



# Sanford City Council

City Council Meeting Minutes – May 6, 2014

The Sanford City Council met at 7:00 p.m. in the Chambers of the Sanford City Hall Annex on Tuesday, May 6, 2014. Those present were: **MAYOR:** Thomas P. Cote **COUNCILORS:** Deputy Mayor Maura A. Herlihy, Councilor Joseph R. Hanslip, Councilor Alan R. Walsh, Councilor Richard L. Wilkins, and Councilor Fred W. Smith. **CITY MANAGER:** Steven R. Buck **CITY STAFF:** Sherry Lord, Executive Assistant; Thomas P. Connolly, Jr, Police Chief; Lee Burnett, Grant Writer; Michael Casserly, City Engineer; Peter Smith, Interim Public Works Director; Jim Q. Gulnac, Director of Planning; Allison Rogers, Airport Manager and James F. Nimon, Director of Sanford Regional Economic Growth Council.

Mayor Cote called the meeting to order at 7:05 pm.

The session began with the Pledge of Allegiance followed by a moment of silence.

**Roll Call:** Mayor Cote performs the Council Roll Call: Councilor Smith, present; Councilor Burgess, absent w/notice, Councilor Wilkins, present; Councilor Walsh, present; Councilor Hanslip, present; Deputy Mayor Herlihy, present.

## Minutes

Executive Session: April 15, 2014; Councilor Walsh moved to approve, seconded by Councilor Wilkins. The City Council voted 5-0-1 to approve.

Regular Meeting: April 15, 2014; Councilor Walsh moved to approve, seconded by Councilor Smith. The City Council voted 5-0-1 to approve.

Regular Meeting: April 29, 2014; Councilor Walsh moved to approve, seconded by Councilor Wilkins. The City Council voted 5-0 to approve.

## Mayor's Reports/City Council Sub-Committee Reports

### City Manager's Report

See attached

## Communications/Presentations

State Representative Anne Marie Mastraccio – Update on Legislative Session

Sanford Regional Economic Growth Council – James F. Nimon addressed the City Council and gave a quarterly report from the Growth Council.

### **Public Participation**

Dianne Connolly, Springvale voiced her concerns regarding the City trash bags.

### **Public Hearings**

The City Council will take public comment on the following:

1. An application being submitted to the State of Maine CDBG program for an Economic Development Program Grant. The grant is to assist PRL Sanford, LLC (dba Pleasant River Pine) to expand their current sawmill capacity through the construction of a new building and the purchase of machinery and equipment at their Sanford, Maine facility, leading to the creation of eight new jobs. Mayor Cote declared the public hearing open at 7:48pm. Jim Nimon, Director of the Growth Council gave a quick background of the project. Jason Brochu, Co-President of Pleasant River Pine addressed the Council explaining his and his family's background in the lumber business. There was no one else to speak for or against. The public hearing was closed at 7:55pm.
  
2. A public hearing to discuss updates to the Sanford Land Stewardship Plan:
  - i. To utilize the old zoning districts as an over-lay zone for the purpose of reviewing and approving signs.
  - ii. To approve the revision to the Zone Map to include the Contract Zones and proper format for certification by the City Clerk.
  - iii. To approve the revised Attachment 1A & 1B Land Use Tables.Mayor Cote declared the public hearing open at 7:55pm. Jim Gulnac, Director of Planning explained the amendments. There was no one else to speak for or against. The public hearing was declared closed at 7:59pm.
  
3. An application for liquor license renewal for The Green Room, LLC, 898 Main Street, Sanford, ME. Mayor Cote declared the public hearing open at 7:59pm. There was no one to speak for or against. The public hearing was declared closed at 7:59pm.
  
4. An application for liquor license renewal for the American Legion Post #19, 656 Main Street, Sanford, ME. Mayor Cote declared the public hearing open at 7:59pm. There was no one to speak for or against. The public hearing was declared closed at 7:59pm.
  
5. An application for liquor license renewal for Hanna's Tavern, 324 Country Club Road, Rt. 4, Sanford, ME. Mayor Cote declared the public hearing open at 7:59pm. There was no one to speak for or against. The public hearing was declared closed at 7:59pm.

6. An application for liquor license renewal for the AMVETS Post #3, 169 School Street, Sanford, ME. Mayor Cote declared the public hearing open at 7:59pm. There was no one to speak for or against. The public hearing was declared closed at 7:59pm.
7. An application for blanket letters for license to operate Games of Chance (Bingo/Beano, Daily Pools and 6 Sealed Tickets) for the AMVETS Post #3, 169 School Street, Sanford, ME. Mayor Cote declared the public hearing open at 7:59pm. There was no one to speak for or against. The public hearing was declared closed at 8:00pm.

### **Consent Agenda**

Mayor Cote sought comments or concerns regarding the following items. Councilor Walsh asked to separate item #2 from vote and vote on it separately. Councilor Walsh moved to approve license requests 1, 3, 4, & 5, seconded by Councilor Wilkins. The City Council voted 6-0 to approve.

14-54.01      Ordered, to approve the following license request:

1. An application for liquor license renewal for The Green Room, LLC, 898 Main Street, Sanford, ME.
2. An application for liquor license renewal for the American Legion Post #19, 656 Main Street, Sanford, ME.
3. An application for liquor license renewal for Hanna's Tavern, 324 Country Club Road, Rt. 4, Sanford, ME.
4. An application for liquor license renewal for the AMVETS Post #3, 169 School Street, Sanford, ME.
5. An application for blanket letters for license to operate Games of Chance (Bingo/Beano, Daily Pools and 6 Sealed Tickets) for the AMVETS Post #3, 169 School Street, Sanford, ME.

### **Old Business**

14-39.02      The City Council of the City of Sanford hereby ordains amendments to Chapter 245 Vehicles and Traffic, Article II Patrol Traffic and Administration, Sub-section 245-14.1 - Traffic Detail and Road Closures of the Town Code of the City of Sanford. (This item must be read on two separate days. This is the second reading). Councilor Walsh moved to table, seconded by Councilor Wilkins. The City Council voted 6-0 to

approve.

## **New Business**

- 14-55.02 Ordered, to receive notification and information of pending Letter of Intent for Pleasant River Lumber for an Economic Development Program Grant for Job Retention and Job Creation. Deputy Mayor Herlihy moved to approve a resolution to submit an application to the State of Maine CDBG program for an Economic Development Program Grant in the amount of \$240,000 on behalf of PRL Sanford LLC, d/b/a Pleasant River Pine, Sanford, ME and to accept said funds and to authorize the City Manager to execute associated documents., Seconded by Councilor Wilkins. The City Council voted 6-0 to approve.
- 14-56.03 Ordered, to authorize amendment No.1 to the Lease and Operating Rights Agreement between the City of Sanford and Southern Maine Aviation LLC. Councilor Walsh moved to approve, seconded by Councilor Wilkins. The City Council voted 6-0 to approve.
- 14-57.04 Ordered, to accept a bid from Bailey Sign of Westbrook, ME for the Sanford Seacoast Regional Airport Sign in the amount of \$12,900.00. Councilor Walsh moved to approve, seconded by Councilor Wilkins. The City Council voted 6-0 to approve.
- 14-58.05 Ordered, to accept a bid from H.P. Fairfield LLC, for a 2013 Demo Trackless MT6 Sidewalk Tractor in the amount of \$115,938.00 for the Public Works Department. Acting Public Works Director Peter Smith addressed the Council and explained the amount available in the Capital Improvement plan. Councilor Walsh moved to approve, seconded by Councilor Wilkins. The City Council voted 6-0 to approve.
- 14-59.06 Ordered, to authorize the Trails Committee to expend \$39,100.00 of the funds appropriated in the Forestry Account on projects as follows: \$10,000 to re-establish trail through Haven Cove, \$22,600 to complete bike path and \$6,500 to develop a high-quality trails map/brochure. Lee Burnett and Hazen Carpenter and Dave Parent of the Trails committee addressed the Council and explained the projects. Councilor Walsh moved to approve, seconded by Councilor Wilkins. The City Council voted 6-0 to approve.
- 14-60.07 Ordered, to authorize the Gateway Park Committee to seek and accept bids for the Gate Way Park Project up to the amount of the Community Development Block Grant Funding. Councilor Walsh moved to approve, seconded by Councilor Wilkins. The City Council voted 6-0 to approve.
- 14-61.08 The City Council of the City of Sanford hereby ordains amendments to the City of Sanford Land Stewardship Zoning Plan with revisions to the following;
- i. The City Council of the City of Sanford hereby ordains

amendments to the City of Sanford Land Stewardship Zoning Plan with revisions as follows. To utilize the old zoning districts as an over-lay zone for the purpose of reviewing and approving signs.

- ii. To approve the revision to the Zone Map to include the Contract Zones and proper format for certification by the City Clerk.
- iii. To approve the revised Attachment 1A & 1B Land Use Tables.

(This item must be read on two separate days. This is the first reading).  
Councilor Walsh voiced his concern regarding the complexity of this plan. Jim Gulnac explained the issues with the sign ordinance. There was no action taken on this item as it was the first reading.

### **Council Member Comments**

Councilor Smith: None

Councilor Burgess: Absent w/notice

Councilor Wilkins: asked if anything is going to be down at the vacant bland block location on River and Cottage Streets.

Councilor Walsh: None

Councilor Hanslip: None

Deputy Mayor Herlihy: None

Mayor Cote: None

### **Future Agenda Items**

#### **Adjournment**

Mayor Herlihy moved to adjourn at 8:51pm

Respectfully submitted by

Sherry Lord, Executive Assistant