



# Sanford City Council

City Council Meeting Minutes – November 24, 2015

The Sanford City Council met at 7:00 p.m. in the Chambers of the Sanford City Hall Annex on Tuesday, November 24, 2015. Those present were: **COUNCILORS:** Mayor Cote, Deputy Mayor Maura A. Herlihy, Councilor Alan R. Walsh, Councilor Richard L. Wilkins, Councilor Fred W. Smith and Councilor Victor E. DiGregorio. **CITY STAFF:** Sherry Lord, Executive Assistant; Allison Rogers, Airport Manager; Steven Cutter, Assistant Fire Chief; Patrick Cotter, Fire Marshal and Matt Hill, Public Works Director.

Mayor Cote called the meeting to order at 7:03pm.

The session began with the Pledge of Allegiance followed by a moment of silence.

**Roll Call:** Mayor Cote performs the Council Roll Call: Councilor DiGregorio, present; Councilor Smith, present; Councilor Wilkins, absent w/notice; Councilor Walsh, absent w/notice; Councilor Hanslip, present, and Deputy Mayor Herlihy, present.

## Minutes

Regular Meeting: November 10, 2015; Councilor Smith moved to approve, seconded by Councilor Hanslip. The City Council voted 5-0 to approve.

## Mayor's Reports/City Council Sub-Committee Reports

Mayor Cote thanked the veteran's organizations for putting a great tribute to the veterans. Mrs. Crowley's 3<sup>rd</sup> grade class welcomed the mayor to their classroom at Lafayette School

## City Manager's Report

(Attached)

## Communications/Presentations

None

## Public Participation

None

## Public Hearings

The City Council will take public comment on the following:

1. A public hearing to consider approval for a Mental Health & Abuse Clinic license renewal application from Maine Behavioral Healthcare 474 Main Street, Springvale, Maine. (This is the second of two public hearings) Mayor Cote declared the public hearing open at 7:21pm. There was no one to

speak for or against. The public hearing was closed at 7:21 pm.

2. A public hearing to consider the approval of an application for liquor license renewal for the Wolves Social Club, 40 High Street, Sanford, ME. Mayor Cote declared the public hearing open at 7:21 pm. There was no one to speak for or against. The public hearing was declared closed at 7:21 pm.

### **Consent Agenda**

Mayor Cote sought comments or concerns regarding the following items. There were no comments or concerns. Consent agenda items were approved.

15-144.01 Ordered, to approve the following license request:

1. An application for liquor license renewal for the Wolves Social Club, 40 High Street, Sanford, ME.
2. An application for (4) Blanket Letters for approval to operate games of chance (Card Playing, Daily Pools, 2 Sealed Ticket Games, 5 Video Poker Games) for the Wolves Social Club, 40 High Street, Sanford, ME.
3. An application for a blanket letter for approval to operate games of chance (Dice Game) for the AMVETS Post #3, 169 School Street, Sanford, ME.
4. An application for a blanket letter for approval to operate games of chance (2 Sealed Ticket Games) for the American Legion Post #19, 656 Main Street, Springvale, ME.
5. An application for blanket letter for approval to operate games of chance (Beano, 1 Sealed Ticket Game, Queen of Hearts, Daily Pools, 2 Sealed Ticket Games) for the Sanford Lodge of Elks #1470, 13 Elm Street, Sanford, ME.

### **Old Business**

15-128.03 Ordered, to authorize the Application to enter into the WEX Fleet Card Fueling Program for all City Departments as an Addendum to the Fuel Card Services Agreement between WEX Bank and the State of Maine as a subdivision of the State. Deputy Mayor Herlihy moved to approve, seconded by Councilor Hanslip. The City Council voted 5-0 to approve.

15-141.08 Ordered, to approve a Mental Health & Abuse Clinic license renewal for Maine Behavioral Healthcare, 474 Main Street, Springvale, ME. (This is the second of two readings) Councilor Smith moved to approve, seconded by Deputy Mayor Herlihy. The City Council voted 5-0 to approve.

15-142.09 The City Council of the City of Sanford hereby ordains proposed additions to

the Life Safety Section of the City of Sanford Code, proposed article 9, 128-31. (This item must be read on two separate days. This is the second reading) Councilor Smith moved to approve, seconded by Councilor Hanslip. The City Council voted 5-0 to approve.

15-143.10 The City Council of the City of Sanford hereby ordains proposed additions to nuisance/false Fire Alarm penalties, Chapter 128 Fire Prevention, Article II, proposed 128-10 False Fire Alarm Penalties. (This item must be read on two separate days. This is the second reading) Councilor Smith moved to approve, seconded by Councilor DiGregorio. The City Council voted 5-0 to approve.

### **New Business**

15-145.02 Ordered, to receive and accept the municipal financial report for the first quarter of fiscal year 2015/2016. Deputy Mayor Herlihy moved to approve, seconded by Councilor Smith. The City Council voted 4-0 to approve. (Councilor Hanslip was absent at time of vote).

15-146.03 Ordered, to authorize the City manager to enter into a Land Lease Agreement between the City of Sanford, Maine and Sumner Properties LLC. Councilor Smith moved to approve, seconded by Deputy Mayor Herlihy. Airport manager, Allison Rogers explained the reason for the six month lease. The City Council voted 5-0 to approve.

15-147.04 Ordered, to accept a bid from Russell P. Downs of Wells, ME for the 1988 Ford- F250 4X4 pickup truck w/ 9' plow in the amount of \$2,612.00. Deputy Mayor Herlihy moved to approve, seconded by Councilor Hanslip. The City Council voted 5-0 to approve.

15-148.05 Ordered, to accept with regret the resignation from David A A MacCannell from the Airport Advisory Committee. Deputy Mayor Herlihy moved to approve, seconded by Councilor Smith. The City Council voted 5-0 to accept.

15-149.06 Ordered, to accept a bid in the amount of \$5,886.32 (annual price) and to authorize the City Manager to enter into a (3) year agreement with Dennison Lubricants of Lakeville, MA to provide lubricating oils for the City of Sanford, Department of Public Works. Deputy Mayor Herlihy moved to approve a one year agreement for approximately \$5,886.32, seconded by Councilor Smith. The City Council voted 5-0 to approve.

15-150.07 Ordered, to accept a bid from Fully Involved, LLC. of Biddeford, ME for the purchase of Fleet Management Software for the City of Sanford, Department of Public Works in the amount of \$6,790.00 with an annual fee of \$890.00. Deputy Mayor Herlihy moved to approve, seconded by Councilor Smith. The City Council voted 5-0 to accept.

- 15-151.08 Ordered, to authorize the purchase of a 2014 Ford Escape in the amount of \$16,800.00 for the Assessing Department. Deputy Mayor Herlihy moved to amend and to authorize the purchase of a 2014 Ford Escape in the amount of \$16,827.00 for the assessing department, seconded by Councilor Smith. The City Council voted 5-0 to approve.
- 15-152.09 Ordered, to authorize the expenditure of an amount not to exceed \$14,300.00 from the Capital Improvement Account 501413 to complete the 1<sup>st</sup> floor City Hall renovations. Deputy Mayor Herlihy moved to approve, seconded by Councilor Hanslip. Dianne Connolly asked if there were any other alternatives to moving the files from this company. The City Council voted 5-0 to approve.

### **Council Member Comments**

**Councilor DiGregorio:** None

**Councilor Smith:** Thanked the public works department for their hard work this year.

**Councilor Wilkins:** absent

**Councilor Walsh:** absent

**Councilor Hanslip:** Thanked public works and thanked David MacCannell for his service on the AAC. He also thanked Mike for helping with finding the ladder truck a few years ago and recently the public works bucket truck

**Deputy Mayor Herlihy:** reminded citizens that the December Council meetings will be held on December 8<sup>th</sup> and 22<sup>nd</sup>. She also announced the activities of the Holly Daze Events that begin on Friday December 4<sup>th</sup> at 5:30 with the parade immediately followed by the lighting of the tree in Central park. There will also be activities throughout the day on Saturday, December 5<sup>th</sup>.

**Mayor Cote:** Thanked all the people that helped and attended the Love 4 Laura event. The Tree lighting and parade will be on Friday December 4<sup>th</sup>. Thanked all the employees that have to work at Thanksgiving.

### **Future Agenda Items**

Mayor Cote – Snow removal in Mid Town Mall

### **Adjournment**

Mayor Cote moved to adjourn regular meeting at 8:20 pm

Respectfully submitted by Sherry Lord, Executive Assistant