is June 5
- The Depot on Pleasant Street in Springvale: asking for permission to remove trees on this site to access the rear of the property for a timber harvest
 - Board member Connolly recused herself from the discussion as a Board member; she then made comment on the item as an abutter
 - The Board would like to discuss timber harvesting in a work session

VI. COMMUNICATIONS

Board member Connolly noticed trailers and excavating equipment on the Stenton site; Planner Della Valle updated the Board on the project.

Board member Clarke asked about the Guillemette pit on High Street – are they allowed to excavate? Mike Casserly addressed the Board on this question.

Chair Georgius reminded the Board about the attendance policy in the by-laws.

VII. ADJOURN

The meeting adjourned at 7:20 P.M. and went into work session.