



Sanford Town Council

Town Council Meeting Minutes – April 5, 2011

The Sanford Town Council met at 7:30 p.m. in the Chambers of the Sanford Town Hall Annex on Tuesday, April 5, 2011. Those present were: **COUNCILORS:** Councilor Gordon N. Paul, Councilor Alan R. Walsh, Councilor Anne Marie Mastraccio, Councilor Bradford J. Littlefield, Councilor Joseph R. Hanslip, Councilor Richard L. Wilkins and Kenneth Burgess. **TOWN MANAGER:** Mark Green **TOWN STAFF:** Sherry Lord, Executive Assistant to the Town Manager; Shirley Sheesley Code Enforcement Officer, Marcel Blouin Director of Recreation and Public Property, RJ Leger Director of Communications, Sue Cote Town Clerk/Voter Registrar, Paula Simpson Tax Collector/Treasurer and Alex Hammerle Director of Facilities.

Chairman Paul called the meeting to order at 7:33pm.

The session began with the Pledge of Allegiance followed by a moment of silence.

Roll Call: Chairman Paul performs the Council Roll Call: Councilor Burgess, present; Councilor Wilkins, present; Councilor Littlefield, present; Councilor Hanslip, present; Councilor Mastraccio, present; Vice-Chair Walsh, present; Chairman Paul, present.

Minutes

Regular Meeting: March 15, 2011; Councilor Mastraccio moved to approve, seconded by Vice-Chair Walsh. The Town Council voted 6-0-1 to approve. Councilor Burgess abstained.

Chairman's Reports/Town Council Sub-Committee Reports

Chairman Paul announced and presented Marcel G. Blouin with the William V. Haskell award which is equivalent to the Recreation Director of the year. Marcel received the plaque last week at the annual Parks and Recreation conference.

Town Manager's Report

None

Communications/Presentations

None

Public Participation

None

Public Hearings

The Town Council will take public comment on the following:

- 1) An application for a new liquor license application for Little Daddy's, 6 Washington Street, Sanford, ME. Chairman Paul declared the public hearing open at 7:37pm. There was no one to speak for or against. The public hearing was declared closed at 7:37pm.
- 2) An application for liquor license renewal for the Maine Diner at Sanford Country Club, 588 Country Club Rd, Sanford, ME. Chairman Paul declared the public hearing open at 7:38pm. There was no one to speak for or against. The public hearing was declared closed at 7:38pm.
- 3) An application for liquor license renewal for Smitty's Cinema-Sanford LLC, 1364 Main Street, Sanford, ME. Chairman Paul declared the public hearing open at 7:38pm. There was no one to speak for or against. The public hearing was declared closed at 7:38pm.
- 4) A public hearing to consider the request of Arista Development LLC, c/o Curtis Neufeld, Sitelines P.A., 8 Cumberland Street, Brunswick for a contract zone application, under Article X Section 280-38 to consolidate Tax Map K28, lots 64, 75, 76, 77, 79, 80 and 82 into two (2) parcels. One parcel will be used to operate a 14,250 SF retail store and pharmacy with drive-thru; the second parcel will be for a 3,000sf financial institution with three (3) drive-thru teller lanes. The property is currently zoned UB (Urban Business) and GR (General Residential). Chairman Hanslip declared the public hearing open at 7:39pm. Curtis Neufeld explained the project and the process they have gone through working with the Town. Vice-Chair Walsh voiced his opinion in supporting this contract zone. There was no one else to speak for or against. The public hearing was declared closed at 7:44pm.
- 5) A public hearing to consider the request of Sanford properties Holdings LLC, c/o Alton Palmer P.E., Gorrill-Palmer Consulting Engineers, Inc., PO Box 1237, 15 Shaker Road, Gray, ME 04039 for a contract zone application, under Article X Section 280-38 for a mixed use development at the southeast quadrant of the Route 4/Route 109 roundabout in Sanford. The proposed development will include a fast-food restaurant with drive-thru, a convenience store, a bank with drive-thru and a hotel with approximately 153 parking spaces. The property is identified as Tax Map R15, lots 103,104A and 10A and is located in the CC Zone. Chairman Paul declared the public hearing open at 7:45pm. Wes Thames spoke on behalf of Sanford Properties Holdings about the project, where it will be located and the businesses that will be permitted. Vice-Chair Walsh voiced his opinion about supporting this contract zone as well. There was no one else to speak for or against. The public hearing was declared closed at 7:47pm.

Old Business

None

New Business

- 11-33.01 Ordered, to confirm the Town Manager's appointment of Sue H. Cote as the Town Clerk / Voter Registrar of the Town of Sanford. Councilor Hanslip moved to approve, seconded by Councilor Wilkins. Town Manager Green explained his appointment. The Town Council voted 7-0 to confirm.
- 11-34.02 The Town Council of the Town of Sanford hereby proclaims the week of April 10th thru 16th, 2011 as National Telecommunicator's Week. Councilor Littlefield moved to approve, seconded by Councilor Hanslip. RJ Legere spoke about the Communications Center and commended his employees for their hard work. The Town Council voted 7-0 to approve.
- 11-35.03 Ordered, to authorize the Town Manager to sign a Memorandum of Understanding with FEMA to work on a RISK Mapping, Assessment and Planning Project. Councilor Hanslip moved to approve, seconded by Councilor Wilkins. Shirley Sheesley introduced Joe Young of the State Flood Plain Management Agency. Mr. Young explained the MOU and the process. The Town Council voted 7-0 to approve.
- 11-36.04 Ordered, to approve a settlement of 2010 taxes on behalf of the former Tax Collector, Claire E. Morrison, and to authorize the Town Assessor to recommit the balance to Tax Collector, Paula E. Simpson per Maine Statues Title 36 § 763. Councilor Mastraccio moved to approve, seconded by Vice-Chair Walsh. Paula Simpson explained why this needs to be done. The Town Council voted 7-0 to approve.
- 11-37.05 Ordered, to approve a plan for the renovation of the first floor of the Town Hall and to authorize the Property Sub-committee to oversee the bidding process and renovations. Vice-Chair Walsh moved to approve, seconded by Councilor Mastraccio. Alex Hammerle showed the layout of the first floor renovations and gave a detailed explanation of the offices. The Town Council voted 7-0 to approve.
- 11-38.06 Ordered, to authorize a contract zone agreement for Arista Development LLC, c/o Curtis Neufeld, Sitelines P.A., 8 Cumberland Street, Brunswick for a contract zone application, under Article X Section 280-38 to consolidate Tax Map K28, lots 64, 75, 76, 77, 79, 80 and 82 into two (2) parcels. (This item must be read on two separate days. This is the first reading). Councilor Mastraccio stated for the record that she will be abstaining from the vote of the second reading as her husband has interest in one of the properties. Vice-Chair Walsh spoke in favor. Councilor

Littlefield stated that the Zoning and Contract Zone Sub-Committees met and discussed, they are recommending approval. (No action was taken as this was the first reading).

- 11-39.07 Ordered, to authorize a contract zone agreement for Sanford properties Holdings LLC, c/o Alton Palmer P.E., Gorrill-Palmer Consulting Engineers, Inc., PO Box 1237, 15 Shaker Road, Gray, ME 04039 for a contract zone application, under Article X Section 280-38 to for a mixed use development at the southeast quadrant of the Route 4/Route 109 roundabout in Sanford. The property is identified as Tax Map R15, lots 103,104A and 10A and is located in the CC Zone. (This item must be read on two separate days. This is the first reading). Councilor Littlefield voiced his opinion. Vice-Chair Walsh spoke in favor. (No action was taken as this was the first reading).
- 11-40.08 Resolve, to ask the Legislature to expand the Scope of the Study of Existing Highway infrastructure and Future Capacity Needs West of Route 1 in York and Cumberland Counties now Being Conducted by the Department of Transportation and the Maine Turnpike Authority. Councilor Littlefield moved to approve, seconded by Councilor Hanslip. Councilor Littlefield explained the scope and project. The Town Council voted 7-0 to approve.
- 11-41.09 Ordered, to discuss comments made at the Finance Committee meeting of 3/24/2011 regarding the Council's authorization of \$250,000 for Oak Street Improvements. Vice-Chair moved to discuss, seconded by Councilor Wilkins. Vice-Chair Walsh voiced his concerns. Town Manager Green clarified that the funds are still being kept in a separate account for the Oak Street project. There was other discussion.
- 11-42.10 Ordered, to approve a collective bargaining agreement between the Town of Sanford and the Sanford Fire Fighters Association IAFF Local 1624. Councilor Mastraccio moved to approve a proposed bargaining agreement between the Town of Sanford and the Sanford Fire Fighters Association IAFF Local 1624 from July 1, 2009 through June 30, 2014, seconded by Councilor Wilkins. Town Manager Green explained the highlights of the contract. Chairman Paul thanked the following people for their hard work: Councilor Mastraccio, Vice-Chair Walsh, Councilor Hanslip, the Union and Town Attorney Dench. The Town Council voted 7-0 to approve.
- 11-43.11 Ordered, to approve the following license requests:
- 1) An application for a new liquor license application for Little Daddy's, 6 Washington Street, Sanford, ME. Councilor Mastraccio moved to approve, seconded by Councilor Hanslip. The Town Council voted 7-0 to approve.
 - 2) An application for liquor license renewal for the Maine Diner at Sanford Country Club, 588 Country Club Rd, Sanford, ME. Vice-Chair Walsh moved

to approve, seconded by Councilor Hanslip. The Town Council voted 7-0 to approve.

- 3) An application for liquor license renewal for Smitty's Cinema-Sanford LLC, 1364 Main Street, Sanford, ME. Councilor Littlefield moved to approve, seconded by Councilor Wilkins. The Town Council voted 7-0 to approve.
- 4) An application to extend privileges of current liquor license to allow self-sponsored events for Above & Beyond Catering, 4 Washington Street 4th floor, Sanford, ME. Vice-Chair Walsh moved to approve, seconded by Councilor Mastraccio. Maryanne Rattery, co-owner explained why they need this license. The Town Council voted 7-0 to approve.
- 5) An application for transfer of on premise liquor license for City Limits Saloon, 11 Riverside Ave, Sanford, ME. Councilor Littlefield moved to approve, seconded by Councilor Wilkins. The Town Council voted 7-0 to approve.

Council Member Comments

Councilor Burgess: Asked questions about the Bodwell St property and the demolition.

Councilor Wilkins: None

Councilor Hanslip: Noted the passing of Leo Lunser and spoke of his service to the community.

Councilor Littlefield: None

Councilor Mastraccio: None.

Vice-Chair Walsh: Congratulated the public works department on the great job they did on Fridays snow storm.

Chairman Paul: None

Future Agenda Items

Adjournment

Chairman Paul moved to adjourn at 9:00 pm.

Respectfully submitted by
Sherry Lord, Executive Assistant.