

City of Sanford



**From the Desk of
Steven R. Buck
City Manager**



Memorandum

To: City Council
Subject: City Manager's Report for March 15th, 2016
Date: March 15th, 2015

School Construction:

Concerns were raised last week about the number of Bidders left in the process for Sanford's New High School. The Concern raised was the allowed construction period (34 months) as being too aggressive, i.e. not enough time to construct. The Architect for the Project communicated with all Bidders, those still in and those who already dropped from competition, and found that the time to construct was not a factor for those Bidders who had dropped. Those Bidders that are no longer anticipated to respond disengaged due to their own capacities as it relates to such a large Project. Out of the eight companies pre-qualified to Bid, 3 General Contractors and the majority of the subcontractors remain in the process. Both the City and State believe we will have very competitive bidding by staying the current timeline. Bids are due back to the City by April 6th, 2016 at 2:00PM.

The High School Project has received its required National Resource Protection Act (NRPA) environmental permit as affirmed by the Maine Department of Environmental Protection, see attached letter. The City continues to work with the Department of Inland Fisheries and Wildlife on the Memorandum of Agreement for the conservation upon 36 acres at the Airport. Sebago Technics continues to complete the required Declaration of Covenants and Restrictions for conservation easement upon lands part of the High School Site.



STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



PAUL R. LEPAGE
GOVERNOR

PAUL MERCER
COMMISSIONER

March 2016

City of Sanford School Department
C/o David Theoharides, Superintendent
917 Main Street, Suite 200
Sanford, ME 04073

RE: Site Location of Development Act and Natural Resources Protection Act Applications
Sanford, DEP #L-26744-22-A-N/L-26744-TG-B-N/L-26744-2F-C-N

Dear Mr. Theoharides:

Please find enclosed a signed copy of your Department of Environmental Protection land use permit. You will note that the permit includes a description of your project, findings of fact that relate to the approval criteria the Department used in evaluating your project, and conditions that are based on those findings and the particulars of your project. Please take several moments to read your permit carefully, paying particular attention to the conditions of the approval. The Department reviews every application thoroughly and strives to formulate reasonable conditions of approval within the context of the Department's environmental laws. You will also find attached some materials that describe the Department's appeal procedures for your information.

If you have any questions about the permit or thoughts on how the Department processed this application please get in touch with me directly. I can be reached at (207) 822-6300 or at robert.green@maine.gov.

Sincerely,

Robert L. Green, Jr., Project Manager
Bureau of Land Resources

pc: File

AUGUSTA
17 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0017
(207) 287-7688 FAX: (207) 287-7826

BANGOR
106 HOGAN ROAD, SUITE 6
BANGOR, MAINE 04401
(207) 941-4570 FAX: (207) 941-4584

PORTLAND
312 CANCO ROAD
PORTLAND, MAINE 04103
(207) 822-6300 FAX: (207) 822-6303

PRESQUE ISLE
1235 CENTRAL DRIVE, SKYWAY PARK
PRESQUE ISLE, MAINE 04769
(207) 764-0477 FAX: (207) 760-3143

Summer Road Reconstruction:

Public Works Director Matthew Hill has implemented a series of Public Meetings or Open House Meetings to communicate with adjoining property owners on certain streets slated for construction activities this summer. The Open Houses are set to provide the Department the opportunity to communicate the scope of work and then ask for questions and or feedback from residents and or property owners prior to the work beginning. The first meetings notices have been mailed to owners as follows:

Milton Avenue –	March 25 th , 2016 11:00AM - 1:00PM
Rankin Street -	March 28 th , 2106 11:00AM - 1:00PM
Brook Street, River to Cottage -	March 24 th , 2016 11:00AM – 1:00PM

All Open House meetings will occur at the Sanford Public Works Department located at 156 School Street. Public parking and entrance is marked on the south side of the building. A sample letter is attached as well as a map of the roads in question.



City of Sanford, Maine
Public Works Department
156 School Street, Sanford, Maine 04073
TEL (207) 324-9135 FAX (207) 324-9133



March 10, 2016

**RE: OPEN HOUSE - SANFORD DEPARTMENT OF PUBLIC WORKS
RANKIN STREET, SPRINGVALE**

The Department of Public Works has identified Rankin Street in Springvale for Preventative Pavement Maintenance in the form of a Chip Seal this spring.

The scope of repair and reconstruction efforts will be:

1. Crackseal followed by;
2. A half-inch course of asphalt rubber chip seal.

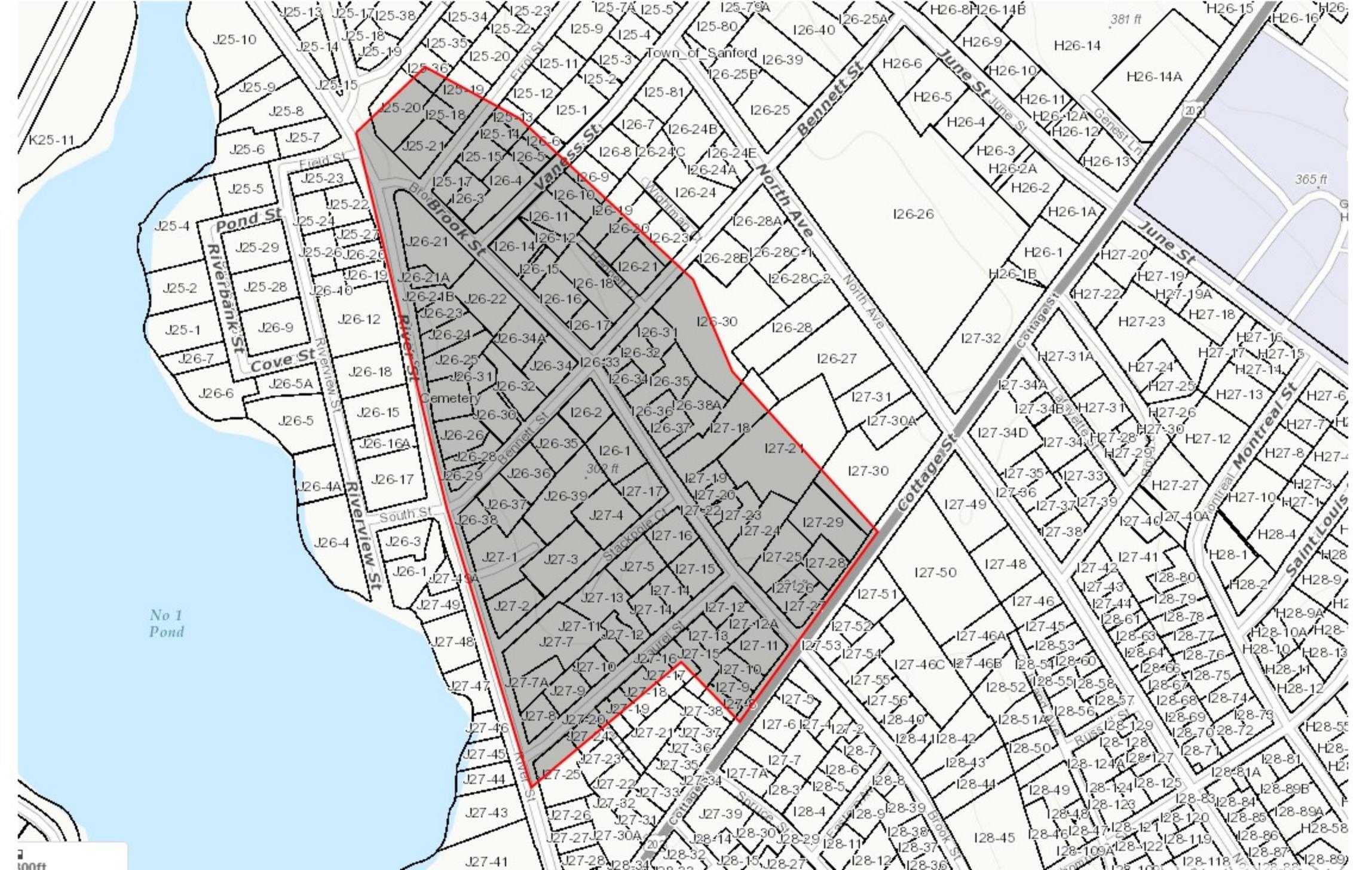
The Department is in the process of identifying more effective ways to maintain the roadway surface and prolong the lifetime of roads that have aged to just-beyond crackseal deterioration. This portion of the neighborhood was selected from many potential candidates to receive this treatment. While the chip seal treatment may be new to our arsenal of available treatments, it has been widely utilized in the northeast in neighboring states and is becoming more prominent in New Hampshire and southern Maine.

The Department of Public Works will be hosting an **Open House** at our offices located at 156 School Street in Sanford on Monday, March 28, 2016 from 11:00 am to 1:00 pm to discuss the scope of work and address concerns from Residents and stakeholders. No formal presentation will be made but you are encouraged to attend, ask questions, and express your concerns. Should you be unable to attend this meeting, please fill out the comment card on the reverse side of this letter and return to our office at the address noted above or fax to (207) 324-9133. If you would like the Department to reach out to you, please include your contact information.

Sincerely,

Matthew E. Hill, P.E.
Director of Public Works
City Engineer





Fire Marshal Training for Fire Investigation:

Chief Benotti submitted the following pertaining to Fire Marshal Patrick Cotter and his continued training for fire investigations:

Fire Marshal Patrick Cotter recently returned from a 10 day course at the National fire Academy in Emmitsburg Maryland. This was a an arson Education course based on the National Fire Protection Association Standard 921, a “Guide for Fire and Explosive investigations”, and addresses the technical and scientific knowledge as well as the skills needed to conduct a successful fire/arson investigation. Using a combination of both classroom and practical exercises, successful methods are demonstrated for conducting science-based fire investigations that culminate, when appropriate, in prosecution for arson. Subjects covered included; health and safety, scientific methods, fire dynamics, myths and legends, investigative resources, electrical fire investigations, origin and cause, evidence collection, preservation, documentation, report writing, injury and fatal fire investigation, vehicle fires, legal considerations, interviewing and interrogation. The final chapter of the class includes 4 live burns that the students would then do a start to finish investigation to determine cause and origin.

This training will help our department in our mission of overall fire protection and investigation of fires and especially those that may be caused through intentionally set fires. We thank the City for the continued support of our department so that we may do the best job possible for our citizens.

Steven R. Benotti
Fire Chief
City of Sanford Fire Department

Sanford Trails:

The City via the Sanford Trails Committee has been granted an RTP Grant from the State of Maine Department of Agriculture, Conservation & forestry in the amount of \$34,260. This comes as a competitive application that was recommended for award by the Maine Trails Advisory Committee. The funds will be used to complete work that was started with the National Guard last year on the ½ miles section of non-motorized recreational trail from Pioneer Avenue Extension to School Street at Public Works. This is part of the larger project to connect the Downtown and our trail system to the New High School Location all the way to Route 4. There is a local match of \$7,500 to be provided by the City via the Trails account.

An MOU has also been signed with the Maine Army National Guard who will come to Sanford again this year to perform the work utilizing this funding. The Funds will provide for surfacing of the trail with stone and stone dust as well as bollards and signs restricting the access to non-motorized use. There will also be a short section of sidewalk along the east side of School Street and a crosswalk to Brenton Avenue. The Guard will have a platoon of over 20 people from the 185th Engineer Support Company from Caribou here in August to perform the work.



STATE OF MAINE
DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY
GRANTS & COMMUNITY RECREATION
124 STATE HOUSE STATION
AUGUSTA, MAINE 04333

PAUL R. LEPAGE
GOVERNOR

WALTER E. WHITCOMB
COMMISSIONER

March 7, 2016

Lee Burnett
City of Sanford
919 Main Street
Sanford, ME 04073

RE: 2016 RTP Grant Application

Dear Lee,

Congratulations, the Maine Trails Advisory Committee (MTAC) has voted to recommend for approval your grant application for the **Moussam River bike trail** project and has allocated **\$34,260** in funding for this project. The MTAC reviewed, scored and discussed each application thoroughly. This is a competitive process and again this year there were more applications than there were funds to accommodate requests.

While this initial notice of award is cause for celebration, there is still much work to be done before you have a fully executed project agreement in hand. Over the course of the next several weeks I will be working with state and federal agencies to transition this project from a state of preliminary award to one that has received final approval and has in place a fully executed project agreement. I hope to have this process completed by the end of April.

Please note that no work on this project can start until you have that fully executed project agreement. Any costs incurred or donated labor, services or materials received, prior to the date on the project agreement will be ineligible. I have included a copy of the fiscal guidance with this letter and recommend that you take the time now to review this, paying particular attention to the requirements for price quotes, bids and information about conflict of interest.

If you are not the person who will manage this project, please let me know who the primary contact for this work will be and please assure that they also get copies of the fiscal guidance.

Please contact me if you have any questions. My contact information is below. I look forward to working with you on the successful and timely completion of your project.

Sincerely,



Douglas S. Beck

DOUG BECK, PROGRAM MANAGER
GRANTS & COMMUNITY RECREATION
1 BEECH ST, HALLOWELL, ME



PHONE: (207) 287-4962
EMAIL: DOUG.BECK@MAINE.GOV
WWW.MAINE.GOV/DACF

Budget Committee:

The Budget Committee will be holding a joint Public Hearing for the City Council and School Committee this;

Thursday, March 17th, 2016

6:00PM in the Council Chambers

Details are within the attached Public Hearing Notice

New Business Items to be covered include:

New Business: To take action, if appropriate, on the following:

- Presentation:– Brief overview of the 2016/2017 Consolidated Budget
 - Joint Public Hearing – City Council, School Committee, Budget Committee
 - Homestead Exemption – Manager Buck
 - Capital Improvement Program – City and School
 - Outside Agencies
 - Arrive at the final number/tax increase

Solar Development:

Administration met last Friday with our partner Ranger Solar of Falmouth to continue work on the Airport Solar Array as well as a renewed discussion on the Closed Landfill off Rushton Street.

For the Airport tasks currently under way is the survey of the Airport lands and a delineation of the area/s of development, FAA approved Appraisal necessary to set the land lease, and the start of the environmental permitting for the Project. Routing of the electrical lines and connections are also under review with CMP and how the interconnections to a substation will be made.

Pursuant to the recent printing of LD 1649, printed on March 10th, 2016, An Act to Modernize Maine's Solar Power Policy and Encourage Economic Development, we have revisited the opportunities for the development of a 5 megawatt array at the Closed Landfill. LD 1649 provides for the original opportunity for the City to work with a partner such as Range to develop an array designed to partially offset the City and School's electrical utilization with capacity for other entities such as the Sewer and Water Department to participate in the power take off as well. Administration will remain focused on the City's initiative to become one of, if not the, largest solar electricity producers in the State.

Broadband:

The required documents to start filing the Pole Permits for the Broadband Project are now in hand with an anticipated filing within 2 weeks.



Public Hearing Notice

JOINT PUBLIC HEARING
City Council, School Committee and Budget Committee
COUNCIL CHAMBERS
THIRD FLOOR CITY HALL ANNEX

Thursday, March 17, 2016
6:00 PM

City of Sanford
City Council, School Committee and Budget Committee
Public Hearing Notice

6:00 pm, Thursday, March 17, 2016
Sanford City Hall

The City Council, School Committee and Budget Committee will conduct a public hearing on the following:

PROPOSED MUNICIPAL AND SCHOOL BUDGETS

- A. Municipal and School budgets and budget messages are available for inspection by the public from 8:00 a.m.-4:30 p.m., Monday thru Friday in the City Hall and School Department. The City budget is also available on the City of Sanford's website www.sanfordmaine.org. The School Departments budget is available on the School Departments website www.sanford.org.
- B. The Public Hearing will be held Thursday, March 17, 2016 in the City Hall Annex Chambers, third floor at 6:00 pm.
- C. Residents interested in speaking on the proposed municipal and school budgets shall have an opportunity to be heard at the public hearing.

Date Posted: March 11, 2016