



Sanford City Council

City Council Special Meeting Minutes – June 27, 2019

The Sanford City Council met at 4:00 p.m. in the Chambers of the Sanford City Hall Annex on Tuesday, June 27, 2019. **Mayor:** Thomas P. Cote **COUNCILORS:** Deputy Mayor Lucas Lanigan, Councilor Maura A. Herlihy, Councilor Robert G. Stackpole, Councilor Ayn M. Hanselmann, Councilor John L. Tuttle, Jr.; and Councilor Joseph R. Hanslip. **CITY STAFF:** City Manager, Steven Buck; Executive Assistant, Lorisa Ricketts; Airport Manager, Allison Rogers; Community Development Director, Ian Houseal.

Mayor Cote called the meeting to order at 4:00 pm.

Pledge of Allegiance

The session began with the Pledge of Allegiance and a moment of silence.

Moment of Silence

Roll Call:

Mayor Cote performed the Council Roll call: Councilor Hanselmann, present; Councilor Stackpole, present; Councilor Tuttle, present; and Councilor Herlihy, present.

Absent with notice: Councilor Hanslip, Deputy Mayor Lanigan

Minutes

None.

Mayor's Report/City Council Sub-Committee Reports

None.

City Manager's Report

None.

Communications/Presentations

None.

Public Participation

None.

Old Business

None.

New Business

19-359-01 Ordered, to approve a special amusement permit for Summerfest hosted by Pilots Cove Cafe at the Sanford Seacoast Regional Airport July 7th from 12 to 4pm.

Councilor Tuttle moved, Councilor Stackpole seconded.

Airport Manager Rogers stated that this permit is for a special amusement permit for the year, not just for this event.

Motion carried 5-0.

19-360-01 Ordered, to review and consider the FY19-20 wages scales, COLA, for Non-Union Personnel pursuant to Personnel Policy Section 202.

Councilor Stackpole moved to approve, Councilor Hanselmann seconded.

City Manager Buck asked the Council to put the full 3% cost of living adjustment (COLA) in, to keep the City competitive with pay rates. This would amount to \$10,949.96 more over the year than the 2.55% increase. The budget for this year did include a 3% increase, so no additional funds would need to be raised.

Employees are leaving to take positions elsewhere for more pay; this will help keep pay competitive.

Motion carried 5-0.

19-370-01 Ordered, to execute a consent agreement with Elizabeth G. Arsenault regarding front setback for a new single family house at 7 Freeland Drive, Tax Map R5, Lot 28G.

Director Houseal explained that a mortgage lender did a survey and discovered this property does not meet the set-back requirements.

Code Officer Cole explained that ordinance used to allow a 25 foot set-back and in changes to ordinance, a mistake was made that equated to a comma, which changed the whole meaning so that setback must be 40 feet. There are changes working through the Planning Board to fix this, but in the meantime, a consent agreement would allow the homeowner into the home.

Councilor Herlihy moved to approve the Consent Agreement. Councilor Stackpole seconded. Motion passed 5-0.

Council Member Comments

Councilor Hanselmann: None

Councilor Stackpole: None

Councilor Tuttle: When going through his mother's house, came across some neat old photos. Said he thinks name tags for Councilors would be a good idea; they have been ordered. Asked about arrangements for July 4.

Councilor Hanslip: None.

Councilor Herlihy: None.

Deputy Mayor Lanigan: None

Mayor Cote: None

Future Agenda Items

Adjournment

Mayor Cote moved to adjourn special meeting at 4:21 PM.

Respectfully submitted by Lorisa Ricketts, Executive Assistant