



# Sanford City Council

City Council Meeting Minutes – July 10, 2018

The Sanford City Council met at 6:00 p.m. in the Chambers of the Sanford City Hall Annex on Tuesday, July 10, 2018. **Mayor:** Thomas P. Cote **COUNCILORS:** Deputy Mayor Lucas Lanigan, Councilor Maura A. Herlihy, Councilor Joseph Hanslip, Councilor Fred W. Smith, Councilor John L. Tuttle, Jr. and Councilor Robert G. Stackpole **CITY STAFF:** City Manager, Steven Buck; Executive Assistant, Sherry Lord; Airport Manager, Allison Rogers; Community Development Director, Ian Houseal; Code Enforcement Officer, Shirley Sheesley; Code Enforcement Officer, Jamie Cole; Land Bank Code Enforcement Officer, David Gilchrest, and Land Bank Code Enforcement Officer, Jeannie Wood; Treasurer/Tax Collector, Paula Simpson.

Deputy Mayor Lanigan called the meeting to order at 6:02 pm.

The session began with the Pledge of Allegiance and a moment of silence

## Pledge of Allegiance

## Moment of Silence

## Roll Call:

Deputy Mayor Lanigan performs the Council Roll call: Councilor Stackpole, present; Councilor Tuttle, present; Councilor Smith, present; Councilor Hanslip, present; Councilor Herlihy, present; Deputy Mayor Lanigan, present and Mayor Cote, absent w/notice.

## Minutes

## Mayor's Report/City Council Sub-Committee Reports

## City Manager's Report

(See attached)

## Communications/Presentations

## Public Participation

## Public Hearings

The City Council will take public comment on the following:

- 18-358-01      A Public Hearing to receive comments in favor or opposition of the new license application from Chris Smith to operate a medical marijuana production facility at 4 Hancock Lane, Units 1 & 2, Sanford, Maine. Deputy Mayor Lanigan declared the public hearing open at 6:20 m.

There was no one to speak for or against. The public hearing was declared closed at 6:24pm.

- 18-356-01 A Public Hearing to receive comments on the Renewal liquor license application with malt, spirituous and vinous privileges from Pioneering Gaming LLC., D/B/A: Sanford OTB. Deputy Mayor Lanigan declared the public hearing open at 6:24pm. There was no one to speak for or against. The public hearing was declared closed at 6:25pm.

### **Consent Agenda**

Deputy Mayor Lanigan sought comment from City Council, there was no comment.

- 18-332-01 Ordered, to approve the On Premise Liquor License Transfer Application from Pho Saigon Restaurant, from 6 Lebanon, Street, Sanford, Maine to a new location at 890 Main Street, Unit 203, Sanford, Maine.
- 18-357-01 Ordered to approve the Liquor License renewal application request from Pioneer Gaming LLC., D/B/A; Sanford OTB, 890 Main Street, Sanford, Maine.

### **Old Business**

### **New Business**

- 18-346-01 Ordered, to accept a bid from Steve McLean of S.A. Mclean & Sons of Limerick Maine for the sum of \$3000.00 for (1) surplus KME/International Squad truck. Councilor Tuttle moved to accept the bid, seconded by Councilor Hanslip. Fire Chief Benotti explained the bid process. He is recommending approval. The City Council voted 6-0 to approve.
- 18-359-01 Ordered, to authorize the City Manager enter into an Outdoor Recreation Area Ground Lease agreement with Meggs Properties LLC. Councilor Tuttle moved to approve and set the lease to \$100.00 annually, seconded by Councilor Herlihy. Councilor Herlihy explained the need for the lease and the purposes. The City Council voted 6-0 to approve.
- 18-361-01 Ordered, to approve the new license application from Chris Smith to operate a medical marijuana production facility at 4 Hancock Lane Units 1 & 2, Sanford, Maine. Councilor Stackpole moved to

approve, seconded by Councilor Hanslip. Deputy Mayor Lanigan voiced his concerns regarding the owner not being in attendance to answer questions as well as staff members. Councilor Tuttle moved to table to July 17th, seconded by Councilor Hanslip. The City Council voted 6-0 to approve.

- 18-362-01 Ordered to Accept the Terms of a Memorandum of Understanding between the City of Sanford and Apparel Impact for the Recycling of Clean Clothes and Textiles at the Sanford Transfer Station. Councilor Tuttle moved to approve, seconded by Councilor Herlihy. The City Council voted 6-0 to approve.
- 18-363-01 Ordered, to award a bid for Phase II Mousam River Bike Trail (trail to new HS) to STS of Lebanon, ME and to authorize the City Manager to sign the contract for services. Councilor Hanslip moved to approve, seconded by Councilor Tuttle. Lee Burnett of the Trails Committee explained the project. The City Council voted 6-0 to approve.
- 18-344-01 Ordered, to authorize the Airport Manager to manage the Statewide 2019 Maine Invites You Airport Advertising Cooperative Project for all participating airports and run expenses for the project through the Airport Special Revenue account ORG 2084. Councilor Tuttle moved to approve, seconded by Councilor Smith. Airport Manager Rogers explained the project. The City Council voted 6-0 to approve.
- 18-345-01 Ordered, to authorize the Airport Manager to execute a Contract for Services with Sage Solutions Marketing and Media Consultants in the amount of \$6,250.00 for a (7) page branded cooperative campaign for the Maine Airport Advertising Co-Op (MAAC). Councilor Tuttle moved to approve, second by Councilor Hanslip. The City Council voted 6-0 to approve.

### **Council Member Comments**

Councilor Stackpole: No comment

Councilor Tuttle: Congratulated Joseph Herlihy on his 80<sup>th</sup> birthday. Congrats to the 4<sup>th</sup> of July parade committee. Announced the he lost his mother at the age of 93 years old this morning.

Councilor Smith: Gave his condolences to the Tuttle family. He feels that there is a lot of confusion regarding master plumbing and master pump installer.

Councilor Hanslip: Condolences to Mrs. Tuttle's Family

Councilor Herlihy: Condolences to John on the loss of his mother.

Deputy Mayor Lanigan: Condolences to John on the loss of his mother. Thanked the 4<sup>th</sup> of July committee for their work on the events and also the Ski Team. Check them out every Thursday at #1 Pond.

Mayor Cote: absent w/notice

**Future Agenda Items**

- Review upcoming Charter Amendments.
- Update on Road Conditions/ paving/ weed control/ trash control.

**Adjournment**

Mayor Cote moved to adjourn regular meeting at 7:08 pm

Respectfully submitted by Sherry Lord, Executive Assistant