



Sanford City Council

City Council Meeting Minutes – September 3, 2019

The Sanford City Council met at 6:00 p.m. in the Chambers of the Sanford City Hall Annex on Tuesday, September 3, 2019. **Mayor:** Thomas P. Cote. **COUNCILORS:** Deputy Mayor Lucas J. Lanigan, Councilor Maura A. Herlihy, Councilor Ayn M. Hanselmann; Councilor John L. Tuttle, Jr.; Councilor Joseph R. Hanslip, Councilor Robert G. Stackpole. **CITY STAFF:** City Manager, Steven Buck; Executive Assistant, Lorisa Ricketts; Fire Chief Steve Benotti; Executive Assistant, Bette Smith; Captain Dwight Emmons; Grant Writer Lee Burnett.

Pledge of Allegiance

The regular City Council session began with the Pledge of Allegiance and a moment of silence.

Moment of Silence

Roll Call:

Mayor Cote performed the Council roll call: Councilor Hanselmann, present; Councilor Stackpole, present; Councilor Tuttle, present; Councilor Hanslip, present; Councilor Herlihy, present; Deputy Mayor Lanigan, present.

Minutes

19-477-01 Ordered, to approve the minutes from the City Council Meeting held on August 20, 2019.

Councilor Stackpole moved to approve. Councilor Tuttle seconded. Motion passed 7-0.

19-478-01 Ordered, to approve the minutes from the Executive Session held on August 20, 2019.

Councilor Tuttle moved to approve. Councilor Stackpole seconded. Motion passed 7-0.

Mayor's Report/City Council Sub-Committee Reports

Mayor Cote had a meeting regarding the marketing effort for Sanford. They are making good progress; in the next month or so, can expect a presentation from Dietz Associates on the effort, with a look at some of the marketing materials.

Public Safety Subcommittee had a presentation from Director of Public Works Matt Hill re signage at the Rt. 4 roundabouts.

Councilor Herlihy reported that the Age-Friendly Community Designation has been granted to the City of Sanford.

City Manager's Report

City Manager Buck presented on the recent property valuation. See attached.

Councilor Lanigan asked if the police department can post something on their facebook page regarding littering, particularly regarding dumping of personal items near the homeless encampment.

Councilor Tuttle has also been getting calls about the dumping happening down there. He is hoping the Chief can give an update on how that is going at Public Safety.

Councilor Stackpole asked about the assessment. What should the percentage mix of business be? Manager Buck said we are at 11.49% now; 15% would be good; 25% would be incredible.

Deputy Mayor Lanigan asked if there are any positives in the valuation data? Manager Buck said the two family homes being reclassified as single family homes means they are not getting that same tax break. Average value of rental properties is now about \$43,000 per unit. Market rate housing being built recently, value is about \$160,000 per unit. The more we convert over, the more that will get spread across the tax base.

Communications/Presentations

19-479-01 Presentation of National Guard Employer Support of the Guard and Reserve (ESGR) Patriot Awards to Chief Benotti, Assistant Chief Cutter (ret.), Captain Emmons and Executive Assistant Bette Smith of the Sanford Fire Department.

Peter Brunette, volunteer representative of the Department of Defense, representing the ESGR, was in attendance to present Patriot Awards to four people who work in the Fire Department. Fire Department employee Ken Brown nominated them for their support of him in his work for the past 8 years as a member of the National Guard.

Public Participation

None.

Public Hearings

The City Council will take public comment on the following:

19-475-01 A Public Hearing to receive comments on a liquor license renewal with Malt, Vinous, and Spirituous privileges from O-N Enterprises D/B/A Bowl-A-Rama 1217 Main Street, Sanford, Maine.

Public Hearing opened at 6:32 PM.

No public comment.

Public Hearing closed at 6:32 PM.

Consent Agenda

Consent Agenda

19-476-01 Ordered, to approve the following license requests:
1. An application for a liquor license renewal from O-N Enterprises D/B/A Bowl-A-Rama, 1217 Main Street, Sanford, Maine.

Mayor Cote sought questions or comments from the Council on the Consent Agenda. Seeing no questions or comments, the motion was approved.

Old Business

None.

New Business

19-453-01 Resolved, to receive and recommend that the Sanford Trails Master Plan be reviewed by the Planning Board for inclusion in the City of Sanford's Comprehensive Plan.

Deputy Mayor Lanigan motioned to approve. Councilor Stackpole seconded.

Lee Burnett introduced Julie Isobel from the National Park Service. Ms. Isobel presented Hazen Carpenter with a Conservation Hero award for all of his hard work and dedication over the years to the Sanford Trails.

Ms. Isobel presented on the Sanford Trails Master Plan. Five priorities: Take the lead on creating the downtown connector; Increase the capacity for improving the trail system; Create a policy to incentivize landowners to allow trails; Advocate for bike/pedestrian access on and under Rt. 4/ Mousam River Bridge; Adopt the Sanford Trails Master Plan into the Comprehensive Plan.

Deputy Mayor Lanigan asked if caution might be needed in adopting this so development isn't compromised.

Mayor Cote agreed that it is important to develop the right balance.

Ms. Isobel said that accompanying the plan will be a large map showing the vision, so during discussion of development, those things could be considered. Not saying these things must happen, but they can be considered.

Regarding inducement to getting private landowners to allow trails: is there any protection for the landowners? Ms. Isobel said that Maine has one of the strongest statutes protecting the landowner, unless there is gross negligence.

Lee Burnett said that the work that has been done on this plan has been at virtually no cost to the City because of the National Park Service.

Hazen Carpenter thanked Julie; she has made them realize what an asset we have in the trail system. Mousam Way trail system is celebrating its 30th anniversary; was done at no cost to the City. In 1999, was launched as part of the linear trail system; are fortunate to have the backing of the City. We are very fortunate to have that support. Mr. Carpenter thanked all of the individuals and businesses who devoted their time and resources to this effort.

Mayor Cote thanked Mr. Carpenter and Ms. Isobel for their hard work on this project.

Motion passed 7-0.

Council Member Comments

Councilor Hanselmann: Appreciative about the Sanford Resource Hub and the efforts of the team to help the most vulnerable members of the community. She thinks it is important as we move forward to keep in mind the root cause of the issue (substance abuse) and believes it is important to look long-term at this.

Councilor Stackpole: None.

Councilor Tuttle: Wants to have updates on the situation on Heritage Drive.

Councilor Hanslip: None.

Councilor Herlihy: None.

Deputy Mayor Lanigan: Agreed with Councilor Hanselmann regarding the drug issue being at the root of much of the homelessness. He said he has a problem with the consistency of the message coming out of the police department. Currently, officers are telling citizens that they have to focus on issues like car exhaust pipes. Houses in the community that are known to be drug-heavy are not having enforcement; there are cars parked on sidewalks blocking the way for students who started school today. He is frustrated and is looking for results to happen.

Mayor Cote: Has called the police twice in the past two weeks regarding people who were intoxicated on the street: one regarding a homeless person and one regarding a bicyclist who was in the road and intoxicated. If there is a level of tolerance for those things, it will affect economic development. We need to do a better job enforcing the laws. We tolerate too much. We need to have a conversation to get some understanding, particularly with drug use. There is a connection between homelessness and drug use. While homelessness is not a crime, drug use and possession is. Council is getting a lot of feedback from the public on this.

Future Agenda Items

Councilor Hanselmann said the State doesn't have a public intoxication ordinance. Would like to look at whether Sanford can put stronger ordinances in place.

Deputy Mayor Lanigan: in light of the new assessing data, are there any programs to encourage people to improve their properties? Look into programs on this.

Adjournment

Mayor Cote moved to adjourn regular meeting at 7:02 PM.

Respectfully submitted by Lorisa Ricketts, Executive Assistant.

City of Sanford



From the Desk of
Steven R. Buck
City Manager



Memo

To: City Council
Subject: Manager's Report for September 3, 2019
Date: September 3, 2019

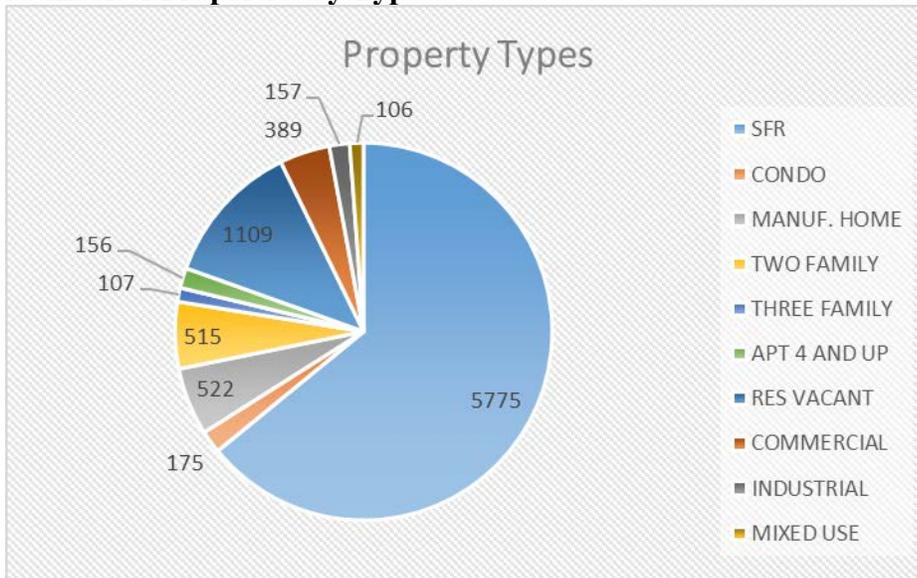
Changes in Assessment and Mil Rate:

The following is a summary review of the 2019 Assessment and the resulting impacts upon the Mil Rate effort as well as changes by Category of Assessed Property.

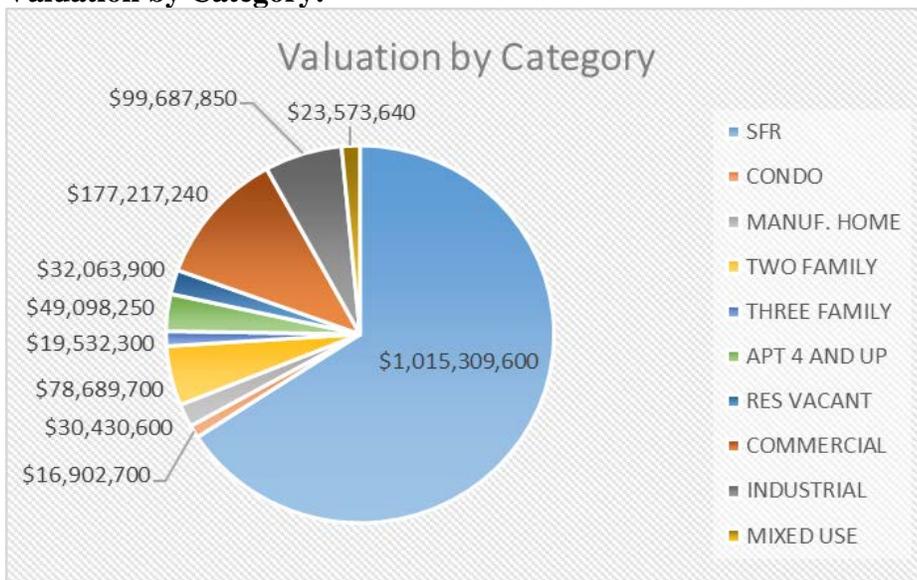
Raw Data:

Land Use Code	Property Type	# of Parcels	FY'19 Total	# of Parcels	FY'20 Total		INC/DEC	INC/DEC C %	INC/DEC % OVER TOTAL VALUATION
101	SFR	5723	\$961,932,500	5775	\$1,015,309,600	65.82%	\$53,377,100	5.55%	3.59%
102	CONDO	171	\$15,955,100	175	\$16,902,700	1.10%	\$947,600	5.94%	0.06%
103	MANUF. HOME	525	\$29,305,300	522	\$30,430,600	1.97%	\$1,125,300	3.84%	0.08%
104	TWO FAMILY	552	\$84,267,000	515	\$78,689,700	5.10%	-\$5,577,300	-6.62%	-0.38%
105	THREE FAMILY	110	\$19,998,600	107	\$19,532,300	1.27%	-\$466,300	-2.33%	-0.03%
111-125	APT 4 AND UP	154	\$46,799,750	156	\$49,098,250	3.18%	\$2,298,500	4.91%	0.15%
130	RES VACANT	1134	\$31,146,700	1109	\$32,063,900	2.08%	\$917,200	2.94%	0.06%
300	COMMERCIAL	389	\$174,004,890	389	\$177,217,240	11.49%	\$3,212,350	1.85%	0.22%
400	INDUSTRIAL	158	\$97,772,450	157	\$99,687,850	6.46%	\$1,915,400	1.96%	0.13%
012-043	MIXED USE	108	\$24,061,860	106	\$23,573,640	1.53%	-\$488,220	-2.03%	-0.03%
Total			\$1,485,244,150		\$1,542,505,780			3.86%	

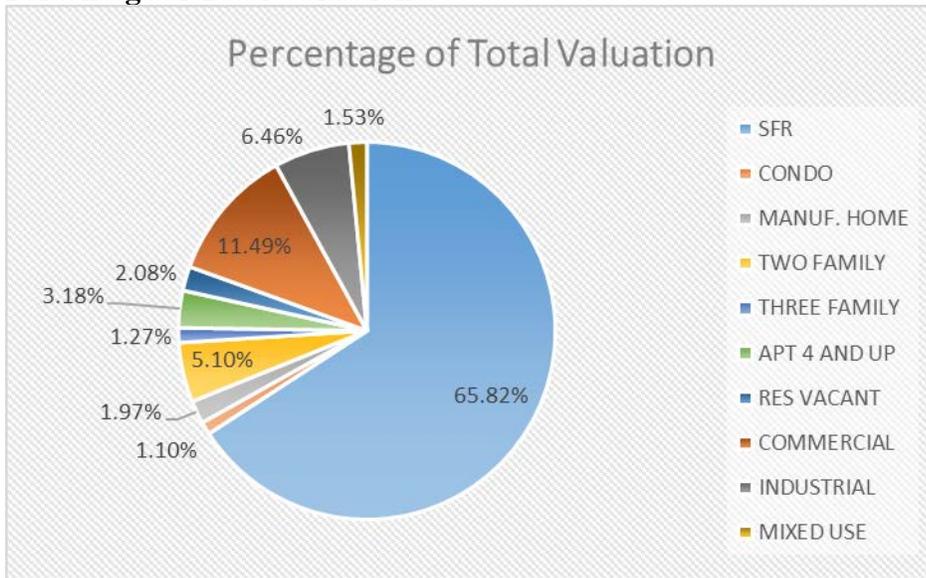
Number of Properties by Type:



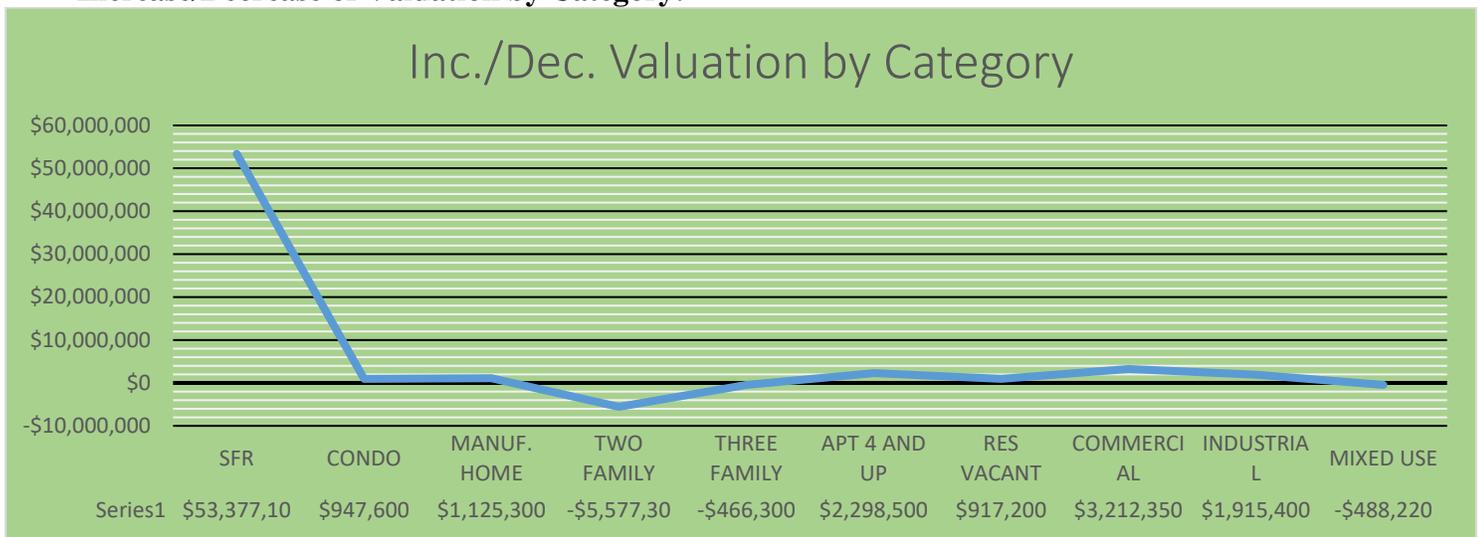
Valuation by Category:



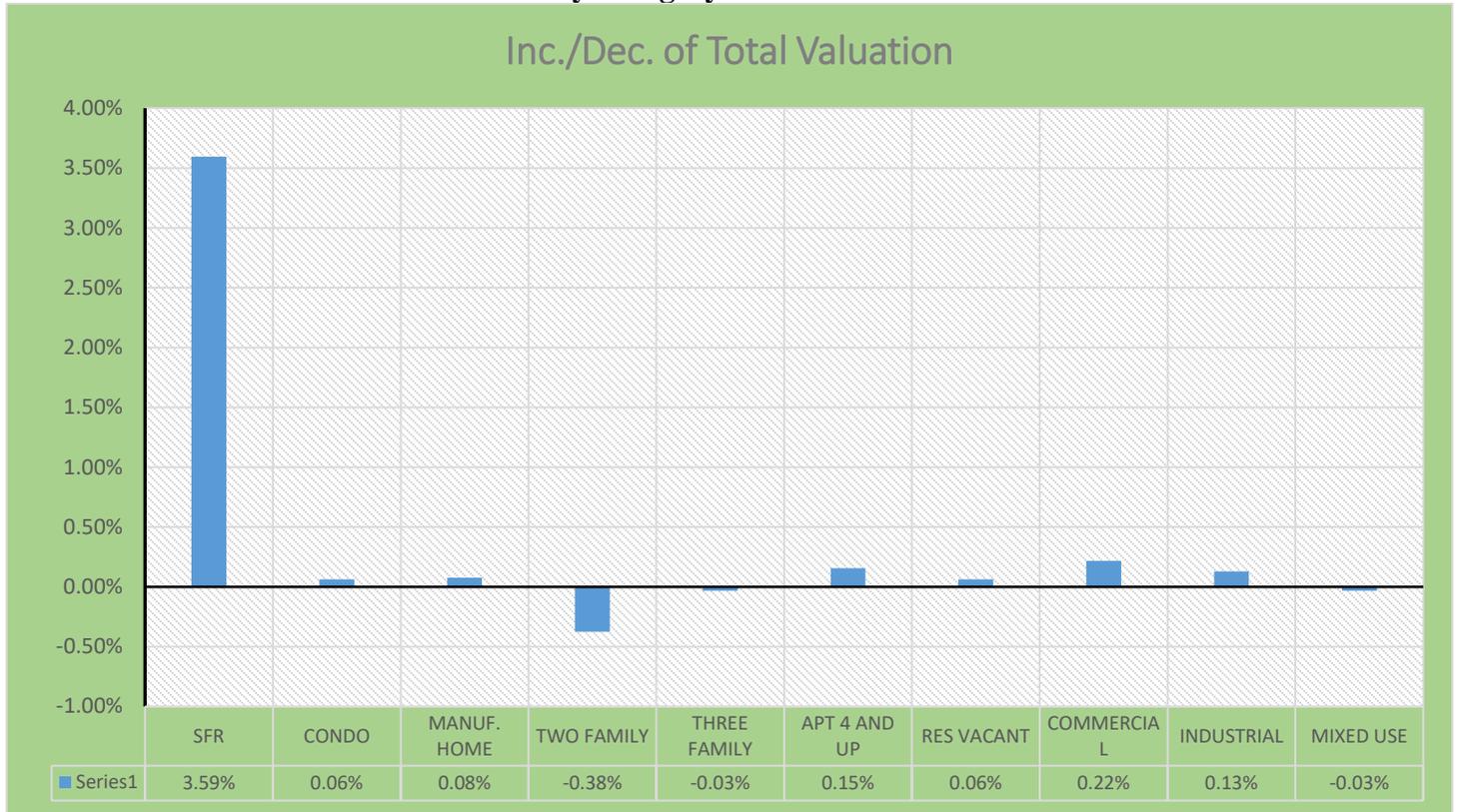
Percentage of Total Valuation:



Increase/Decrease of Valuation by Category:



Increase or Decrease of Total Valuation by Category:



Summary Points:

Summary of Mil Rate Estimates vs. Actual

		Delta
2018 Valuation	\$1,472,616,020.00	
2019 Estimated Valuation	\$1,500,000,000.00	\$27,383,980.00
2019 Actual Valuation	\$1,524,708,840.00	\$52,092,820.00
2018 Mil Rate	\$20.50	
2019 Estimated Mil Rate	\$21.06	\$0.56
2019 Actual Mil Rate	\$20.70	\$0.20

Sanford Resource Hub:

Explore. Create. Grow.

A Coordinated Community Response to Homelessness

- ◆ City Administration has established a Task Force to make Homelessness a priority and start to identify solutions. A Team within the Sanford Police Department has been identified and assigned; City Administration has been meeting individually with various resource and service providers at the local, regional and State levels.
- ◆ As part of a coordinated response to address this issue, a temporary Resource Hub is being established on the property of York County Community Action Coalition (YCCAC) near to where approximately 40 people are currently encamped. The goal of the hub is to establish a link with individuals who have multiple needs and to connect them to available resources.
- ◆ The Resource Hub will be based in two tents adjacent to High Street and will be open starting September 6, 2019 on Mondays, Wednesdays and Fridays from 8 AM to 10 AM.
- ◆ The Hub will be staffed by York County Shelter's Navigator/Intake worker, two triage staff from Nasson Health Care, and an Outreach Worker from YCCAC.
- ◆ A Location Coordinator has been appointed and will screen visitors regarding whether they have current access to health care. Those visitors with access to care, and who have no existing untreated health issues, will be directed to meet with a Navigator/Outreach Worker who can determine their eligibility and interest in available housing options, including emergency shelter, as well as other essential resources.
- ◆ Individuals with no connection to a health care provider, or who have immediate health care needs, will be screened by the staff from Nasson Health Care and, if interested, can be offered an immediate appointment to see a medical or dental provider.
- ◆ Information on Substance Use Disorder treatment options and resources will be made available to all visitors.
- ◆ The Outreach Workers/Navigators will collect and maintain a list of all resources available with current contact information.
- ◆ Health and social service organizations can provide information about their resources, eligibility guidelines, and contact/application information and the staff at the Hub will make sure this information is available to visitors.
- ◆ Community members who want to help may make cash contributions, which can help with immediate needs and eventually help folks establish stable housing. Details on how to contribute are on page 2.
- ◆ NO contributions of personal and household items (such as toiletries, linens, furniture, etc.) are currently being accepted. For questions on contributions, please contact Mesha Quinn at YCCAC: (207) 459-2933 or mesha.quinn@yccac.org.

City of Sanford

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Sanford, Maine 04073

www.sanfordmaine.org

E-mail: lkricketts@sanfordmaine.org



@Welcome to Sanford, Maine

How You Can Help:

- ◆ The United Way of York County is working with the City of Sanford and its partnering resource and service providers, and will be accepting monetary donations in support of this effort.

Checks can be sent to:

Sanford Coordinated Community Response
c/o United Way of York County
PO Box 727
Kennebunk, ME 04043

- ◆ Donors should include “Sanford Coordinated Community Response” in the memo line of a check or on a note enclosed in the envelope.
- ◆ The United Way can also accept credit card payments through their website. Here is the direct link to that page: <https://www.buildcommunity.org/donate>. This page can also be reached by clicking on the red “Donate” button on the right hand side of the home page. There is a Comments section at the bottom of the form where a donor can enter “Sanford Coordinated Community Response” to ensure the funds are directed to this effort.
- ◆ Please note that the United Way keeps 3% of credit card donations to cover the cost of the processing fee.
- ◆ If you are interested in making a donation or volunteering your time, please contact Resource Hub Coordinator Mesha Quinn at (207) 459-2933 or by email: mesha.quinn@yccac.org.
- ◆ Please note that ***NO contributions of personal and household items (such as toiletries, linens, furniture, etc.) are being accepted at this time.*** It is possible that eventually, such items may be needed; please check with the Resource Hub Coordinator before donating.
- ◆ Please DO NOT drop bedding, clothing or other items near the location of the encampment. These items contribute to clutter and unsanitary conditions for the people living there.

The City of Sanford wishes to offer its sincere thanks to its Partnering Resource and Service Providers:

York County Community Action Coalition
Maine Centers for Disease Control
Nasson Health Care
York County Shelter Program
Southern Maine Health Care
United Way of York County
ENSO
Sweetser
Opportunity Alliance

City of Sanford

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