



Sanford City Council

City Council Meeting Minutes – June 19, 2018

The Sanford City Council met at 6:00 p.m. in the Chambers of the Sanford City Hall Annex on Tuesday, June 19, 2018. **Mayor:** Thomas P. Cote **COUNCILORS:** Deputy Mayor Lucas Lanigan, Councilor Maura A. Herlihy, Councilor Joseph Hanslip, Councilor Fred W. Smith, Councilor John L. Tuttle, Jr. and Councilor Robert G. Stackpole **CITY STAFF:** City Manager, Steven Buck; Executive Assistant, Sherry Lord; Airport Manager, Allison Rogers; Community Development Director, Ian Houseal; Code Enforcement Officer, Shirley Sheesley; Code Enforcement Officer, Jamie Cole; Land Bank Code Enforcement Officer, David Gilchrest, and Land Bank Code Enforcement Officer, Jeannie Wood; Treasurer/Tax Collector, Paula Simpson.

Deputy Mayor Lanigan called the meeting to order at 6:02 pm.

The session began with the Pledge of Allegiance and a moment of silence

Pledge of Allegiance

Moment of Silence

Roll Call:

Deputy Mayor Lanigan performs the Council Roll call: Councilor Stackpole, present; Councilor Tuttle, present; Councilor Smith, absent w/notice; Councilor Hanslip, present; Councilor Herlihy, present; Deputy Mayor Lanigan, present and Mayor Cote, absent w/notice.

Minutes

Mayor's Report/City Council Sub-Committee Reports

City Manager's Report

(See attached)

Communications/Presentations

18-336-01 Airport Terminal Renovations: Restaurant and Fixed Based Operator

Public Participation

Public Hearings

Consent Agenda

Old Business

18-117-01 The City Council hereby ordains amendments to Ch. 149 regulating certain businesses and activities including alcohol and recovery housing and residential care facilities. (This item must be read on two separate days. This is the second reading.) Ian Houseal presented the work that was done at sub-committee meetings. Councilor Stackpole reported from Zoning sub-committee Steven Danzig and Tim Cheney of Enso Recovery spoke on behalf of the new ordinance and feel it is important to have these places licensed and to have oversight on the industry. Rob Carobkin, treasurer of the Journey House voiced his concerns of the ordinance in Sanford that defines a family as 8 members. He feels that is going to be an issue. Councilor Herlihy moved to approve, seconded by Councilor Stackpole. The City Council voted 5-0 to approve.

18-315-01 Ordered, to accept and authorize a Bid for Construction of SanfordNet Fiber, a municipally owned fiber optic network, pursuant to Bid issued on March 31ST, 2018 EDA Project No. 01-01-14741. Councilor Tuttle moved to approve \$1,384,755.18 to Eustis, seconded by Councilor Stackpole. City Manager Buck explained the bid process. The City Council voted 5-0 to approve.

18-316-01 Ordered, to authorize the use of Funds from the Downtown TIF Account for the Downtown Portion of SanfordNet Fiber by allocation from the Development Sinking Fund Account to the Project Cost Account in compliance with Tax Increment Financing Statute Title 30-A §5227 (3) et. Al. Councilor Hanslip moved to approve \$407,748.73, seconded by Councilor Tuttle. The City Council voted 5-0 to approve.

New Business

18-331-01 Ordered, to appoint Jamie Cole, Shirley Sheesley, Jeannie Wood, and David Gilchrest as a City of Sanford Code Enforcement Officers and appoint Jamie Cole as Local Plumbing Inspector and appoint Shirley Sheesley, Jeannie Wood, and David Gilchrest as Alternate Plumbing Inspectors for a period beginning on July 1, 2018 and ending June 30, 2019. Councilor Hanslip moved to approve, seconded by Councilor Stackpole. The City Council voted 5-0 to approve.

18-338-01 Ordered, to appoint David Gilchrest and Jeannie Wood as constables for a period beginning July 1, 2018 and ending June 30, 2019.

Councilor Hanslip moved to approve, seconded by Councilor Tuttle. The City Council voted 5-0 to approve.

- 18-339-01 Ordered, to authorize Bike MS to use a portion of City roads for the Bike MS Great Maine Getaway to be held on August 11th and 12th, 2018. Councilor Tuttle moved to approve, seconded by Councilor Hanslip. The City Council voted 5-0 to approve.
- 18-340-01 Ordered, to review and approve the request to increase the Water District Board of Trustees Annual stipend to \$1,200.00 and the Treasurer's Annual stipend to \$600.00. Councilor Tuttle moved to approve, seconded by Councilor Herlihy. The City Council voted 5-0 to approve.
- 18-341-01 Ordered, to review and approve the request to increase the Sewerage District Board of Trustees and Treasurer's Annual stipend to \$1,200.00 and the Assistant Treasurer's Annual stipend to \$100.00. Councilor Tuttle moved to approve, seconded by Councilor Hanslip. The City Council voted 5-0 to approve.
- 18-329-01 Ordered, to accept the bid of \$4,125.00 from Steve Guillemette of Guillemette's Flooring LLC for the sale of (1) One 1985 KME/International Rescue Truck and for the funds to be returned to the Fire Department CIP Reserve Account #11010100- 599999. Councilor Herlihy moved to table, seconded by Councilor Hanslip. The City Council voted 5-0 to approve.
- 18-320-01 Ordered, to receive from the City Treasurer tax acquired property due to nonpayment of 2015/2016 real estate tax liens. Councilor Herlihy moved to approve, seconded by Councilor Hanslip. City Treasurer Paula Simpson explained that the lien has matured on a property, specifically known as Map L27 Lot 44 located at 13 State Street in Sanford. The City Council voted 5-0 to approve.
- 18-304-01 Ordered, to set the due dates for the 2018 real estate and personal property tax commitment as follows: first installment due by September 17, 2018 and second installment due by March 15, 2019 with a delinquent interest rate of 8% as determined by the State Treasurer. Interest will begin to accrue on the first installment on September 18, 2018 and on the second installment on March 16,

2019. Councilor Herlihy moved to approve, seconded by Councilor Tuttle. The City Council voted 5-0 to approve.

- 18-319-01 Ordered, to accept the bid for the lease of two (2) Code Enforcement vehicles from Berlin City Auto Group and to authorize the City Manager to execute the necessary contracts. Councilor Tuttle moved to approve, seconded by Councilor Herlihy. The City Council voted 5-0 to approve.
- 18-330-01 Ordered to Accept Construction Bid for Integrity Drive (spur road for traffic signal mitigation at the intersection of Route 109/Main Street and Old Mill Road) Councilor Tuttle moved to approve \$80,678.00 from Shaw Brothers, seconded by Councilor Herlihy. The City Council voted 5-0 to approve.
- 18-255-01 Ordered, to authorize a payment of \$19,348.22 final payment for Safe Routes to School Grant to the State of Maine, Department of Transportation. Councilor Tuttle moved to approve, seconded by Councilor Herlihy. The City Council voted 5-0 to approve.
- 18-342-01 Sanford Solar LLC - Transfer of Conservation Land and Easements off Airport to Alternative Location. Airport Manager, Allison Rogers explained the project. Liz Peyton Project Manager of Sanford Solar LLC spoke about the Conservation Land and the project. Deputy Mayor Lanigan moved to accept a property located on the southerly side of Harry Howes Road, encompassing parcels numbered R8-20, R8-39A, R8-40, R8-41A, and R8-45A, and including approximately 107.6 acres, at a cost of zero dollars, to be placed into a permanent conservation easement to be held by the Sanford Springvale Mousam Way Land Trust in order to provide requisite compensatory mitigation for natural resource impacts incurred by the City during development of airport infrastructure between 1970 and 1998; and to hereby authorize the City Manager to execute an acceptance of said property and conveyance of easement rights on behalf of the Council. Seconded by Councilor Herlihy. The City Council voted 5-0 to approve.
- 18-333-01 Ordered, to approve the contract for professional materials testing services with R.W. Gillespie & Associates Inc. in the amount of \$12,300.00 and authorize the City Manager to sign the same. Councilor Tuttle moved to approve, seconded by Councilor Herlihy. The City Council voted 5-0 to approve.

- 18-334-01 Ordered, to accept the bid for demolition and removal of the 209 Brook Street building from Guillemette Bros. Inc. in the firm fixed price in the amount of \$11,157.00. Councilor Tuttle moved to approve, seconded by Councilor Herlihy. The City Council voted 5-0 to approve.
- 18-335-01 Ordered, to accept the bid for the removal of identified asbestos containing material - 12 Island Avenue, 2 Sherburne Street from Servpro of Biddeford-Saco in the firm fixed price in the amount of \$17,103.40. Councilor Tuttle moved to approve, seconded by Councilor Herlihy. The City Council voted 5-0 to approve.
- 18-337-01 Ordered, to accept the bid for general residential property preservation and maintenance services from Raines Maintenance according to the standard pricing as listed on the bid proposal. Councilor Tuttle moved to approve, seconded by Councilor Hanslip. The City Council voted 5-0 to approve.
- 18-327-01 To see what percentage of unencumbered appropriations the City will vote to permit the City Manager to transfer, with City Council approval, from one account to another within the 2018/2019 budget according to Charter section 613. Councilor Herlihy moved to approve 2%, seconded by Councilor Hanslip. The City Council voted 5-0 to approve.
- 18-326-01 To see if the City will appropriate to the Southern Maine Sno-Goers Snowmobile Club, the funds received on a yearly basis from the Department of Inland Fisheries and Wildlife, which originates from the registration of snowmobiles in the City of Sanford, County of York, for the purposes of buying equipment and maintaining trails. Councilor Tuttle moved to approve, seconded by Councilor Hanslip. The City Council voted 5-0 to approve.
- 18-328-01 Shall the City be authorized to expend in addition to the amounts otherwise raised and appropriated under this "budget" for the City purposes any unanticipated, unbudgeted surplus, gifts, grants, bequests, devises, or revenues from any other source? Councilor Tuttle moved to approve, seconded by Councilor Hanslip. The City Council voted 5-0 to approve.

Council Member Comments

Councilor Stackpole: Commented he was pleased the campaign signs were picked up.

Councilor Tuttle: Congratulated Sue Cote the City Clerk on the great job she did during the election. Complaints about people sleeping in Central Park.

Councilor Smith: absent w/notice

Councilor Hanslip: None

Councilor Herlihy: None

Deputy Mayor Lanigan: Congratulated the Class of 2018 and wished them well!

Mayor Cote: absent w/notice

Future Agenda Items

- People sleeping in Central Park (Alan Grady)

Adjournment

Mayor Cote moved to adjourn regular meeting at 8:05 pm

Respectfully submitted by Sherry Lord, Executive Assistant