

City of Sanford



**From the Desk of
Steven R. Buck
City Manager**



Memorandum

To: City Council
Subject: Manager's Report for August 18th, 2015
Date: August 17th, 2015

Elections:

Details for the November 3rd, 2015 Municipal Elections are:

Contact Person: Susan H. Cote Telephone Number: (207) 324-9125

Mailing Address: City Clerk's Office, 919 Main Street, Sanford, ME 04073

Nomination Papers for Municipal offices will be available in the City Clerk's Office beginning Monday, August 10, 2015 to Monday, September 21, 2015.

Positions available are as follows:

2 – City Council Members (3 year term)

* Per Charter: 2 terms expiring 12/31/15 to be filled for 3-year term.

1 – City Council Member (1 year term)

* Per Charter: 1 term expiring 12/31/15 to be filled for 1-year term.

1 – School Committee Member (3 year term)

1 – Trustee, Sanford Water District (3 year term)

1 – Trustee, Sanford Sewerage District (3 year term)

To qualify for Municipal Office, candidates must be registered voters with their principal place of residence in the City. They will need to obtain a minimum of 50 signatures of registered voters in Sanford/Springvale. For Trustee to Sanford Water or Sewer District, 25 signatures of registered voters. The deadline to file nomination papers for all offices is:

Monday, September 21, 2015 at 4:30 p.m.

Questions regarding the nomination process can be answered by calling the City Clerk's office during normal business hours: 8:00 a.m.-4:30 p.m., Monday through Friday.

Officials whose terms are expiring 12/31/2015:

City Council: Fred Smith
Alan Walsh
Richard Wilkins

School Committee: Jonathan Mapes

Trustee, Water District: John Cochin

Trustee, Sewer District: Paul Demers

Zoning and Public Safety Subcommittees:

Elements under consideration in conjunction with the Planning Board are:

1. **Medical Botanical Manufacturing Moratorium** being considered for a First Read on 8/18/15 to allow for a full examination of the City's Land Use Ordinances to address impacts and capacities of said manufacturing on abutting properties and the Community.

2. Abandoned Property Law, Title 30-A §3106-A:

The Subcommittee has begun working with the Code Enforcement Department to review properties that currently have Notice of Violations pending that may be warranted for consideration under this newly enacted State Law. The Law allows for the City Council to review each Property in relation to criteria set forth under Title 14 §6326 to possibly be determined abandoned. For the City Council to consider these Properties, the following actions will be taken:

1. Notification must be sent to Property owner/mortgagee that a consideration is being made
2. Property will be addressed at a City Council meeting as set forth in Title 14 §6326
3. If a determination of Abandonment is made upon a Property
 - a. 30-Day Notice to correct noted Code violations and to secure said Property
 - b. Notice of the process and requirements pursuant to the Law
4. If non-compliant actions are taken, the Municipality may then electively perfect such actions at the expense of the Property owner/s
5. The costs for Municipal Actions are recoverable pursuant to a lien filed upon said Property collectable by the same means as a Property Tax

3. IR Zone into the MRZ [Mill Redevelopment Zone]

Discussions are centered on future redevelopment of the historical mills within the current IR Zone and what Land Use Ordinances need to be considered to assist with the future Vertical Mixes Use and phased redevelopment of these extensive former industrial complexes. The City has previously made such considerations through the development of a Contract Zone for the Stone Mill as it was being considered for the Brady-Sullivan housing project. The Committee and Planning Board are working cooperatively to examine amendments to the Land Use Tables using the Stone Contract Zone as a starting basis.

Property Subcommittee:

Committee continues to work on the following:

1. Sale of City acquired Properties
2. Amendment and review of the Fleet Management Programs and prioritizing of Fleet Equipment
3. Condition and future needs of facilities and especially HVAC systems

4. Equipment and Property Bids for future recommendations to City Council
5. Solar Projects – currently the Airport

Airport Solar Project:

Administration has a Draft Agreement and Memorandum with Ranger Solar for potential siting of a large scale solar photovoltaic array at the Sanford seacoast Regional Airport. Administration will continue discussions with Ranger as it pertains the specifics associated with siting on the Airport Property to maintain FAA and State compliance. Airport Manager Rogers is consulting with the FAA on numerous siting issues and the Manager will continue to work with Ranger on the Lease Terms.

Data Recovery:

The loss of Sanford Server #4 occurred on August 3rd, 2015 in conjunction with a serious electrical storm. The Server was scheduled to go offline the third week in August after the generation of tax bills for the year. Data was backed up on site with a double raid 5 array and off site via a tape backup system, which was also schedule to go offline.

After a day of assessment, the Disaster Recovery Team was initiated. The City's email and accounting systems were on two separate servers and were not affected. Trio, used in the Clerk's office for motor vehicle transactions, was brought back on line by August 5th. All information has been backlogged and now balances with reporting to the State.

Lost data was recovered from the two raid 5 arrays with 100% recovery. It was recovered by Vantex Data Recovery out of Salem, NH for a cost of \$6,500. An insurance claim has been filed and is awaiting process by MMA. All remaining data sets were up and running again by August 12th, 2015.

Sanford Server #4 has been retired and its functions have been replaced with the new server originally purchased as its anticipated replacement. The Disaster Recover Team has not yet reassembled for a debriefing and to compile recommendations for greater resiliency moving forward. The Team will report out in the near term.

Broadband:

The Sanford Regional Economic Growth Council has made a recommendation for selection pursuant to the RFP process identifying a best solution for a municipally owned dark fiber network. The City Council has authorized Administration to finalize negotiations with the desired selection of combined vendors to complete the desired open access non-discriminatory fiber optic system with competitive full gig by gig services.

Provided finalization of the construction and operational model are so negotiated, the City plans to formally announce the Public-Private Partnership and design on September 27th, 2015 in conjunction with the Digital New England Broadband Summit organized by Next Century Cities in Portland, Maine. The City has been invited to announce as part of a combined presentation during the Summit. The City will also be presenting on this topic at the Maine Municipal Association's Annual Meeting in Augusta as part of their broadband educational sessions.

Drug Enforcement Options:

The City is working with the Mayors' Coalition to examine developing a proposal for several pilot projects in Maine based on the LEAD model from Seattle. Those discussions are relevant given the recent number of heroin overdoses in Maine and the Governor's decision to hold a Summit on substance abuse on Wednesday, August 26th, 2015.

The Mayors' Coalition is becoming united in their commitment to address this issue. Substance abuse must be dealt with through a comprehensive approach. The state and its communities must do the following:

1. Increase substance abuse prevention and education
2. Increase law enforcement
3. Increase alternatives to address addiction

To date, most efforts have been focused partially on prevention and education, but primarily on increasing law enforcement. Sanford's own Chief Connolly recognizes a better use of law enforcement directed funds might be to send several officers from the police agencies to training (that we could develop ourselves) and train them to recognize and understand addiction and to be surrogate or "quasi-addiction counselors." In recovery, addicts need someone to talk to and empathize with them, 24/7. The police are available 24/7, 365. This would be an adjunct to the LADC who would be hired under the proposal who will only work 40 hours a week. This is the "Community Policing" piece mentioned below.

Increase Alternatives to Address Addiction

Preventing addiction is essential, but a comprehensive approach must include assistance to addicts to end their criminal behavior and break the cycle of addiction. Programming in this area is being explored. A gleaming of successful programs already implemented identified a LEAD or Law Enforcement Assisted Diversion program as a prime example.

Law Enforcement Assisted Diversion (LEAD) Program

LEAD is designed to address drug crimes by diverting low-level offenders into community based treatment and support services. Case managers work with offenders to get them into treatment and connect with other supports such as housing, health care, job training and/or mental health services. This approach avoids processing these offenders through the traditional criminal justice system.

The LEAD program has been successfully implemented in Seattle, WA, Santa Fe, NM, and other communities. It has been shown to reduce recidivism rates and to lowers costs for courts and law enforcement.

The City will continue to work with the Mayor's Coalition towards developing a future initiative or series of recommendations. It is anticipated that this work will time well and complement a future initiative by Governor LePage.