

# City of Sanford



**From the Desk of  
Steven R. Buck  
City Manager**



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## Memo

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To: City Council  
Subject: Manager's Report for August 21, 2018  
Date: August 21, 2018

### **Stenton Trust:**

EPA conducted on onsite scoping meeting with Contractors at 10:00Am on 8/21/18. Matters addressed were as follows;

1. Access to Central Furniture's Warehouse, second floor off High Street, using a R/W behind the Stenton Trust Tower C will be addressed by one of three options.
  - a. Option A - Temp Road - deemed viable  
Must maintain a 150 ft. separation by OSHA Standards between access and Temp Road
  - b. Option B - Alternative Storage of Inventory in another warehouse
  - c. Repair of Freight Elevator - Not initially thought to be feasible
2. Environmental Restoration will perform the Demolition
  - a. Anticipated Start Date – End of September
  - b. Duration - Four to Six Months – Use the Four Months as target
  - c. Will remove and dispose of All Contaminated Materials
  - d. Will process and remove all Concrete as unable to certify as clean for use as inert fill
  - e. Will also remove the steel as part of the Contract and credit EPA
  - f. Will leave the foundation intact
3. State Historic Preservation Organization (SHPO) was provided Notice of Demolition received as of 7/30/18 with 30 days to respond to EPA
  - a. All, a portion, or none of the Complex may be deemed Historically Significant
  - b. Portions of the Saw-Toothed Roof might be saved and reused (undetermined)
4. Westin will be the scientific contractor monitoring particulates and contaminants, in charge of the safety assurance plan
5. As Tower A, Section B, and Tower C are all on one continuous foundation, the EPA is able to remove all identifiable friable asbestos from Tower A (along River St.)
6. City is coordinating with EPA Outreach Team to hold a public informational meeting the third week in September, date to be determined and announced.

### **Fire Station Feasibility Study and Design:**

Fire Chief Benotti issued a Request for Qualifications, approved within the FY 18/19 CIP at \$65,000

Five well-qualified Responses were received, all having the requisite experience as requested and all teaming with local Architects and Engineering firms for the Team.

Respondents were:

Manns Woodward Studios – Selected for Interview

HG Architects – Selected for Interview

Mitchell Associates Architects/WBRC – Selected for Interview

Context Architecture

Port City Architecture

**Scope:** The City of Sanford seeks proposals, based on qualifications, that will cover multiple areas in the first steps toward the design and building of (2) two new fire stations for the city to be located along the general Main Street corridor dividing the city into two equal response areas as determined by the response profiling for adequate emergency response to all areas of the city. The Scope of Work shall include:

- a. Programming for both facilities (i.e. number of bays, rooms, dorms, etc. as well as approximate square footage of all areas of the buildings)
- b. Schematic design- renditions that will give an overall idea of what the buildings will look like, size, shape, and layout of facilities. This will be used in presentations for further funding of the project.
- c. Site Selection- help in selection of proper sites for the project with a determination of city owned or need to purchase sites and approximate costs involved if purchase is needed.
- d. Estimate of full costs of the project with estimated time lines for completion.
- e. Full reports for the city to use in the progression of this project that will yield initial aspects of financial costs, traffic, planning, and environmental concerns.

### **Timeline:**

The following will be the scheduling guideline for the purposes of this initial project:

- a. Qualification Requests will be sent out no later than July 3, 2018
- b. All proposals must be returned to the City of Sanford Fire Chief's Office no later than 5pm on August 3, 2018.
- c. August 17, 2018 Qualification proposals review shall be completed by design team.
- d. August 20-29, 2018, In-person interviews of the top 3 ranked firms' w/proposals shall be conducted.
- e. Firms shall be ranked in order of preference no later than August 31, 2018.
- f. The 1<sup>st</sup> choice of firms' shall meet with the City Design Team during the week of September 3, 2018 to clarify questions of the Scope of Work and details and shall submit any additional fee schedule for items added to the proposal for review by the city by 5pm on September 7, 2018.
- g. City will accept or reject proposed fee schedule by September 18, 2018.
- h. If agreement is reached then work can start immediately so future monetary items may be included into the 2019-20 budgetary process by December 31, 2018.

- i. If an agreement cannot be reached with the 1<sup>st</sup> choice firm then the other firms will be contacted in order of ranking for similar proposal agreements until an agreement can be reached.



STATE OF MAINE  
DEPARTMENT OF TRANSPORTATION  
16 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0016

Paul R. LePage  
GOVERNOR

David Bernhardt  
COMMISSIONER

August 10, 2018

M. Allison Rogers, Manager  
Sanford-Seacoast Regional Airport  
167 Airport Rd., Suite D  
Sanford, ME 04073

Dear Ms. Rogers,

As authorized by Title 6 MRSA §302, I am pleased to re-appoint you to a two-year term on the Maine Aeronautical Advisory Board (MAAB). The Board's duty is to actively advise the Department on all matters related to aeronautics, including recommended changes to state statute.

In addition to the expertise you bring to the Board in airport management from your experience at the Hancock County-Bar Harbor and Sanford-Seacoast Regional Airports, your background in flight instruction, airport maintenance and installation of the largest airport-based solar array in the country set you apart as an exceptionally qualified Board member. Furthermore, I appreciate your enthusiasm for embracing innovation, your leadership of the Maine Aviation Business Association marketing campaign, and your willingness to continue service as the Board vice-chair.

Your term became effective August 1, 2018 and will expire on July 31, 2020 (unless adjusted by statutory action).

A copy of the MAAB bylaws and current Board membership is enclosed. The next scheduled meeting is on October 24 from 1-4pm at our Augusta headquarters. You will receive further Board communications from Mary Ann Hayes, our Aviation Director and Commissioner designee on the Board, and/or Stacie Haskell, Aviation Planner and Board clerk. Please feel free to contact either of them if you need more information at any time. Their contact information is below.

Again, thank you for agreeing to serve on the Board. Your time and expertise is highly valued. I look forward to receiving the Board's recommendations.

Sincerely,

David Bernhardt, P.E.  
Commissioner

cc: Mary Ann Hayes, [maryann.hayes@maine.gov](mailto:maryann.hayes@maine.gov), 624-3239  
Stacie Haskell, [stacie.haskell@maine.gov](mailto:stacie.haskell@maine.gov), 624-3243

Enclosures: Maine Aeronautical Advisory Board Bylaws (*Adopted 3-28-18*)  
Current Board Membership List