

City of Sanford



**From the Desk of
Steven R. Buck
City Manager**



Memorandum

To: City Council
Subject: **Manager's Report for June 21st, 2016**
Date: June 21st, 2016

Emery Mills Dam:

The Mousam Valley Dam Coalition met on June 8th, 2016 to review a preliminary Draft Engineering analysis for the Emery Mills Dam. The Coalition underwent a competitive RFP process and selected GZA GeoEnvironmental, Inc. from Portland to perform the Feasibility Study for structural and operational repairs to the Emery Mills dam that impounds Mousam Lake. The Review consisted of a Hydraulic and Hydrologic Analysis (H&H) of the Dam during flooding events involving overtopping of the dam spillways as opposed to all flow passing through the gates. A Stability Analysis was performed to assess is additional ballast was needed to ensure the structural stability of the Dam. Review of the Gates and operation as well as the controlled spillway was also performed.

From these analyses, an Evaluation of Alternatives is pending to allow the Coalition to assess repair and upgrade options as well as the associated costs for each approach. The Coalition Members voiced their initial impressions that GZA is using to narrow the alternatives and to produce a Draft Conceptual Design Report. The Conceptual Design Report was received on June 20th, 2016 and has been distributed to the Coalition Members as well as representatives within Maine Emergency Management (MEMA) as well as York County Emergency Management. The Coalition can submit further comment through the week of June 19th before GZA undertakes a final submission of the Conceptual Design Report.

A meeting will be set for early July for the Coalition to reconvene, review the Final Report with GZA, and to start an anticipated phased approach towards making future repairs and improvements to the Emery Mills Dam. The Coalition is very aware of the impact of fluctuating lake levels, especially during the summer season, and will time any work as decided to coincide with the traditional lower drawn down levels and end of year timing.

Utility Placement in Right of Ways:

Administration met on June 9th, 2016 to review work product by our city Engineers and Public Works Director for the placement of utility structures both above grade and below grade. The discussion of above grade placement goes largely to manhole and storm drain placement as well as such items as street signs, utility poles, and fire hydrants. The City has a number of

utility poles and hydrants that are inside the curb line of in town streets that need to be addressed. Initial drafts of ordinance improvements and cost effective time based planning towards correcting these deficiencies over time were reviewed. Administration also reviewed work performed on a preferred subgrade profile for the placement of water, sewer, electrical conduits, natural gas lines, and other infrastructure below the streets and or rights of way. The intent is to develop and adopt the preferred profile for future placements and or for any time or replacement to avoid conflicts inside a very congested width of right of way. All future work will be moved from Administration to the Property Maintenance and Operations Committee as well as for Planning Board review prior to finalized recommendations for adoption of Ordinance Amendments towards future utilities placement's.

Hiring of Positions:

The City currently is advertising for 2 Public Safety Dispatchers, 3 Part-time Season Labors in Public Works and Airport combined, Call Company Firefighters, and an Information Systems Department Systems Administrator. Informational Packets on all of these positions may be found on the City's Website at www.sanfordmaine.org and click on the left side menu of the Home page for links to each. Applications are also available in City Hall on the first floor adjacent to the Codes Suite 159 or one may contact the Human Resource Office at 207 608 4174 or 4175.

Ordinance Amendments for Campgrounds:

Administration met recently to begin work with Sanford Camp Ground Owners towards developing specific standards and Ordinance amendments to better recognize the unique land use and operational aspects of camp grounds. Currently addressing camp grounds entails broad applications of the zoning and land use ordinances, shore land zoning, and major site plan review and or quasi-subdivision review. The City recognizes the need to address the unique and changing nature of our campgrounds and has started that review and amendment process. The work will be pending before the Zoning subcommittee as well as the Planning Board as developed.

Medical Marijuana Ordinance Amendments:

The City has continued to meet with the Growers, their legal counsels, the Zoning Subcommittee and has now produced the anticipate last series of amendments. These amendments are being sent to all parties who have been actively participating and the Final Drafts will be released in anticipation for a July 5th, 2016 Second Read on the finished product with the City Council. Substantive changes have been made in the areas of;

- Definition of Contamination of processes or products
- The use of Technology for annual inspections to prevent contamination issues
- Odor Nuisance Control and Abatement process for a 5 person impartial appointed panel implementing a 7 step phased approach towards odor control
- Other amendments in the areas of Technical Manual submission, Security standards, and technical review of ventilation and odor control during Site Plan submission

Administration has invested nearly a year's worth of research, drafts, and cooperative workshops with interested parties towards the permitting of this new activity or industry while protecting both the rights of the individuals to produce and distribute while also protecting the property rights and public safety of others. Based upon input from those participating, the

process has been very productive and the resulting recommended amendments are both comprehensive as well as workable.

July 4th Events and Parade:

The July 4th events start this year with a concert at Goodall Park on Saturday, July 2nd, 2016 at 5:30PM. The music venue starts with a well-known local band, Boyz Gone Wild, starring a well-known member of the Sanford Administrative Team followed by the Bon Jovi Tribute Act, Living on a Bad Name. The theme for the Concert is an 80's Metal Tribute. Tickets are \$10 in advance from the Sanford Parks and Recreation Department or \$15.00 at the gate the night of the concert.

Fireworks will be held on July 3rd this year shot over No. 1 Pond starting at dusk (around 8:00PM) Street closures will start at 2:00PM that day for preparations and spectator response. Traffic closures will be:

Gowen Park Drive from Main St. to the Traffic Circle will be closed. Front Street from entrance into Lyndon Apartment to Traffic Circle closed to through traffic. Oscar Emery Drive from Oak Street to Traffic Circle will also be closed. Summer Street from Grant Street to Gowen Park Drive will also be closed.

On Monday, July 4th, 2016 there will be a Parade in the downtown starting at 10:00AM with Main Street closed at that time from Carver Street to Gowen Park and Route 202 closed at the intersection with Main while the Parade passes.

Council Subcommittee Work in Progress:

Property Subcommittee –

- Lease extension and or sale of the Municipal Hangar at the Airport - Agenda
- Economic Development surrounding several properties
- Fleet Management updates at Public Works and the allocation of resources
- Sale of Properties through City Realtor on;
 - 60 Lebanon Street
 - 18 Montreal Street – sale completed

Public Safety Subcommittee

- Review and use of the Fire Act Grant – Agenda
- Firefighter Equipment needs/upgrades
- Possible future work with Life Flight – tentative

Zoning Subcommittee

- Review of and actions on legal work to obtain clear title to 6 Goodwin court and d demolition of structure
- Additional work, brush clearing on 9 Kirk Street – rubbish removal completed
- Trash removal from 209 Brook Street – rubbish removal completed
- Legal Review on New Dam Property – notification
- 2 Properties pending with 80K actions for in court for Property Maintenance Violations