



Sanford City Council

City Council Meeting Minutes – June 4, 2013

The Sanford City Council met at 7:00 p.m. in the Chambers of the Sanford City Hall Annex on Tuesday, June 4, 2013. Those present were: **COUNCILORS:** Councilor Alan Walsh, Councilor Bradford J. Littlefield, Councilor Joseph Hanslip, Councilor Richard Wilkins, Councilor Ken Burgess, Councilor Maura Herlihy and Councilor Fred W. Smith. **CITY MANAGER:** Steven R. Buck **CITY STAFF:** Sherry Lord, Executive Assistant, Ronni Champlin, Finance Director and Jim Gulnac, Director of Planning.

Mayor Herlihy called the meeting to order at 7:06 pm.

The session began with the Pledge of Allegiance followed by a moment of silence.

Roll Call: Mayor Herlihy performs the Council Roll Call: Councilor Smith, present; Councilor Burgess, present; Councilor Wilkins, present; Councilor Walsh, present; Councilor Littlefield, present; Deputy Mayor Hanslip, present; Mayor Herlihy, present.

Minutes

Regular Meeting: May 21, 2013; Councilor Littlefield moved to approve, seconded by Councilor Smith. The City Council voted 6-0-1 to approve. (Deputy Mayor Hanslip was absent at the time of vote).

Mayor's Reports/City Council Sub-Committee Reports

Councilor Littlefield reported from the Zoning Sub-Committee. Topics that were discussed at the last meeting were as follows: an update on the land stewardship program, residential chicken ordinance etc.

City Manager's Report

Communications/Presentations

Update on Pleasant Street Progress – David Parent, Water District Superintendent & Mike Hanson, Sewerage District Superintendent.

Municipal Budget – City Manager, Steven Buck explained the June 11, 2013 referendum ballot in detail.

Trash Metering Presentation – City Manager, Steven Buck

Public Participation

Steve Bruno, Springvale – Encouraged citizens to get out and vote. Mr. Bruno also questioned the assessed value of homes in Sanford.

Public Hearings

The City Council will hold public hearings on the following:

1. An application for liquor license renewal for the Green Room, LLC, 898 Main Street, Sanford, ME. Mayor Herlihy declared the Public Hearing open at 7:56pm. There was no one to speak for or against. The public hearing was closed at 7:57pm.
2. An application from Back Street Grill, 16 School Street, Sanford, ME for an adult beverage area for the Drifters Concert at Goodall Park on Monday July 1, 2013. Mayor Herlihy declared the public hearing open at 7:57pm. There was no one to speak for or against. The public hearing was declared closed at 7:57pm.
3. An application for license to operate Game of Chance (2-Sealed Ticket Games) for the Wolves Social Club, 40 High Street, Sanford, ME. Mayor Herlihy declared the public hearing open at 7:57pm. There was no one to speak for or against. The public hearing was declared closed at 7:57pm.

Consent Agenda

Mayor Herlihy sought comments or opposition on the following item. There was neither. The following item was approved.

13-88.01 Ordered, to approve the following license requests

1. An application for liquor license renewal for the Green Room, LLC, 898 Main Street, Sanford, ME.
2. An application from the Back Street Grill, 16 School Street, Sanford, ME for an adult beverage area for the Drifters Concert at Goodall Park on Monday, July 1, 2013.
3. An application for license to operate a Game of Chance (2-Sealed Ticket Games) for the Wolves Social Club, 40 High Street, Sanford, ME.

Old Business

New Business

13-89.02 The City Council of the City of Sanford hereby declared Thursday, July 18, 2013 as Celebrate Sanford Day. Councilor Walsh moved to approve, seconded by Councilor Littlefield. Jim Gulnac explained the events for the day. The City Council voted 7-0 to approve.

- 13-90.03 Ordered, to accept the annual audit conducted by Purdy Powers & Company. Councilor Littlefield moved to approve, seconded by Councilor Wilkins. The City Council voted 7-0 to accept.
- 13-91.04 Ordered, to review and accept the Audit Action Plan of the Sanford School Department per section 505.3 of the Sanford City Charter. Councilor Littlefield moved to accept, seconded by Councilor Wilkins. Councilor Walsh asked about thoughts of the Superintendent regarding a finance director position. Mr. Theoharides explained the process the school department is looking into. Scott Wyman, Business Director of the Schools explained that he is currently working with a CPA firm to complete the audit and reconcile the books for year end and also to work on a job description for an accountant. Councilor Walsh asked that the School Department fund a full time accountant/finance director. The City Council voted 7-0 to accept.
- 13-92.05 Ordered, to authorize the City Manager to enter into a one year contract with Runyon, Kersteen & Ouellette for auditing services. Councilor Littlefield moved to approve, seconded by Councilor Wilkins. The City Council voted 7-0 to approve.
- 13-93.06 Ordered, to authorize the closure of William Oscar Emery Drive from the Sanford Armory to the rotary and from the rotary to Summer Street, for the 2013 Father's Day Fish Off at #1 Pond hosted by the Sanford Downtown Legacy on Sunday, June 16th from 8:00am to 1:00pm. Councilor Littlefield moved to approve, seconded by Councilor Wilkins. The City Council voted 7-0 to approve.
- 13-94.07 Ordered, to act upon the sale of Tax Acquired Properties. Councilor Walsh moved to approve the sale of 25 Havilina Lane and 7 Allen Street to Coleman McDonough of Plaistow NH, seconded by Councilor Wilkins. The City Council voted 7-0 to approve.
- 13-95.08 Ordered, to approve the Resolve, memorializing the United States Congress to fund full production of the F-35 Joint Strike Fighter. Councilor Littlefield moved to approve, seconded by Councilor Walsh. The City Council voted 7-0 to approve.
- 13-96.09 Ordered, to authorize the Mayor to cast a ballot for the MMA Executive Committee. Deputy Mayor Hanslip moved to approve, seconded by Councilor Littlefield. The City Council did not take action on this item.

Council Member Comments

Councilor Smith: Thanked the Class of 2013 a well behaved group of young adults
 Councilor Burgess: None
 Councilor Wilkins: None
 Councilor Walsh: None

Councilor Littlefield: Read a statement regarding PAYT
Deputy Mayor Hanslip: Congratulations to the 2013 Graduates
Mayor Herlihy: Commented on the tenant trash concerns

Future Agenda Items

Adjournment

Mayor Herlihy moved to adjourn at 8:26pm
Respectfully submitted by
Sherry A. Lord, Executive Assistant