



# Sanford City Council

City Council Meeting Minutes – December 4, 2018

The Sanford City Council met at 6:00 p.m. in the Chambers of the Sanford City Hall Annex on Tuesday, December 4, 2018. **Mayor:** Thomas P. Cote **COUNCILORS:** Deputy Mayor Lucas Lanigan, Councilor Maura A. Herlihy, Councilor Joseph Hanslip, Councilor Fred W. Smith, Councilor John L. Tuttle, Jr. and Councilor Robert G. Stackpole **CITY STAFF:** City Manager, Steven Buck; Executive Assistant, Sherry Lord; Code Enforcement Officer, Jamie Cole; Airport Manager, Allison Rogers; General Assistance Director, Randy White; Police Chief, Thomas Connolly; Finance Director, Ronni Champlin; City Treasurer, Paula Simpson and School Business Manager, Gwen Bedell- Gadbois.

Mayor Cote called the meeting to order at 6:09 pm.

The session began with the Pledge of Allegiance and a moment of silence

## Pledge of Allegiance

## Moment of Silence

## Roll Call:

Deputy Mayor Lanigan performs the Council Roll call: Councilor Stackpole, present; Councilor Tuttle, present; Councilor Smith, present; Councilor Hanslip, present; Councilor Herlihy, present; and Mayor Cote, present.

## Minutes

18-544-01      Ordered, to approve the minutes from the November 20, 2018 City Council Meeting. Councilor Smith moved to approve, seconded by Deputy Mayor Lanigan. The City Council voted 6-0 to approve.

## Mayor's Report/City Council Sub-Committee Reports

The Mayor reported from the Land Bank Authority. Bill Keefer of the Housing Authority was invited to the last meeting to discuss ways to be creative about housing needs here in Sanford.

Councilor Stackpole reported from the Zoning Sub-Committee that they reviewed the food sovereignty ordinance and will bring it forward at a future council meeting.

Deputy Mayor Lanigan reported from the Marijuana Task Force meeting. The group was able to stay on task and they should have something to move forward to the Council soon.

## **City Manager's Report**

See attached

## **Communications/Presentations**

18-542-01 Fiscal Year 2017/2018 Audit Presentation from Christian A. Smith, CPA, CFE Partner with Wipfli/Macpage.

## **Public Participation**

None

## **Public Hearings**

The City Council will take public comment on the following:

18-529-01 A Public Hearing to receive comments on the Renewal liquor license application with malt, spirituous, vinous privileges from Wolves Social Club. Mayor Cote declared the public hearing open at 6:50pm. There was no one to speak for or against. The public hearing was declared closed at 6:50pm.

18-534-01 A Public Hearing to receive comments on the Renewal liquor license application with malt, spirituous, vinous privileges from Springvale Social Club. Mayor Cote declared the public hearing open at 6:50pm. There was no one to speak for or against. The public hearing was declared closed at 6:51pm.

18-545-01 A Public Hearing for the proposed changes to the City of Sanford General Assistance Ordinance. Mayor Cote declared the public hearing open at 6:51pm. Randy White, General Assistance Director explained the changed to the ordinance. There was no one else to speak for or against. The public hearing was declared closed at 6:52pm.

## **Consent Agenda**

Mayor Cote sought comment from the City Council, there was no comment. The consent agenda was approved.

18-533-01 Ordered, to approve the following license requests:

1. An application for liquor license renewal from Wolves Social Club, 40 High Street, Sanford, Maine.

2. A blanket letter for an application to operate Games of Chance (Card Playing) requested by Wolves Social Club, 40 High Street, Sanford, Maine.
3. An application for liquor license renewal from Springvale Social Club, 22 Bridge Street, Springvale, Maine.
4. A blanket letter for an application to operate Games of Chance (Card Playing) requested by Springvale Social Club, 22 Bridge Street, Springvale, Maine.

### **Old Business**

18-501-01 The City Council hereby ordains amendments to Chapter 90 of the City Code regulating buildings and Chapter 120 of the City Code regulating fees. (This item must be read on two separate days. This is the second reading.) Ian Houseal, Director of Community Development spoke about the amendments. The Zoning Sub-Committee has reviewed these amendments. Councilor Smith moved to approve, seconded by Councilor Tuttle. The City Council voted 7-0 to approve.

### **New Business**

- 18-543-01 Ordered, to accept the Annual Audit conducted by Wipfli/Macpage for fiscal year 2017/2018. Councilor Tuttle moved to approve, seconded by Councilor Hanslip. The City Council voted 7-0 to approve.
- 18-537-01 Ordered to authorize the expenditure of \$43,000 to purchase and set-up code enforcement, permitting, and licensing software. Deputy Mayor Lanigan moved to table, seconded by Councilor Herlihy. The City Council voted 7-0 to table.
- 18-531-01 Ordered, to approve the purchase of new Interview and Lobby Camera System Upgrade/replacement. Councilor Herlihy moved to approve, seconded by Deputy Mayor Lanigan. Police Chief Connolly explained that this would cost approximately \$4,800.00 and would be paid for from the criminal forfeiture account.
- 18-535-01 Ordered, to authorize No Parking Signs for the Parking Lot in front of the Sanford Police Department. Councilor Herlihy moved to approve, seconded by Deputy Mayor Lanigan. Police Chief Connolly explained the reason for the no parking – 2300-0600 will be no parking. The City Council voted 7-0 to approve.
- 18-530-01 Ordered, to authorize a Radio Upgrade for the Sanford Police Department. Councilor Tuttle moved to approve, seconded by Councilor Stackpole. Police Chief Connolly explained the need for the upgrade.

They will buy 45 UHF radios for officers and 13 radios for the cruisers and a transmitter. The approximate cost for this will be about \$45,000.00. This will also be paid for through the criminal forfeiture account. The City Council voted 6-0 to approve.

- 18-538-01 Ordered to execute an Easement Agreement between the City of Sanford and the Sanford Institute for Savings. Deputy Mayor Lanigan moved to approve, seconded by Councilor Smith. This easement will be used for a broadband conduit. The City Council voted 7-0 to approve.
- 18-527-01 Ordered to approve an exception to the Sanford Seacoast Regional Airport Aircraft Parking Policy for gliders registered to a member of and actively participating in the Sanford Soaring Club whereby 50% of the parking rate for a non-powered aircraft is due. Deputy Mayor Lanigan moved to approve, seconded by Councilor Herlihy. Airport Manager Allison Rogers explained that this was done on a year trial basis. It has been very successful. Increasing gliders from 1 to 5 per year. The City Council voted 7-0 to approve.
- 18-524-01 Ordered, The City Council hereby ordains amendments to the City of Sanford General Assistance Ordinance. (This item must be read on two separate days. This is the first reading.) This was the first read there was no action taken.

### **Council Member Comments**

Councilor Stackpole: No comment

Councilor Tuttle: When will channel 26 be back on air? (Waiting on Atlantic Broadband). Bad trash bags are not holding up, should be returned to public works. Increase in the percentage in non-rolling stock in the City Charter. Thanked John Flynn that helped him on his campaign.

Councilor Smith: He would like to see the roads that Unitil dug up fixed by Unitil.

Councilor Hanslip: Spoke of the passing on Former President George H.W. Bush.

Councilor Herlihy: No Comment

Deputy Mayor Lanigan: Gave his condolences to former President George H.W. Bush.

Mayor Cote: Holly Daze will be this weekend. December 7<sup>th</sup> the parade begins at 5:30pm at Dairy Queen. Tree lighting immediately after. Activities throughout the downtown on Saturday Dec 8<sup>th</sup>. Thanked Deputy Mayor Lanigan for his work on the Tree at Central Park.

### **Future Agenda Items**

- Allotting money from fees to go to City Parks
- Take a look at attracting another cable company to come to Sanford.

### **Adjournment**

Mayor Cote moved to adjourn regular meeting at 7:47 pm  
Respectfully submitted by Sherry Lord, Executive Assistant