



Sanford City Council

City Council Meeting Minutes – August 7, 2018

The Sanford City Council met at 6:00 p.m. in the Chambers of the Sanford City Hall Annex on Tuesday, August 7, 2018. **Mayor:** Thomas P. Cote **COUNCILORS:** Deputy Mayor Lucas Lanigan, Councilor Maura A. Herlihy, Councilor Joseph Hanslip, Councilor Fred W. Smith, Councilor John L. Tuttle, Jr. and Councilor Robert G. Stackpole **CITY STAFF:** City Manager, Steven Buck; Executive Assistant, Sherry Lord; Airport Manager, Allison Rogers; City Planner, Beth Della Valle; City Clerk, Sue Cote; Facilities Manager, Alex Hammerle.

Mayor Cote called the meeting to order at 6:37 pm.

The session began with the Pledge of Allegiance and a moment of silence

Pledge of Allegiance

Moment of Silence

Roll Call:

Mayor Cote performs the Council Roll call: Councilor Stackpole, present; Councilor Tuttle, present; Councilor Smith, present; Councilor Hanslip, present; Councilor Herlihy, present; Deputy Mayor Lanigan, present and Mayor Cote, present.

Minutes

Mayor's Report/City Council Sub-Committee Reports

Mayor reported from the Land Bank meeting that you will see some of the high visibility properties being taken care of.

Deputy Mayor Lanigan reported from the Marijuana Task Force. They did discuss a moratorium and will hopefully have something for the next council meeting.

City Manager's Report

(See attached)

Communications/Presentations

Public Participation

None

Public Hearings

- 18-389-01 A Public Hearing to receive comments on the proposal to change the polling location for Ward 3. Mayor Cote declared the public hearing open at 6:49 PM. There was no one to speak for or against. City Clerk, Sue

Cote explained the reason for the change. The public hearing was declared closed at 6:53 PM.

18-391-01 A Public Hearing to receive comments on the renewal liquor license application with malt, spirituous, and vinous privileges from Applebee's Neighborhood Grill & Bar. Mayor Cote declared the public hearing open at 6:53 PM. There was no one to speak for or against. The public hearing was declared closed at 6:53 PM.

18-392-01 A Public Hearing to receive comments on the current liquor license with Malt and Vinous privileges from Pho Saigon Restaurant, to add Spirituous privileges. Mayor Cote declared the public hearing open at 6:53 PM. There was no one to speak for or against. The public hearing was declared closed at 6:53 PM.

18-396-01 A public hearing to discuss proposed zone changes as follows:

1. Blaine Boudreau, President, c/o James J. Shirley, Esq., Roberts and Shirley Law Offices, P.O. Box 307, Springvale is asking the City Council to formally terminate the expired contract zone and rezone a vacant lot, Tax Map R15, Lot 103C from a contract zone designation to Urban Zone, the current zoning of property abutting this lot. The property is located at the Routes 109 and 4 intersection and is owned by Sanford Institution for Savings (Tax Map R15, Lot 103C, Contract Zone). Mayor Cote declared the public hearing open at 6:54 PM. Blaine Boudreau, President of SIS Bank addressed the Council. He is asking to have it zoned as Urban Zone. There was no one else to speak for or against. The public hearing was declared closed at 6:57 PM.

2. The Planning Director is requesting a zone change from Industrial Business (IB) to Urban (U) Zone for nineteen (19) parcels along Jagger Mill Road (Tax Map R15, Lots 52, 52C-E, 55, 67, 67D & E, 68, 68A & B, 117, 118, 201-206, Industrial Business Zone). Mayor Cote declared the public hearing open at 6:57 PM. Planning Director, Beth Della Vallee stated that this is just a zone change to amend incorrect zoning error in a previous amendment. There was no one else to speak for or against. The public hearing was declared closed at 6:59 PM.

3. Jagger Mill, LLC, c/o Brenda Scally, 17 Elm Street, Saco is requesting a zone change from Residential Development (RD) to the Urban (U) Zone on property owned by the applicant and located at 199 Jagger Mill Road in Sanford (Tax Map R15, Lot 69, Residential Development Zone). Mayor Cote declared the public hearing open at 7:00 PM. Brenda Scally, Owner of the property on Jagger Mill Rd. She stated they are trying to renovate and do updates when they ran into the zoning issues. There was no one else to speak for or against. The public hearing was declared closed at 7:06 PM.

18-397-01 A public hearing on proposed amendments to Chapter 280: Zoning Ordinance regarding child care and adult day care services. Mayor Cote declared the public hearing open at 7:06 PM. Tiffany Morrow of Kimball Street. She owns a home based daycare and is attending to speak in favor of the ordinance change. Beth Della Valle explained the changes in the ordinance. There was no one else to speak for or against. The public hearing was declared closed at 7:11 PM.

Consent Agenda

Mayor Cote sought comment from City Council, there was no comment. The Consent Agenda was approve.

18-393-01 Ordered, to approve the following license requests:

1. An application for liquor license renewal from Apple New England, LLC D/B/A: Applebee's Neighborhood Grill & Bar, 1364 Main Street, Suite 26, Sanford, Maine.
2. An application to add spirituous privileges to the existing liquor license from Pho Saigon, LLC, D/B/A: Pho Saigon Restaurant, 890 Main Street, Unit 203, Sanford, Maine.

Old Business

New Business

18-384-01 Ordered, to approve an exploratory archeological survey dig to locate the site of where the Phillipstown Garrison once stood and to authorize the funding of said project in an amount not to exceed \$2,000.00. Councilor Tuttle moved to approve, seconded by Councilor Herlihy. Dana Peterson addressed the Council. The City Council voted 7-0 to approve.

18-383-01 Ordered, to accept a bid and approve the proposed contract for Qualified Environmental Professional Assistance to TRC Companies, Inc. for Sanford's Brownfields Assessment Grant program for up to \$281,000. Councilor Tuttle moved to approve, seconded by Councilor Hanslip. The City Manager requested that this item be tabled to the next meeting, motion made by Councilor Tuttle, seconded by Councilor Hanslip. The City Council voted 7-0 to table.

18-380-01 The City Council of the City of Sanford hereby ordains the proposed Rezoning from Residential Development to Urban Zone - 199 Jagger Mill Road (Map R15, Lot 69) - Jagger Mill LLC. (This item must be read on two separate days. This is the first reading.) No action

- 18-379-01 The City Council of the City of Sanford hereby ordains amendments for Rezoning from Industrial Business to Urban Zone - Map R15, Lots 52, 52C-E, 55, 67, 67D & E, 68, 68A, & B, 117, 118, 201-206. (This item must be read on two separate days. This is the first reading.) No action
- 18-378-01 Ordered, to authorize the proposed Termination of Contract Zone and Rezoning to Urban Zone - Sanford Institute for Savings - Tax Map R15, Lot 103C. (This item must be read on two separate days. This is the first reading.) No action
- 18-348-01 The City Council of the City of Sanford hereby ordains amendments to Chapter 280: Zoning - Child Care and Adult Day Services. (This item must be read on two separate days. This is the first reading.) No action
- 18-394-01 Ordered, to approve the application from Sanford Kiwanis requesting to operate a beer tent Friday, August 17, 2018 from 5:00 PM to 9:00 PM, at the Summer Block Party and Antique/Classic Car Show. (This event is sponsored by Sanford/Springvale Chamber of Commerce and also part of the Sanford Celebrates 250 events.) Councilor Tuttle moved to approve, seconded by Councilor Hanslip. The City Council voted to 7-0 to approve.
- 18-395-01 Ordered, to approve the closure of Roberts Street on Saturday, August 18th from Noon to 7:00 pm for the Sanford on Tap Craft Brew & Food Truck Festival. Councilor Smith moved to approve, seconded by Councilor Tuttle. The City Council voted 7-0 to approve.
- 18-398-01 Ordered, to appoint a Vice President and Executive Committee members to the Maine Municipal Association Executive Committee. Councilor Herlihy moved to approve the recommendations set forth by the Maine Municipal Association, seconded by Deputy Mayor Lanigan. The City Council voted 7-0 to approve.
- 18-399-01 Ordered, to appoint two representatives to the SMPDC General Assembly. Councilor Tuttle nominated Councilor Stackpole, seconded by Councilor Hanslip. Councilor Tuttle nominated Councilor Hanslip, seconded by Councilor Smith. The City Council voted 7-0 to approve.
- 18-404-01 Ordered, to accept the bid for Natural Gas Conversion at the City Hall and Annex from Mechanical Services, Inc. in the amount of \$134,750.00. Deputy Mayor Lanigan moved to approve, seconded by Councilor Herlihy. Alex Hammerle addressed the Council and explained the bid process. The City Council voted 7-0 to approve.
- 18-405-01 Ordered, to accept the bid for Fuel Tank Removal at City Hall and the Annex from Portland Pump Company in the amount of \$10,486.00. There were two bids received. Councilor Tuttle moved to approve, seconded by Councilor Herlihy. Alex Hammerle explained the reason for the removal. The City Council voted 7-0 to approve.

18-385-01 Ordered to accept and authorize the City Manager to sign the grant offer from the Federal Aviation Administration for the Snow Removal Equipment Building at the Sanford Seacoast Regional Airport in the amount of \$854,000.00. Councilor Tuttle moved to approve, seconded by Deputy Mayor Lanigan. Allison Rogers addressed the Council and explained the grant. The City Council voted 7-0 to approve.

18-376-01 Ordered to approve land lease agreement between the City of Sanford and Flemish Master Weavers for approximately 4.3 acres at the Sanford Seacoast Regional Airport. Councilor Tuttle moved to approve, seconded by Deputy Mayor Lanigan. Allison Rogers explained the reason for the land lease agreement. The City Council voted 7-0 to approve.

Council Member Comments

Councilor Stackpole: spoke of recyclable trash bags.

Councilor Tuttle: Concerns of dead Elm tree limb on the corner of State and Main Street. He spoke of the loss of his mom and his dog and thanked Dr. Hill for her help with his dog.

Councilor Smith: Inquired about public works vacancies and asked about cleaning up sidewalks.

Councilor Hanslip: No comment

Councilor Herlihy: No Comment

Deputy Mayor Lanigan: Asked for an item under future agenda items

Mayor Cote: Voiced his frustration regarding not being on a live broadcast.

Future Agenda Items

- Set up a Downtown commission. – (Property Sub-Committee)

Adjournment

Mayor Cote moved to adjourn regular meeting at 7:54 pm

Respectfully submitted by Sherry Lord, Executive Assistant