GALE ASSOCIATES INC
15 CONSTITUTION DRIVE
BEDFORD, NH 03110
(603) 471-1887

JOB: SFM AAC Meeting
SHEET NO. 1 OF 2
CALCULATED BY: AWC DATE: 1/10/19
CHECKED BY: N/A DATE:
SCALE: N/A

1.) No quorum → Nov. minutes to be accepted at Feb. special meeting.

2.) ↑

3.) N/A

4.) a.) New maintenance worker hired over from DPW.

5.) a.) Utilities are being coordinated for future building. Final lease has been issued.

b.) Remaining work is all indoor finishing. Water and heat to be turned on today or tomorrow. Tentative move-in date is March 15. A ribbon cutting will be scheduled in the spring after landscaping and such is complete.

c.) i.) DEP permit is finally issued.
↳ Full time turtle monitoring.
↳ Work stoppage within 100' of birds' nests.

ii.) Construction to start early spring.

d.) RFP issued, plenty of interest shown. Proposals due on 2/5/19. Decision will be by City Council on recommendations from Allison and AAC.

e.) Release documents are ready, just waiting on appraisal and survey. Sending to FAA after that.

6.) None

7.) Business plan is 3 years old and will be reviewed and updated this year.

GALE ASSOCIATES INC
15 CONSTITUTION DRIVE
BEDFORD, NH 03110
(603) 471-1887

JOB: SFM AAC Meeting
SHEET NO. 2 OF 2
CALCULATED BY: AWC DATE: 1/10/19
CHECKED BY: N/A DATE:
SCALE: N/A

8.) a.) Special meeting tentatively scheduled for 2/13/19.

b.) Updates will be handled after restaurant RFP and SRE building work is completed.