

# Town of Sanford Charter Commission

## Minutes

### Thursday, August 18, 2011

1. Robert Stackpole, Chairman called the Charter Commission meeting to order at 6:08 p.m.
2. Pledge of Allegiance—Said
3. Charter Commission Members Attendance: Robert Stackpole, Chairman; Jonathan Mapes, Vice-Chairman; Troy Henke, Secretary; Laura Crockett; Gerry Gay; Judith Gibbs; Bradford Littlefield; Margaret Trowbridge  
Tardy: Maura Herlihy
4. Adjustments to the agenda: Hand out of Rules of Conduct and Procedure for the Commission by Bradford Littlefield.

6:10 pm—Maura Herlihy enters the meeting

5. Approval of Minutes: Moved by Gerry Gay: To approve the minutes as written  
Seconded by Jonathan Mapes: Motion carried 9-0
6. Communications: None
7. Comments from the public for items not on the agenda: None
8. Comments from Commissioners: The Secretary--Section 516 needs revisiting in regards to referencing Section 1205 and other referendum language.

Bradford Littlefield also offered comment.

9. Review all articles related to Mayor: Moved by Maura Herlihy: To table item 9 until the meeting on September 08, 2011.  
Seconded by Bradford Littlefield: Motion carried 9-0
10. Revisit Vacancies: Moved by Bradford Littlefield: That any vacancies occurring in the office of the Mayor, the vice-chair shall undertake the duties of the Mayor as acting mayor and shall serve in that capacity until the next regular election, and an appointment will be made to fill the vacancy on the City Council through December 31 of the year of appointment.

Comment was received by Sanford resident Charles Plante.

Bradford Littlefield withdraws his motion.

Moved by Maura Herlihy: That all appointments to elected vacancies be effective through the next regularly scheduled election.

Seconded by Jonathan Mapes: Motion carried 7 affirmative, 1 opposed, 1 present

Moved by Maura Herlihy: A vacancy in the office of Mayor shall be filled until the next regularly scheduled election in November by the vice-chair of the City Council. The vice-chair shall be known as the acting Mayor. The seat on the City Council temporarily made vacant shall be appointed in accordance with Section 211.3 of this Charter.

Seconded by Judith Gibbs: Motion carried 8 affirmative, 1 present

Bradford Littlefield wanted to make clear that he voted for the motion, but that he wanted the attorney to scrutinize it thoroughly.

7: 55 pm—Moved by the Secretary: For a five minute recess.

Seconded by Judith Gibbs: Motion declared by the Chairman

8:10 pm—Meeting reconvened.

11. Determine eligibility to serve in municipal and school elected offices: Bradford Littlefield to conduct some research. This item to be discussed at a future meeting.
12. Review Article VI: Moved by the Chairman: To accept Article VI as presented. Bonds over \$250,000 to be decided at referendum.  
Seconded by the Secretary: Motion carried 8-1
13. Review Article 7: Item tabled per the Chairman
14. Review Article 8: Item tabled per the Chairman
15. Items for the next agenda: Sections concerning the Mayor; Review Articles 5, 6, 7, and 8; Rules of conduct and procedure (to have a 15 minute limit for discussion, per the Chairman).
16. Set the date, time, and place of the next meeting:

Thursday  
September 08, 2011  
6:00—8:30pm.  
Town Council Chambers

Meeting declared adjourned by the Chairman.

Meeting adjourned at 8:59 pm.

Submitted,

Troy W. Henke, Secretary  
Sanford Charter Commission

