



## Meeting Minutes RE: Hanson's Ridge Road 2016

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Date: April 21, 2016

Location: Sanford City Hall, 3<sup>rd</sup> Floor Conference Room  
919 Main Street  
Sanford, Maine 04073

Attendees: City of Sanford                      Matthew Hill                      Mike Casserly  
   Peter Smith                      Jamie Goodwin  
   Nancy LeBrun                      Matt Nelson  
   Jason Wagner

Ledgemere Transportation      Sheila Beckwith-Hibbard

Dayton Sand & Gravel              Jason Robinson

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This meeting has been scheduled in order to discuss the upcoming completion of the Hanson's Ridge Road project in Springvale from Oak Street/Route 11A to the Deering Neighborhood Road.

- I. Scope of Work
  - A. Final Wearing Course
    - 1. Depth of the wearing course is pending final pavement design from DPW with consideration of traffic loading. The Department recently purchased a new pavement design software.
    - 2. Once determined, Dayton Sand & Gravel will place the wearing course as well as perform the handwork for the driveways. This will include butt joints in the driveways. Extents will be on a case-by-case basis.
  - B. Miscellaneous Outstanding Items.
    - 1. Fence relocation the intersection of Hanson's Ridge Road and Route 11A/Oak Street is needed in order to facilitate an acceptable ditch.
    - 2. Ditch work in this area will be accomplished along with erosion control stabilization.
    - 3. The well building will need to be removed and capped by a professional.
    - 4. See items under Right-of-Way for more details.
- II. Schedule
  - A. Fence Relocation near the intersection of Oak Street;
  - B. Removal of Well House and capping existing well;
  - C. Re-grading of the associated ditch;
  - D. Additional shoulder paving near the trail heads;

- E. Trail head paving (Trails Committee is participating financially) with two inches of 12.5 mm HMA after fine grading;
  - F. Final Wearing course of pavement (including improving the transition of profile grade on Hanson's Ridge Road at the intersection of Route 11A/Oak Street);
  - G. Driveway tie-in hand work paving;
  - H. Final walk-through punch-list items addressed and project acceptance.
- III. Traffic Control
- A. Daily Work;
    - 1. Flaggers will be used for all work requiring traffic to be reduced to a single lane of alternating two-way traffic or less.
    - 2. The police detail posed last year near the hill was not effective as the flaggers stopped traffic at the top of the hill, generally preventing excessive speeds. Due to the operation, the detail moved to the bottom of the hill.
  - B. Emergency Response – any lane closures will be called in to dispatch on the day of the closure and then called back out when removed.
- IV. Staging Area
- A. Trail head areas are available before paving;
  - B. Trail heads should be left so the trails are still accessible at all times.
- V. Utility Coordination - none
- VI. Right-of-Way
- A. More coordination with the landowner at the fenced property at the intersection of Hanson's Ridge Road and Route 11A/Oak Street is needed. Discussions were previously held with the tenant of the property (who was interested in purchasing) but could not legally commit to a course of action.
  - B. Once confirmed, DPW will get a statement in writing, and then work on the fence and ditch can begin.
  - C. It was noted that there may have been a shared single-entrance agreement on a property where the owner is requesting a second driveway. He had previously stated that "there had been a driveway there." If the old entrance was removed as part of his approval, a second entrance shall not be constructed as requested. M. Casserly to follow-up on recorded details.
- VII. Public Relations Outreach – the project will be posted on the DPW web site for better communication with the Public.
- VIII. Action Items
- A. M. Hill to follow-up with property owner of fence and see if the situation has changed;
  - B. M. Casserly to research shared driveway agreements.
  - C. Once resolved, M. Hill to get signed agreement, engage a fence company to relocate fence and well company to cap well.
  - D. M. Hill to perform pavement design, contact fence company, and contact well company.

Cc: S. Buck, S. Lord, Attendees