



Sanford City Council

City Council Meeting Minutes – September 19, 2017

The Sanford City Council met at 6:00 p.m. in the Chambers of the Sanford City Hall Annex on Tuesday, September 19, 2017. **Mayor:** Thomas P. Cote **COUNCILORS:** Deputy Mayor Maura A. Herlihy, Councilor Joseph Hanslip, Councilor Fred W. Smith, Councilor Lucas Lanigan, Councilor John L. Tuttle, Jr. and Councilor Robert G. Stackpole **CITY STAFF:** City Manager, Steven Buck; Executive Assistant, Sherry Lord; General Assistance Director, Randy White; Fire Chief, Steven Benotti; City Planner, Beth Della Valle and Public Works Director, Matt Hill.

Mayor Cote called the meeting to order at 6:00 pm.

The session began with the Pledge of Allegiance

Roll Call:

Deputy Mayor Herlihy performs the Council Roll call: Councilor Stackpole, absent w/notice; Councilor Tuttle, present; Councilor Lanigan, present; Councilor Smith, present; Councilor Hanslip, present; Deputy Mayor Herlihy, present and Mayor Cote, present.

Minutes

Regular Meeting: September 5, 2017; Councilor Smith moved to approved, seconded by Councilor Hanslip. The City Council voted 6-0 to approve.

Mayor's Report/City Council Sub-Committee Reports

Mayor Cote attended the YMCA Open House and he encourages citizens to check it out. He also thanked Principal Remick at the Lafayette School for inviting him to participate in Constitution day.

Councilor Lanigan reported from the September 12th Marijuana Task Force meeting.

City Manager's Report

(See attached)

Communications/Presentations

Stenton Mill Area Revitalization Workshop – Beth Della Valle gave a brief overview of the workshops that will be held on September 26th and 28th in the Council Chambers.

Public Participation

None

Public Hearings

The City Council will take public comment on the following:

1. A public Hearing for the proposed changes to the City of Sanford General Assistance Ordinance. Mayor Cote declared the public hearing open at 7:02 p.m. Randy White, General Assistance Director gave an update on the standards that are set. There was no one to speak for or against. The public hearing was declared closed at 7:04 p.m.

Consent Agenda

Mayor Cote sought comments or concerns regarding the following item. There were none. The consent agenda item was approved.

17-134.01 Ordered, to approve the following license requests:

1. An application for license to operate Game of Chance (50/50) Raffle for the VFW POST #9935, 1 Hutchinson Street, Sanford, Maine.

Old Business

New Business

- 17-135.02 Ordered, to designate the City Manager as voting authority to determine and delegate the voting delegates for the Maine Municipal Associations Annual Business Meetings. Councilor Smith moved to approve, seconded by Councilor Tuttle. The City Council voted 7-0 to approve.
- 17-136.03 Ordered, to appoint 4 members to the City of Sanford Land Bank Commission. Deputy Mayor Herlihy moved to appoint the following members to the Land Bank Commission (Nicholas Roux, Timothy Dumont, Joe Sevigny and Rebecca Lapierre), seconded by Councilor Hanslip. The City Council voted 7-0 to approve.
- 17-137.04 Ordered, to accept a bid for professional services of an electrical inspector and to authorize the City Manager to enter into an agreement on behalf of the City of Sanford for such services. Deputy Mayor Herlihy moved to accept a bid for William Perry, seconded by Councilor Lanigan. Ian Houseal addressed the Council and explained that the preliminary program will start on October 15th. Manager Buck explained that this program is fee based and that the electrical inspector will keep 95% and the City will retain 5%. The City Council voted 7-0 to approve.
- 17-138.05 Ordered, to authorize the road closure beginning at William Oscar Emery Drive from the National Guard to the circle and all the way to Lincoln Street and then Gowen Park Drive from the parking lot by the gazebo down to the circle from 7:00 a.m. in the morning until 5:00 p.m. for the Great Pumpkin Festival on Saturday, September 30, 2017. Councilor Tuttle moved to approve, seconded by Councilor Lanigan. The City Council voted 7-0 to approve.

- 17-139.06 Ordered, to authorize a Quint to replace Engine 1 and Ladder 37 and to Program into the FY 18-19 Capital Improvements Program Fire Department Capital Reserve 11010100 599999 and amount of the 10-Year Lease (Est. \$147,536.08)
- a. Department has utilized the Council Authorized HGAC Buy Program for the purchase of a 2018 Pierce Velocity mid-mount quint
 - i. Purchase Price \$1,299,500.00
- Councilor Lanigan moved to approve, seconded by Councilor Tuttle. Fire Chief Steven Benotti addressed the Council. City Manager Buck explained that there has been significant amount of work done to maximize taxpayer dollars. The City Council voted 7-0 to approve.
- 17-140.07 Ordered, to authorize the City Manager to enter into a 10-year Lease Purchase through Pierce Financial Solutions at an estimated 2.55% APR
- a. Lease Purchase Program qualifies as Pre-Pay Deposit Program
 - i. Discount on Purchase (\$55,000.00)
 - b. Net Purchase Price of \$1,244,500.00
 - c. Annualized payment of \$147,536.08
- Councilor Smith moved to approve, seconded by Councilor Lanigan. The City Council voted 7-0 to approve.
- 17-141.08 Ordered, to authorize the City Manager to expend from Fire Department Capital Reserve Acct. 11010100 599999 an amount not to exceed \$250,000 for the purpose of replacing Squad 1 with a Used Heavy Squad Unit. Councilor Smith moved to approve, seconded by Councilor Tuttle. Fire Chief Benotti explained the need for this apparatus. The City Council voted 7-0 to approve.
- 17-142.09 The City Council of the City of Sanford hereby resolves that the Sanford City Council seeks to partner with the Maine Department of Transportation for the rehabilitation of Route 202/Cottage Street and commits to funding said project with a Municipal Match of 20% of construction costs up to but not exceeding One Million Dollars (\$1M). Councilor Smith moved to approve, seconded by Councilor Hanslip. Public Works Director, Matt Hill explained the purpose of the resolution. The City Council voted 7-0 to approve.
- 17-143.10 Ordered, to authorize a resolution approving the transfer of the Cable Television Franchise granted by the City of Sanford from Metrocast Cablevision of New Hampshire, LLC to Atlantic Broadband (NH-ME), LLC, a wholly-owned, indirect subsidiary of Cogeco Communications, Inc. Deputy Mayor Herlihy moved to approve, seconded by Councilor Lanigan. City Manager Buck gave an update on the transfer. The City Council voted 7-0 to approve.
- 17-144.11 Ordered, to approve amendments to the City of Sanford Personnel Policy. Councilor Smith moved to approve, seconded by Deputy Mayor Herlihy. City Manager Buck gave a briefing on the process of updating the

personnel policy. Deputy Mayor Herlihy moved to table, seconded by Councilor Lanigan. The City Council voted 7-0 to table.

17-145.12 Ordered, to sign the warrant for Municipal Election on Tuesday, November 7, 2017. Councilor Smith moved to approve, seconded by Deputy Mayor Herlihy. The City Council voted 7-0 to approve.

17-146.13 The City Council of the City of Sanford hereby ordains amendments to the City of Sanford General Assistance Ordinance. (This item must be read on two separate days. This is the first reading).

Council Member Comments

Councilor Stackpole: None

Councilor Lanigan: Great pumpkin festival on September 30th and the Touch A Truck at the Airport.

Councilor Tuttle: Speeding on Grammar Street. Municipal Circuit Breaker Program? Noise Ordinance that Scarborough has and Speedy Oil traffic issues on Main Street.

Councilor Smith: He has had many people come forward to thank the City Council for the work they have done.

Councilor Hanslip: Kudos to all involved in the fundraising for the addition to the YMCA and thanked the veteran's organizations that put on the POW/MIA event last Saturday.

Deputy Mayor Herlihy: Would like to start working on the Food Truck ordinance

Mayor Cote: Thanked the people that are behind the festival organizations.

Future Agenda Items

Food Truck Ordinance

Solid Waste Committee

Noise Ordinance

Adjournment

Deputy Mayor Herlihy moved to adjourn regular meeting at 8:16pm

Respectfully submitted by Sherry Lord, Executive Assistant