

Airport Advisory Committee Meeting
MINUTES
8:00 AM, Thursday, July 12, 2018

1. Attendance:

Airport Advisory Committee Special Meeting
8:00 AM, Thursday, July 12, 2018

NAME	ROLE	ATTENDANCE Present / absent (P / A)
Stuart Miller	AAC	<i>SMiller</i>
Jan Murray	AAC	<i>Jan Murray</i>
Linwood Dall	Chair	<i>Linwood Dall</i>
Vernon L. Cox	Secretary	A
Dianne R. Connolly	AAC	<i>present D Connolly</i>
Robert C. Thuet	Vice Chair	<i>Robert C. Thuet</i>
John L. Tuttle, Jr.	Member, Council Rep.	<i>J. L. Tuttle</i>
Greg Pargellis	Non-voting representative of the KKW Water District	
Allison Rogers	Airport Manager	P
Richard Jackson	Airport Ops. & Mx Supervisor	<i>R Jackson</i>
Sherry Lord	Exec Asst. City Manager	A
<i>Adam Cutler</i>	<i>Gale Assoc. / Tenant</i>	<i>P Adam Cutler</i>
<i>JIM KNOWLES</i>		<i>P</i>
<i>BOB CURRY</i>		<i>P</i>

Note: Vernon called in his absence.

2. Minutes of 8 May 18 Meeting will be collated and presented at next meeting.
3. Public Participation: Nothing added.
4. Airport Managers Report:
 - a. Sanford's 250th Anniversary – 4th in series of events (handouts presented) for Barn Dance, Block Party 17th AUG, and 18th for Beer Festival. Number of food and drink vendors participating.
 - b. MDEP Permitting – AM actively managing process and progress. Drop in visit on permit status, slow movement with DEP staffing and other projects. National Resource Protection Act for fencing project in process. SRE modifications to permit process received DEP.
 - c. Discussion on the Open House. Approximately 2-3 K in attendance, \$6K in raised funds for TAT, PW & Rubb business participation and support, and commendation to Bob Curry for use of his building for events and Jim Knowles for his support in Pancake Breakfast, support to show activities, and aircraft displays.
5. Old Business:
 - a. Update Lifeflight

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- i. Lease Extension – June current leased ended. Working a 30-60 day extension to show a process to construct building. 30 days to show intent, 90 days to show contract. SFD has experienced more utility cost, in turn rent will increase to cover. ??s: Has LF looked at area hotels to support? Answer: No, response time the key issue, in present configuration they are 12 vice 3 minute response by launch once helo is spotted. ??s: Has SFD declared any plans for building? Answer: No. A side note: With changes to Airport revenue, the rent to Airport by SFD could occur as part of non-aviation use.
 - b. Update SRE Building
 - i. AEC Contract Modification Signed. Building, “grossly overdesigned”. AM required to modify contract, relationship, and role and re-org project to reflect need. Modification of the design to “square out” foot print moded the foundation – complete.
 - ii. PM duties to be handled by AM and TPD. Value engineering to offset changes, i.e. CMP power line replacement – allotted \$15K required \$40K due to incomplete survey by Stantec.
 - iii. Construction Schedule: One day behind, expect to make up. ??s: When move in? Answer: February 19
 - c. Update Sanford Solar
 - i. Environmental Permits & Conservation Easements – Eps/Offsets in process. Areas of conservation easement being worked. Third party enforcement of conservation easement and deed restriction enforcement for covenants. Trying to keep limited to established parties, no additional.
 - ii. Construction Schedule – TBD. Projection of 100-150 jobs creation.
 - d. Update SMA Hangars
 - i. New Construction. Waiting on site plan approval of facility from CoS. Knowles has not heard any update. AM visit planning office, in process, a large number of projects. AM to keep contact and update.
 - ii. Lease and structure – no discussion.
 - e. Update Capital Improvements 2018: Terminal Building
 - i. SMA Hangar Door. Complete. Successful SMA & CoS collaboration to complete ahead of FY18 turn-over.
 - ii. Terminal Roof. TBD. Original bidder is changing company ownership over. Meeting today to update bid.
 - iii. Restaurant Renovation. Not a renovation as much as a maintenance heavy update. Paint, floor, drywall, HVAC, and electrical. Door and window to be replaced this month. ??s Has reception of it (mx update)changed? Answer – No. Change is difficult to accept and continued effort to explain updates, equipment, and gear. Letter/emails to CoS with unhappiness with changes. Note AM spent considerable time on the project on own time to complete and return to CC one day early to scheduled turn over.
 - f. Update Restaurant RFP – Take III. Delineated to Planning Board for decision, set –up meeting with Rene, Randy, and Jim (Knowles) for a Q&A on RFP. Recommendation to record meeting for notes from AAC.
6. New Business
- a. FMW

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- i. Land Lease – meeting RE: Trucks/trailers & related gear on airport property, liability to SFM and non-aero use. By Branch Brook Triangle.
 - ii. Land Release and Property Sale – Lease to sell land, set back fence, and loop Rubb lease to sale of land.
 - b. Temporary non-aero use renewal South Sanford Fire Station – In addition to previous remarks, once SFD assumes occupancy of station again, with change in revenue stream, FAA may require the non-aero use to compel rent to go to airport.
 - c. Airport Maintenance: Summer Projects – PT employee Rick onboard. Discussion on the line painting to include lines for hangar occupants if they provide the markings, assume the liability of clearance, and schedule permits. Want to avoid a number of separate events as paint machine is labor intensive to set up and clean.
 - d. Maine Invites You Aviation Ad co-op 2019 – Approval of city counselors to participate again. AM will not pay for SMA and CC ads this year. AM working sponsors.
 - e. \$1B FAA Funding Opportunity. “just a billion” priority to regional airports. AM focus to SRE building for AUG entry and TWY C & H for OCT entry period.
7. Other – porta potty east side discussion. Power return to west side, phone & data lines return, & natural gas discussion.
 8. Agenda items for next meeting – Nothing specified.
 9. Adjourn