



Sanford City Council

City Council Meeting Minutes – July 7, 2015

The Sanford City Council met at 7:00 p.m. in the Chambers of the Sanford City Hall Annex on Tuesday, July 7, 2015. Those present were: **COUNCILORS:** Councilor Thomas P. Cote, Councilor Maura A. Herlihy, Councilor Joseph Hanslip (absent), Councilor Alan R. Walsh, Councilor Richard L. Wilkins, Councilor Fred W. Smith and Councilor Victor E. DiGregorio. **CITY MANAGER:** Steven R. Buck **CITY STAFF:** Susan Cote, City Clerk, Matthew Hill, Director of Public Works, Randy White, Director of General Assistance.

Mayor Cote called the meeting to order at 7:10 pm.

The session began with the Pledge of Allegiance followed by a moment of silence.

Roll Call: Mayor Cote performs the Council Roll Call: Councilor DiGregorio, present; Councilor Smith, present; Councilor Wilkins, present; Councilor Walsh, present; Councilor Hanslip, absent with notice; and Deputy Mayor Herlihy, present.

Minutes

Regular Meeting: June 16, 2015; Councilor Smith moved to approve, seconded by Councilor Wilkins. The City Council voted 6-0 to approve.

Mayor's Reports/City Council Sub-Committee Reports

Mayor Cote spoke of the events for the City's 4th of July Celebration and thanked all who supported by attending and also to the Parks Department and many volunteers helping with various tasks. Illumination of the waterfall adjacent to the new Gateway Park was also discussed. There were no sub-committee reports.

City Manager's Report

See Attached

Communications/Presentations

None

Public Participation

None

Public Hearings

The City Council will take public comment on the following:

1. Amendments to Chapter 272 Site Plan:

- a. Amend Section 272-1-7E by adding the following paragraph:
(2) Applications for review as authorized in Section 272-1-5-D Staff review.
- b. Amend Section 272-1-5-D by adding the following: 'The Applicant shall utilize the specific application form called Section 272-1-5-D Application Form available from the Planning Department. The non-refundable fee for this application shall be \$50.00.'

Mayor Cote declared the public hearing open at 7:24 pm. No one was present to speak in favor of, or against the proposal. Deputy Mayor Herlihy and City Manager Steve Buck explained the purpose of this change is to make the application process easier and more streamlined for small businesses. The \$50.00 application fee is one half of the cost of a regular application. Mayor Cote declared the public hearing closed at 7:27 pm.

Consent Agenda

None

Old Business

None

New Business

- 15-84.01 Ordered to appoint (1) one member to the Planning Board for a term to expire 12/31/2016. Councilor Walsh made the motion to appoint Dana Peterson to the Planning Board for a term to expire 12/31/2016, seconded by Councilor Wilkins. The City Council voted 6-0 to appoint Dana Peterson.
- 15-85.02 Ordered, to adopt the Fleet Management Program & Proposed Replacement Schedules for the Department of Public Works. Motion to adopt made by Deputy Mayor Herlihy, seconded by Councilor Wilkins. Councilor Walsh explained the highlights of what had been discussed at the Property Sub-Committee meeting, Public Works Director Matthew Hill explained more of the details of the program. The City Council voted 6-0 to adopt.
- 15-86.03 Ordered, to accept changes to the City of Sanford Purchasing Policy to include Fleet Management. Deputy Mayor Herlihy made the motion to accept the changes to the City Purchasing Policy to include Fleet Management, seconded by Councilor Smith. Councilor Walsh highlighted the discussion of the Property Sub-Committee, Public Works Director Matthew Hill gave a hand-out of Public Works Fleet Management Program & Proposed Replacement Schedules (FY 2015-2016) and explained some of the details of the program. The City Council voted 6-0 to accept changes to the Purchasing Policy to include Fleet Management.

- 15-87.04 The City Council of the City of Sanford hereby ordains amendments to Chapter 272 Site Plan: (This item must be read on two separate days. This is the first reading).
- a. Amend Section 272-1-7E by adding the following paragraph:
(2) Applications for review as authorized in Section 272-1-5-D Staff Review.

 - b. Amend Section 272-1-5-D by adding the following: ‘The applicant shall utilize the specific application form called Section 272-1-5-D Application Form available from the Planning Department. The non-refundable fee for this application shall be \$50.00.’

Council Member Comments

- Councilor DiGregorio:** None
Councilor Smith: Thanked all who supported 4th of July events.
Councilor Wilkins: None
Councilor Walsh: Expressed condolences to Sherry Lord and her family.
Councilor Hanslip: absent with notice
Deputy Mayor Herlihy: Thanks to all supporting the 4th of July events; 2015 NECB All-Star Game will be hosted by the Sanford Mainers at Goodall Park on Sunday July 19th, more details available on website: sanfordmainers.com.
Mayor Cote: Wanted to express his condolences to Sherry Lord.

Future Agenda Items

None

Adjournment

Mayor Cote moved to adjourn regular meeting at 7:38 pm
Respectfully submitted by Susan Cote, City Clerk.