

**SANFORD PLANNING BOARD MINUTES
MEETING – November 4, 2015 – 7:00 P.M.
City Hall Annex Third Floor Chambers**

MEMBERS PRESENT: John McAdam, Chair
Lenny Horr, Vice Chair
Kelly Tarbox, Secretary
Richard Bergeron
Lucas Lanigan
Dianne Connolly
Dana Peterson

MEMBERS ABSENT: None

STAFF PRESENT: Elizabeth Della Valle, AICP, Director of Planning & Development
Michael Casserly, Asst. City Engineer

STAFF ABSENT: None

I. CALL TO ORDER

Chair McAdam called the meeting to order at 7:00 PM.

II. PUBLIC HEARING

There were no public hearings items.

III. NEW BUSINESS

There were no new business items.

IV. OLD BUSINESS

There were no old business items.

V. APPROVAL OF MINUTES – July 15, 2015 and October 7, 2015

Chair McAdam called for a motion to approve the July 15, 2015 and October 7, 2015 minutes.

Board member Tarbox recommended voting for each set separately since the number of Board members in attendance was different.

July 15, 2015

Board member Connolly made a motion to approve the July 15, 2015 minutes as written.

Board member Tarbox seconded the motion.

A vote was taken and the motion passed 7-0.

October 7, 2015

Board member Connolly made a motion to approve the October 7, 2015 minutes as written.

Board member Tarbox seconded the motion.

A vote was taken and the motion passed 6-0 (Board member Bergeron was not at this meeting).

VI. PLANNING DIRECTOR'S REPORT

Planner Della Valle discussed with/updated the Board on the following:

- The Ridge project
- Proper reading of a motion (positive vs. double negative)
- Member terms/appointments
- Medical marijuana
- IR zone change
- Roles/processes of Planning Board, consultants, applicants, etc.
- Road impact fee
- Items on the next agenda

VII. ADJOURN

The meeting adjourned at 8:00 P.M.