

SANFORD PLANNING BOARD MINUTES
MEETING August 21, 2013 – 7:00 P.M.
City Hall Annex Third Floor Chambers

MEMBERS PRESENT: Robert Hardison, Chair
John McAdam, Vice Chair
Matthew Treadwell
Lela Harrison
Joshua Howe
Richard Bergeron
Kelly Tarbox, Secretary

MEMBERS ABSENT: None

STAFF PRESENT: James Q. Gulnac, AICP, Planning & Development Director
Charles Andreson, P.E., AICP, Town Engineer
Michael Casserly, P.E., Assistant Engineer

STAFF ABSENT: None

I. CALL TO ORDER

Chair Hardison called the meeting to order at 7:00 P.M.

II. PUBLIC HEARINGS

There were no public hearing items.

III. NEW BUSINESS

Discussion on possible revisions to the cell tower location policy.

Staff member Gulnac provided a map showing the existing area. He said there was an inquiry earlier in the week to put a tower in the Springvale area but current zoning does not allow it. He then proposed two different ways to change the city's policy. Topics touched upon were:

- Allowed because of FCC regulations
- Protection for abutters who don't want a tower next to their property
- Design of tower
- Type of review process request would require

Chair Hardison said the question is if the Board should open up the topography around town to allow towers throughout. Discussion took place.

It was decided that, with the council's support, the cell tower policy will be written in with the current ordinance update.

IV. OLD BUSINESS

There were no old business items.

V. APPROVAL OF MINUTES – February 20, 2013; March 20, 2013; and May 15, 2013

Chair Hardison asked Board member Tarbox if the minutes were ready for approval. She said she was not at the February 20 meeting so she recommended that someone who attended the meeting make a motion for this particular meeting.

February 20, 2013

Vice Chair McAdam made a motion to approve the minutes as written.

Board member Treadwell seconded the motion.

A vote was taken and the motion passed 5-0 (Board member Tarbox was not in attendance and member Howe was not on the Board at this time).

March 20, 2013

Board member Tarbox said a couple of items needed to be changed:

- Remove swearing in of new member item as this was done before the meeting
- Changing the motion failed by a vote of 0-7 instead of 0-6 as written for action taken on File #11-12-R

Board member Tarbox made a motion that the Board approve the minutes of March 20, 2013 as amended.

Vice Chair McAdam seconded the motion.

A vote was taken, and the motion passed 6-0 (Board member Howe was not on the Board at this time).

May 15, 2013

Board member Tarbox asked if it made a difference if the conditions of approval were numerated or alphabetized; it was decided that it did not matter.

Board member Tarbox made a motion to approve the minutes as written.

Vice Chair McAdam seconded the motion.

A vote was taken, and the motion passed 7-0.

VI. PLANNING DIRECTOR'S REPORT

Staff member Gulnac updated the Board on the Rockwell Investments court case.

VII. ADJOURN

The meeting adjourned at 7:28 PM to go into work session.