

Chapter 120 Fees

[HISTORY: Adopted by the City of Sanford 12-4-2018 by Order No. 18-501-01. Amendments noted where applicable.]

Article I In General

§ 120-1 **Applicability; purpose.**

- A. This article applies to all fees charged by the City of Sanford.
- B. It is the intent and purpose to establish fees which bear a reasonable relationship to the cost incurred by the City in the administration and enforcement of the Code and other applicable laws and regulations.
- (1) To accomplish such purpose:
- (a) All fees and charges for licenses or permits shall be paid in advance at the time of application therefor.
- (b) All fees are nonrefundable regardless of whether a license or permit is issued.
- (2) No license or permit may be issued until all overdue property taxes, overdue business taxes, overdue fees, or other fines, charges, penalties or interest owing to the City have been paid, including payment of the City's expenditure for notification of public hearings, required by State or local regulation, payment of the City's expenditure for background checks as required by State or local regulation, and payment of the City's expenditure for emergency services as may be necessary for the specific license or permit.

§ 120-2 **(Reserved)**

Article II Administration

§ 120-3 **Administrative fees.**

Fee schedule, administrative:

Administration	Fee	Statutory or Code Reference
Copying and scanning		Ch. 120
Letter: black/white	\$1 per sheet	
Letter: color	\$1.50 per sheet	
Engineering size	\$10 per sheet	
Public hearing	\$85 per advertisement per day	Ch. 149; Ch. 120
Notarize unrelated document		Ch. 120
Resident	\$5 per document	
Nonresident	\$10 per document	

§ 120-4 (**Reserved**)

Article III **Business Licensing**

§ 120-5 **Business license fees: Category 1.**

Fee schedule, business license Category 1 (administrative approval):

Category 1 Licenses

(Administrative Approval)	Fee	Statutory or Code Reference
Alcohol- and drug-free house	\$100 per year	Ch. 149 , Art. XIII
Auctioneer, nonresident certificate	\$10 per day or \$25 for 3 days	§ 149-1.4
B.Y.O.B. function	\$25 per event	Ch. 74 , Art. III
Brewery, distillery, winery	\$100 per year	Ch. 149 , Art. VII
Closing-out sale	\$50 per 60 days	Ch. 149 , Art. VIII
Coin-operated entertainment device, electronic video machine, arcade device	\$50 per year	Ch. 149 , Art. III
Flea market	\$100 per year	Ch. 256
Flea market vendor	\$25 per year	Ch. 256
Kennel	\$50 per year	Ch. 78 , Art. IX ; 7 M.R.S.A. §§ 3931 through 3950-A
Lodging establishment	\$50 per year	Ch. 155
Massage therapist	\$50 per year	Ch. 164
Off-premises catering permit	\$25 per application	Ch. 149 , Art. I
Pawnbroker	\$300 per year	Ch. 193
Peddler	\$50 per year or \$25 per day	Ch. 149 , Art. IX
Places of assembly	\$100 per year	Ch. 149 , Art. X
Rental housing	See § 149-5.7	Ch. 149 , Art. V
Residential care facility	\$50 per year	Ch. 149 , Art. XIV
Salvage collector	\$25 per year	Ch. 213
Salvage dealer	\$500 per year	Ch. 213
Secondhand dealer	\$200 per year	Ch. 193
Sport shooting ranges	\$100 per year	Ch. 149 , Art. XI

Category 1 Licenses

(Administrative Approval)	Fee	Statutory or Code Reference
Tattoo artist, body piercing	\$200 per year	Ch. 149 , Art. XII
Taxicab	See § 232-23	Ch. 232
Tobacco retailer	\$25 per year	Ch. 215 , Art. II
Vacant building	See § 149-6.8	Ch. 149 , Art. VI
Victualer	\$75 per year	Ch. 209
Waste hauler	\$500 per year	Ch. 220
Yard sale permit	\$10 per day	Ch. 256

§ 120-6 **Business license fees; Category 2.**

Fee schedule, business license Category 2 (City Council approval):

Category 2 Licenses

(City Council Approval)	Fee	Statutory or Code Reference
Beano-bingo application	\$100 per application	Ch. 149 , Art. I ; 13-A M.R.S.A. § 311 et seq.
Bottle club	\$100 per year	Ch. 74 , Art. II
Circus, carnival, temporary exhibitions	\$200 per day	Ch. 149 , Art. X
Games of chance application	\$65 per application	Ch. 149 , Art. I ; 17 M.R.S.A. § 1831 et seq.
<u>Hemp grower</u>	<u>See Ch. 161 [code reference]</u>	<u>Ch. 161, [code reference]</u>
Liquor license application and transfers (Tier I)	\$200 per application	Ch. 149 , Art. I ; 28-A M.R.S.A. §§ 653 et seq. and 1051
Liquor license application and transfers (Tier II)	\$400 per application	Ch. 149 , Art. I ; 28-A M.R.S.A. §§ 653 et seq. and 1051
<u>Medical marijuana operator</u>	<u>See Ch. 161 [code reference]</u>	<u>Ch. 161, [code reference]</u>
Medical marijuana production facility	\$1,500 per year	Ch. 149, Art. IV
<u>Medical marijuana property</u>	<u>See Ch. 161 [code reference]</u>	<u>Ch. 161, [code reference]</u>
Mental health and abuse clinics	\$500 per year	Ch. 149 , Art. II
Special amusement permit	\$100 per year	Ch. 74 , Art. I

§ 120-7 (Reserved)

Article IV **Building and Building Regulation**

§ 120-8 **Building permit fees.**

Fee schedule, building permits:

Building Permits	Fee	Statutory or Code Reference
Application (minimum fee)		§ 90-5
Owner-occupied single-family dwelling	\$25	
All other applicants	\$75	
Zoning determination	\$75	§ 90-5
Building	The greater of: \$0.25 per square foot; or \$8 per \$1,000 of work	§ 90-5
Demolition	\$10 per \$1,000 of work	§ 90-5
Sign	\$25 plus \$1 per square foot	§ 90-5
Curb cut	\$100	§ 280-14.5
Parking lot/paving	\$100	§ 90-5
Certificate of occupancy		§ 90-5
Business occupancy	\$150 per unit	
Residential occupancy	\$50 per unit	
Permit obtained after work has commenced	2 times the fee	§ 90-5

§ 120-9 **Electrical permit fees.**

Fee schedule, electrical permits:

Electrical Permits	Fee	Statutory or Code Reference
Application (minimum fee)	\$75	§ 116-4
Amp service:		§ 116-4
Up to 199 amps	\$50	

Electrical Permits	Fee	Statutory or Code Reference
200 to 599 amps	\$75	
600 amps and up	\$85	
Temporary service	\$50	
Subpanel	\$25	
Generator and transfer switch	\$25	
Solar/wind, hydro/fuel cell system	\$85	
Wiring/outlets:		§ 116-4
Each outlet (light switch, receptacle)	\$0.50 each (no fee for up to 5 outlet replacements)	
Smoke detector	\$5 each	
Ground-fault, arc-fault breakers and devices	\$5 each	
Appliances:		§ 116-4
Electric range, countertop range, oven, electric dryer	\$10 each	
Dishwasher, disposal, clothes washer	\$7.50 each	
Mechanical:		§ 116-4
HVAC and gas/oil-fired boiler wiring	\$25	
Electric/gas/oil water heater	\$25 each	
Electric heater per thermostat	\$5 each	
Miscellaneous:		§ 116-4
Mobile and modular homes (prewired at \$15 factory) inspection at interconnection of sections		
Swimming pool/hot tub/Jacuzzi	\$75 each	
Each air conditioner, condenser, mini split heat pump	\$25 each	
Electrical motors:		§ 116-4

Electrical Permits	Fee	Statutory or Code Reference
Motor up to 9 horsepower	\$5 each	
Motor greater than 9 horsepower	\$10 each	
Alarm system (except fire alarm and pull stations)	\$35	§ 116-4
Sign	\$45	§ 116-4
Hazardous or classified wiring systems	\$85	§ 116-4
Reinspection fee for failed inspection after 2 failed inspections	\$50	§ 116-4
Permit obtained after work has commenced (belated fee)	\$100 plus fee	§ 116-4

§ 120-10 **Plumbing permit fees.**
 Fee schedule, plumbing permits:

Plumbing Permits	Fee	Statutory or Code Reference
Application (minimum fee)	\$40	§ 90-5
Each additional fixture	\$10	§ 90-5
Hook-up to public sewer	\$10	§ 90-5
Hook-up to existing subsurface system	\$10	§ 90-5
Piping relocation with no new fixtures	\$10	§ 90-5
Permit transfer	\$10	§ 90-5
Surcharge fee	\$15	§ 90-5

§ 120-11 **Subsurface wastewater disposal system fees.**

A. Fee schedule, disposal system permits:

Disposal System Permits	Fee	Statutory or Code Reference
Complete disposal system and variances:		§ 90-5
Engineered system	\$200	
Nonengineered system	\$250	
Primitive system	\$100	
Separate grey waste disposal field	\$35	

Disposal System Permits	Fee	Statutory or Code Reference
Seasonal conversion permit	\$50	
First time system variance	\$20	
Permits for separate parts of disposal system:		§ 90-5
Alternative toilet (only)	\$50	
Disposal field only (engineered system)	\$150	
Disposal field only (nonengineered system)	\$150	
Treatment tank only (nonengineered system)	\$150	
Treatment tank (engineered system)	\$80	
Holding tank	\$100	
Other components (complete pump station, piping, other)	\$30	

B. Late permit fee. A person who starts construction without first obtaining a subsurface wastewater disposal permit shall pay double the permit fee indicated in Subsection A listed above.

§ 120-12 (Reserved)

§ 120-13 **Fire safety fees.**

Fee schedule, fire safety:

Fire Safety	Fee	Statutory or Code Reference
State of Maine construction permit	\$0.05 per square foot	
Fire alarm/sprinkler system	\$25 minimum	
Commercial	\$8 per \$1,000 of work	
One- and two-family	\$8 per \$1,000 of work	
Fixed fire suppression system		
General plan review	\$75 plus puff test	
Gas station plan review	\$200 plus puff test	
Retest	\$75 per test	
Special event permit	\$75 per event	
Fireworks permit	\$75 per event	
Blasting permit	\$75 per job	

§ 120-14 through § 120-15. (Reserved)

§ 120-16 **Enforcement fees.**

Fee schedule, enforcement:

Enforcement	Fee	Statutory or Code Reference
Stop-work order removal		§ 90-8
No work completed during stop-work order	\$150	
Work completed in violation of stop-work order	\$300	
Reinspection fee for failed inspection after 2 failed inspections:		§ 90-4
First	\$50	
Second	\$100	
Third and subsequent	\$200	
Securing building	\$500	§ 90-31

Article V Appeals

§ 120-17 **Appeal fees.**

Fee schedule, appeal applications:

Appeals	Fee	Statutory or Code Reference
Administrative appeal application		Board of Appeals
Owner-occupied single-family dwelling	\$100	
All other applicants	\$250	
Variance application		Board of Appeals
Owner-occupied single-family dwelling	\$50	
All other applicants	\$150	
Notice of nonenforcement of land use violation	\$100	Board of Appeals