

**Sanford Seacoast Regional Airport
Airport Advisory Committee Meeting
Thursday, November 14, 2019 – 8:00 AM**

1. Attendance.
2. 9/12/2019 meeting minutes accepted.
3. Public Participation:
 - a. FBO Comments:
 - i. Record flight times during summer 2019.
 - ii. Received Part 141 certification.
 - iii. Provided update of FBO solar project progress. Anticipated completion summer 2020.
4. Manager's Report:
 - a. Pine Tree Helicopters – acquiring old SASO operation.
 - b. MDOT Airport Inspection – passed with flying colors. Likely due to continued maintenance of markings/crack sealing. Inventory of signs to be conducted – budget to repair or replace as necessary.
 - c. Events:
 - i. Upcoming – Open House with Life Flight 12/7/19, 10AM-2PM.
 - ii. Past – Halloween (trick or treat/fright or flight) – great participation by pilots and community.
 - d. Construction:
 - i. Groundbreaking for solar project complete.
 - ii. E25 – New 6-unit building.
 - iii. E27 – new roof to come.
 - iv. West side infrastructure – design and permitting in process. To include new road between Taxiways H & C and four jet hangars.
 - e. Fall and winter work:
 - i. Airport Rules and Regulations to be updated.
 - ii. Airport Business Plan, last completed in 2016, to be updated.
 - iii. Airport needs terminal area master plan (building outgrown, parking lot needs work, etc.).
 - iv. Snow and ice control pre-season meeting to occur to review policies and procedures with airfield personnel.
5. Old Business:
 - a. Sewerage District – Fats, Oils, and Grease Permit obtained for existing system.
 - b. Solar Construction:
 - i. Currently clearing and grubbing.
 - ii. End of December – posts, perimeter fencing, roadways, and piles complete.
 1. Underground conduit for electrical not feasible due to conductivity of soil. CAB system (above-ground) to be installed with one section of conduit underground to accommodate mowing.
 - iii. Contractor looking into warehouse space for pre-assembly of panels.
 - iv. April – panel delivery.
 - v. Mid-Late August – panel installation.

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- vi. Fall – testing.
 - vii. November 2020 (approx.) – system goes live.
 - c. Land Release – sale of land to Flemish Master Weavers. Need appraisal and formal survey to determine value and submit release.
 - d. 200 in 200 – Maine Beaches Association marketing campaign for Maine’s 200th anniversary to encourage locals and tourists to support local businesses in the beaches region of Maine. Airport businesses will participate.
6. New Business:
- a. Pedestrian and ground vehicle rules and information update due to FAA New England Region runway incursion issues. To update people and businesses on the airfield of proper procedures for notification when crossing the runway.
 - b. West side tax increment financing district discussion.
 - c. AAC vacancies – two positions open.
7. Other: None.
8. Meeting schedule for 2020 provided.
9. Meeting adjourned – 9:00 AM.